



Beaufort County Stormwater Management Utility Board (SWMU Board) Meeting Minutes

December 9th, 2020 at 2:00 p.m. via WebEx.

Board Members

Present

Allyn Schneider
James Clark
James Fargher
Marc Feinberg
Patrick Mitchell
William Bruggeman

Absent

Steven Andrews

Ex-Officio Members

Present

Kim Jones
Scott Liggett

Absent

Nate Farrow
Van Willis

Beaufort County Staff

Katie Herrera
Matthew Rausch
Carolyn Wallace

Visitors

Ellen Sturup Comeau, Clemson Extension
Jeff Netzinger, Town of Hilton Head
Alice Howard, County Council
Brian Durrance, Substitute for Mr. Farrow

1. Meeting called to order – William Bruggeman at 2:00 pm

- A. Agenda – Approved
- B. Approval of Minutes – Approved

2. Introductions – Completed.

3. Public Comment(s) – None.

4. Reports

Report attached in agenda

Highlights:

A. Utility Update – Katie Herrera

- ✓ Southern Lowcountry Regional Board (SoLoCo)
 - The current schedule for completion and finalization on the document and activities of Center for Watershed Protection (CWP) are completed.
 - Municipalities to work through individual implementation schedules

- ✓ If anyone has any suggestions for special presentation please let Katie know.

- ✓ Reminder: Annual Financial report from the Municipalities are due – Per the Intergovernmental Agreements for the Utility, each year on September 30th, the City and Towns are required to submit a summary of revenue and expenditures for the previous fiscal year. Update provided stating financial reports do not have to be final, audited numbers, as the question arose during the SWIC meeting on November 16th.
 - Beaufort County – Not received.
 - ***Town of Hilton Head Island – Received.***
 - ***Town of Bluffton – Received.***
 - Town of Port Royal – Not received.
 - City of Beaufort – Not received

B. Monitoring Update – Katie Herrera
Report attached in agenda. Nothing additional

C. Stormwater Related Projects – Katie Herrera
Report attached in agenda

Highlights:

- ✓ Staff is working on easement requests and meets monthly to review status. A few condemnations are still being pursued using outside legal counsel.
- ✓ Shell Point Community Meeting —Cranston Engineering has finalized the field drainage inventory work and are now working on creating a model for the region
- ✓ Graves Property / Pepper Hall Public / private partnership – Engineer has submitted conceptual Stormwater Permit plans for roads and infrastructure on the Graves Property. Staff received the Stormwater Master Plan from Davis and Floyd on August 18th. Staff met with Davis and Floyd team to discuss and provided a formal response on September 18th. County staff met with Davis and Floyd staff member about how to move forward with Master Plan mid October. A revised, comprehensive, Stormwater Master Plan was provided to staff to review on November 19th, 2020. Conditional approval for development was issued on December 8th, 2020. Staff continues to work with Davis and Floyd, other departments, and property owner.

D. Professional Contracts Report – Katie Herrera
Report attached in agenda

Highlights:

- ✓ Salt Creek and Shanklin Road – 90% design for both projects. Still waiting for property owner interest. Salt Creek - Permit applications have been submitted for Beaufort County and SCDOT. Shanklin – working on submissions for USACE, MS4, and SCDOT permits.
- ✓ Brewer Memorial – DOT, DHEC, OCRM permits obtained. Ward Edwards has submitted for final staff approval. Staff working with Clemson Extension regarding educational opportunities.
- ✓ RFQ for Stormwater engineering consulting services was awarded on September 28th, 2020. Staff met with Consultant on October 13th to discuss program goals. Consultant has put together two scopes of work, one includes organizing trainings for SoLoCo for both in

house staff as well as development community, the other a general contract for anything encompassing MS4 or programmatic compliance/improvements.

E. Regional Coordination – Katie Herrera

Report attached in agenda

Highlights:

- ✓ Town of Bluffton –
 - Kim stated the Town was working through its approval process to implement SoLoCo Design Manual and Ordinance. They are in line with the County’s implementation schedule, for a start date of 2/1/2021.

F. Municipal Reports – Katie Herrera

Report attached in agenda

Highlights:

Reports information.

1. Town of Hilton Head Island
 - Report attached in packet
2. Town of Bluffton (From Kim Jones, Watershed Management Division Director)
 - Report attached in packet
3. City of Beaufort (From Nate Farrow, Public Works Director)
 - No information was available at the time of this report.
4. Town of Port Royal (From Van Willis, Town Manager and Tony Maglione, consultant)
 - No information was available at the time of this report.

G. MS4 Update – Katie Herrera

Report attached in agenda

Highlights:

- ✓ Permits and inspections has increased.
- ✓ Updated staff on Energov software rollout
- ✓ Statewide MS4, CGP, and SCDOT permit updates.
- ✓ Public Education
 - No additional information was provided outside of information included in packet.

H. Maintenance Projects Report – Matthew Rausch

Report attached in agenda

Highlights:

- ✓ One major project:
 - New Orleans Road – Hilton Head Island (SWUD 3) \$15,128.09.
- ✓ Three minor projects:

- Bluffton Vacuum Truck – Bluffton (SWUD 4) \$37,152.51.
- Lady’s Island Vacuum Truck – Lady’s Island (SWUD 7) \$13,698.25.
- Port Royal Island Vacuum Truck – Port Royal Island (SUD 6/7) \$8,476.21.

5. New Business -

Chairman Comments – William Bruggeman.

Highlights:

- ✓ After 12 years of service to the Beaufort County Stormwater Utility Board, Chairman Bruggeman submitted his resignation. Mr. Bruggeman provided a resignation speech. Upon Mr. Bruggeman’s resignation, there was a motion to appoint a new Chairman. A motion was put forth to appoint Mr. Marc Feinberg. The motion was seconded, then approved a third time. The motion passed and Mr. March Feinberg accepted the position of Chairman of the Stormwater Utility Board.

6. Public Comment(s) – *None*

7. Next Meeting Agenda –

- ✓ Agenda approved by vote.

8. Meeting Adjourned