



BOARD OF VOTER REGISTRATION and ELECTIONS OF BEAUFORT COUNTY



15 John Galt Road • Post Office Drawer 1228 • Beaufort, South Carolina 29901-1228

Meeting Agenda

September 28, 2016
2:00 PM

Meeting Type: Monthly Board Meeting

Location: Executive Conference Room
100 Ribaut Road, Beaufort, SC 29902

- I. Call to Order Followed by Pledge of Allegiance
- II. Public Comments (Please limit comments to 5 minutes)
- III. Moment of Silence for the Passing of Rupert Williams, Deceased Board Member
- IV. Minutes –
 - a. June 16, 2016 Canvass Hearing/Board Meeting
 - b. June 17, 2016 Recount Hearing
 - c. June 30, 2016 Canvass Hearing
- V. Unfinished Business
- VI. Committee Reports
- VII. New Business
 - a. Board Vacancy
- VIII. Director's Report
- IX. Closing Comments
- X. Announcements
 - a. Next Board Meeting
 - i. Wednesday, October 26, 2016 2:00 pm
Executive Conference Room, 100 Ribaut Road, Beaufort, SC 29902
- XI. Adjourn

Tyrone S. Clifford
Chairman

William Severns
Vice Chairman

Marie S. Smalls
Director

Board Members:

William Bronson
Beverly Dore
Dean Hewitt
Philip Jones
Bruce Massey
James Rowe
[VACANT]



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**Minutes from the September 28, 2016 Board Meeting
Board of Voter Registration and Elections of Beaufort County
15 John Galt Rd, Beaufort, SC**

BOARD MEMBERS PRESENT

Tyrone Clifford, Chairman	Dean Hewitt
William Severns, Vice-Chairman	Philip Jones
William Bronson	Bruce Massey
Beverly Dore	

BOARD MEMBERS ABSENT

James Rowe

STAFF MEMBERS PRESENT

Marie S. Smalls, Director
Wendell Roberson, Sr., Deputy Director
Kristina Weitz, Secretary
Brandon Harris, Election Information Systems Specialist
Vernon Kemp, Election Information Systems Specialist

PUBLIC PRESENT

None

CALL TO ORDER

Mr. Clifford called the Board Meeting to order at 2:00 pm and led the Pledge of Allegiance.

Mr. Clifford asked for a moment of silence for the passing of Board Member Rupert Williams.

REVIEW OF MINUTES

Mr. Clifford asked if there were any additions or changes to the Board minutes from June 16, 2016, June 17, 2016 and June 30, 2016.

Mr. Clifford noted all mention of his name for the June 16 and 17th Minutes should be changed to Mr. Severns. Mr. Clifford was not present at either meeting and Mr. Severns presided over the meetings.

Mr. Hewitt motioned to accept the minutes from June 16, 2016. It was seconded by Mr. Bronson. The motion was voted upon and passed unanimously.

Mr. Severns motioned to accept the minutes from June 17, 2016. It was seconded by Mr. Hewitt. The motion was voted upon and passed unanimously.

Mrs. Dore motioned to accept the minutes from June 30, 2016. It was seconded by Mr. Severns. The motion was voted upon and passed unanimously.

UNFINISHED BUSINESS

Mr. Clifford inquired if there was any Unfinished Business, hearing none; he moved on to Committee Reports.

Committee Reports

Mr. Clifford announced Mr. Rowe was supposed to present an update to the Operation Manual, however because of his absence; the update would be presented at another time.

NEW BUSINESS

Board Vacancy

Mr. Clifford updated the Board on the vacancy. Potential candidates for the vacancy on the Board were told to contact the Legislative Delegation for an application and information. A couple of people were requesting information and a packet was being sent.

Mr. Bronson and Mr. Massey stated they would seek reappointment on the Board after their term expires. Mr. Hewitt and Mr. Jones would be leaving at the end of this year when their term expires.

Mr. Clifford noted another copy of the Board vacancies needed to be drafted for Mr. Hewitt and Mr. Jones' positions and sent to the Legislative Delegation and public.

DIRECTOR'S REPORT

Mrs. Smalls and the Board reviewed the setup for the absentee precinct at the Burton Hill office and the Board asked if there would be an awning over the sidewalk prior to the election.

The Board discussed the Electronic Voting Registration List (EVRs) and the networking procedure presented by Brandon Harris and Vernon Kemp.

ADJOURNMENT

The next scheduled meeting is the Canvass Hearing scheduled for 10 am on Friday, November 11, 2016 at the Board of Voter Registration and Elections of Beaufort County office, located at 15 John Galt Road, Beaufort, SC 29906.

The Board Meeting was adjourned at 3:51 pm.