



Beaufort County Stormwater Management Utility Board (SWMU Board) Meeting Minutes

February 10, 2021 at 2:00 p.m. via WebEx.

Board Members

Present

Allyn Schneider
James Clark
James Fargher
Marc Feinberg
Patrick Mitchell
Steven Andrews
Brian Watkins

Absent

Ex-Officio Members

Present

Kim Jones

Absent

Nate Farrow
Van Willis

Beaufort County Staff

Tiffany Patrick
Katie Herrera
Carolyn Wallace
Matthew Rausch

Visitors

Ellen Sturup Comeau, Clemson Extension
Jeff Netzing, Town of Hilton Head
Alice Howard, County Council

1. Meeting called to order – Marc Feinberg at 2:00 pm

- A. Agenda – Approved
- B. Moment of Silent Reflection in Memory of Scott Liggett
- C. Approval of Minutes – Approved

2. Introductions – Completed.

3. Public Comment(s) – None.

4. Reports

Reports attached in agenda

Highlights:

A. Utility Update – Katie Herrera

- ✓ Southern Lowcountry Regional Board (SoLoCo)
 - All milestones have been completed and the manual and ordinance was adopted by County Council on January 11, 2021. Implementation began February 1, 2021. A training session was held for the development community and one is being held for in house staff.

- ✓ If anyone has any suggestions for special presentations please let Katie or Tiffany know.
- ✓ The county is anticipating the DHEC shellfish program annual report in April or May timeframe.
- ✓ County staff is working with Gentry Locke to do research on delinquent fees for municipalities.
- ✓ Reminder: Annual Financial report from the Municipalities are due – Per the Intergovernmental Agreements for the Utility, each year on September 30th, the City and Towns are required to submit a summary of revenue and expenditures for the previous fiscal year.
 - Beaufort County – Unaudited numbers are ready.
 - ***Town of Hilton Head Island – Received.***
 - ***Town of Bluffton – Received.***
 - Town of Port Royal – Not received.
 - City of Beaufort – Not received

B. Monitoring Update – Katie Herrera

Highlights:

- ✓ Vacuum Truck crew (Troy, Dominic, Charles & David) recognized for their work in the community.

C. Stormwater Implementation Committee (SWIC) Report – Katie Herrera

Highlights:

- ✓ The second meeting was held January 29, 2021 with a discussion on cost sharing efforts between Clemson & USCB as well as the required MOA updates needed.

D. Stormwater Related Projects – Katie Herrera

Highlights:

- ✓ The county is requesting updates to be sent monthly and are working with staff on obtaining easements for these projects. Two are coming to closure.
- ✓ Flyover bridge preventative maintenance and deferred maintenance repairs –
Last Update - As of 02/09/2021, the last required permit was delivered and all necessary permits for construction had been received. Beaufort County staff are working with the consultant to add in a second scope to provide additional services which includes bid package information, cost estimate, and some construction oversight.
- ✓ Shell Point Community – The existing conditions report was received and will go forward for comment by Mid-February. It will include some identified proposed improvement areas and result exhibits of the improvements. There is coordination with the GIS department to discuss existing naming conventions in order to keep in alignment with County format.
- ✓ Factory Creek Watershed Regional Detention Basin “Phase I” & Academy Park

Subdivision – Construction is complete. The consultant is working on obtaining a close-out schedule from the developer, including final surveys. Contractual obligations have been met once final surveys are received.

- ✓ Factory Creek Watershed Regional Detention Basin “Phase II – Construction has been completed, with closeout inspection and as-built to be obtained in coordination with the developer. Beaufort County staff is coordinating with Legal and the property owner for the easements.
- ✓ It is also noted that the Academy Park Pond will be purchased by the county for \$1.

E. Professional Contracts Report – Katie Herrera

Highlights:

- ✓ Salt Creek and Shanklin Road – 90% of the design for both projects is complete. The county is still waiting for property owner interest for both. Salt Creek - Permit applications have been submitted. NPDES and OCRM coverage was received. The county is still awaiting SCDOT and County permits to be issued.
- ✓ Evergreen Regional Pond 319 grant project – All bids for work have been obtained. A bidder has been recommended for contract award based on being the lowest price and the most responsible. It is scheduled to present at Public Facilities Committee on February 16th with plans for it to be on the County Council agenda soon after to move forward.
- ✓ Stormwater engineering consulting services – Woolpert has been sent the third scope of work for them to propose. Second scope is about to be complete.

F. Regional Coordination – Katie Herrera

Highlights:

- ✓ Mossy Oaks Task Force – The county is working with the City of Beaufort staff. Once Mossy Oaks is in compliance, the county will do monitoring for the city in coordination with USCB.

G. Municipal Reports – Katie Herrera

Highlights:

Reports information.

- ✓ Town of Hilton Head Island (From Jeff Netzing, Stormwater Manager)
 - Reports Received
- ✓ Town of Bluffton (From Kim Jones, Watershed Management Division Director)
 - Reports Received
 - Kim wished to make the board aware of a statewide holistic effort coming from the SC Floodwaters Commission. There will be a planting effort for Earth Day. They are looking for volunteers to plant 3 million loblolly pines.
- ✓ City of Beaufort (From Nate Farrow, Public Works Director)
 - No information was available at the time of this report.
- ✓ Town of Port Royal (From Van Willis, Town Manager and Tony Maglione, consultant)

- No information was available at the time of this report.

H. MS4 Update – Katie Herrera

Highlights:

- ✓ Permits and inspections have not subsided. 61 permits were issued last month for residential and commercial properties.
- ✓ Three stormwater inspectors, a plan reviewer and the Stormwater Manager were appointed as stormwater code enforcement officers.
- ✓ In the SoLoCo manual, the escalating enforcement plan was amended to get to resolutions on projects with violations quicker.
- ✓ Rainfall Report – Stormwater did monitoring with USCB
- ✓ Education Report - Ellen Sturup Comeau, Clemson Extension
 - Aquatic Plant Management will be covered in the March 4, 2021 Healthy Pond Series.
 - There will be a consortium meeting held February 16, 2021 with Lowcountry Stormwater partners to discuss upcoming Earth Day activities.
- ✓ Update – Katie Herrera
 - A statewide general permit for construction has been approved and will be going live for implementation on March 1, 2021.

I. Maintenance Projects Report – Matthew Rausch

Highlights:

- ✓ Four major projects:
 - Spanish Wells Road – Pink Sands Lane – Bluffton (SWUD 4): \$37,310.83
 - Burlington Circle – Port Royal Island (SWUD 6): \$26,407.18
 - View Point Circle – St. Helena Island (SWUD 8): \$21,782.55
 - Ephraim Road Channel #1 – St. Helena Island (SWUD 8): \$19,747.93
- ✓ Three minor or routine projects:
 - Bluffton Vacuum Truck - Bluffton (SWUD 4): \$27,014.85
 - Mourning Dove Lane – Bluffton (SWUD 4): \$6,329.33
 - Reeds Road – Lady’s Island (SWUD 4): \$4,640.32

J. Liaison Report – Beaufort County Council - Alice Howard

Highlights:

- ✓ At the retreat held last week, there was a discussion regarding septic systems that are failing and how to get more grants for Infrastructure improvements for low and moderate income areas.
- ✓ The finance committee discussed staff posting. No vote was done during the retreat but

how to improve turnover rate and salary increase were discussed in relation to next year's budget.

5. New Business –

- ✓ Katie Herrera has moved into the Stormwater Manager position. Tiffany Patrick has been hired as the Stormwater Administrative Assistant.
- ✓ Mr. Marc Feinberg asked for board input on resuming meeting in person at the County Council Chambers for the March 10, 2021 SWUB. The vote was unanimous to move forward in person.
- ✓ Mr. Marc Feinberg welcomed Brian Watkins to the SWUB as member at large.
- ✓ After 12 years of service to the Beaufort County Stormwater Utility Board, Mr. James Fargher submitted his resignation. Mr. Fargher provided a resignation speech.
- ✓ Update – Katie Herrera provided an update on MOA agreements that need to be signed again to enter into contract with USCB & Clemson Extension. There cannot be contracts without MOA agreements. At this time there does not need to be a vote.
- ✓ Katie Herrera presented the Scott Liggett Service Award to Mr. James Fargher.
- ✓ Katie Herrera stated that the Scott Liggett Service Award would also be presented to Mr. William Bruggemann.

6. Public Comment(s) – *None*

7. Next Meeting Agenda –

- ✓ Agenda approved by vote.

8. Meeting Adjourned