



Beaufort County Stormwater Management Utility Board (SWMU Board) Meeting Minutes

November 10, 2020 at 2:00 p.m. via WebEx.

Board Members

Present

Allyn Schneider
James Clark
James Fargher
Marc Feinberg
Patrick Mitchell
Steven Andrews
William Bruggeman

Absent

Ex-Officio Members

Present

Kim Jones
Scott Liggett
Van Willis

Absent

Nate Farrow

Beaufort County Staff

Jennifer Smith
Katie Herrera
Matthew Rausch
Carolyn Wallace
Tanner Powell

Visitors

Ellen Sturup Comeau, Clemson Extension
Jeff Netzinger, Town of Hilton Head
Neal Pugliese, City of Beaufort

1. Meeting called to order – William Bruggeman at 2:00 pm

- A. Agenda – Approved
- B. Approval of Minutes – Approved

2. Introductions – Completed.

3. Public Comment(s) – None.

4. Vote to move special presentation for Mossy Oaks to beginning of meeting to accommodate presenter's schedule. Vote was approved.

5. New Business

- ✓ Mossy Oaks Presentation – Neal Pugliese
 - Neal Pugliese with the City of Beaufort submitted a power point presentation (included in packet)

6. Reports

Report attached in agenda

Highlights:

A. **Utility Update** – Katie Herrera

- ✓ Southern Lowcountry Regional Board (SoLoCo)
 - The current schedule for completion and finalization on the document and activities of Center for Watershed Protection (CWP) are completed.
 - Municipalities to work through individual implementation schedules

- ✓ If anyone has any suggestions for special presentation please let Katie or Jennifer know.

- ✓ Reminder: Annual Financial report from the Municipalities are due – Per the Intergovernmental Agreements for the Utility, each year on September 30th, the City and Towns are required to submit a summary of revenue and expenditures for the previous fiscal year.
 - Beaufort County – Not received.
 - Town of Hilton Head Island – Not received.
 - ***Town of Bluffton – Received.***
 - Town of Port Royal – Not received.
 - City of Beaufort – Not received

B. **Monitoring Update** – Katie Herrera

Report attached in agenda. Nothing additional

C. **Stormwater Related Projects** – Katie Herrera

Report attached in agenda

Highlights:

- ✓ Graves Property / Pepper Hall Public / private partnership – Engineer has submitted conceptual Stormwater Permit plans for roads and infrastructure on the Graves Property. Staff received the Stormwater Master Plan from Davis and Floyd on August 18th. Staff met with Davis and Floyd team to discuss and provided a formal response on September 18th. Waiting on comments to be addressed before moving forward with acceptance of Stormwater Master Plan.

D. **Professional Contracts Report** – Katie Herrera

Report attached in agenda

Highlights:

- ✓ RFQ for Stormwater engineering consulting services was advertised on May 25th, 2020. RFQ closed on June 30th, 2020. Staff received 10 proposals for review. Evaluation and discussion of proposals occurred on August 7th, 2020. A consultant was chosen on August 27th. The contract was approved for award by Council on September 28th, 2020. The contract was awarded to Woolpert.

E. **Regional Coordination** – Katie Herrera

Report attached in agenda

Highlights:

- ✓ Town of Bluffton –
 - Kim stated that they are hiring for a Stormwater Coordinator/Field Tech Assistant. Qualified applicants should apply on their website.

F. Municipal Reports – Katie Herrera

Report attached in agenda

Highlights:

Reports information.

1. Town of Hilton Head Island
 - Report attached in packet
2. Town of Bluffton (From Kim Jones, Watershed Management Division Director)
 - Report attached in packet
3. City of Beaufort (From Nate Farrow, Public Works Director)
 - No information was available at the time of this report.
4. Town of Port Royal (From Van Willis, Town Manager and Tony Maglione, consultant)
 - No information was available at the time of this report.

G. MS4 Update – Katie Herrera

Report attached in agenda

Highlights:

- ✓ Permits and inspections has increased.
- ✓ Plan Review – Katie went over chart information which is included in the packet.
- ✓ Energov permitting software – Tyler Technologies, the group building our Energov software experienced a security breach. Due to this, the Energov implementation schedule is anticipated to be affected. Staff continues to test all aspects of the product already built.
- ✓ Public Education
 - Slowing down. Still doing Water Wednesday webinars for the master gardeners.
 - Preparing for the annual report

H. Maintenance Projects Report – Matthew Rausch

Report attached in agenda

Highlights:

- ✓ Four major projects:
 - Hawkes Road Channel – Bluffton (SWUD 4): \$102,484.12
 - Pine Grove Road Channel (SWUD 6): \$84,523.38
 - Bluffton Administration Pond- Bluffton (SWUD 4): \$35,955.62
 - Sea Pines Drive – St. Helena Island (SWUD 8): \$15,278.38

- ✓ Five minor projects:
 - St. Helena Island Bush Hog – St. Helena Island (SWUD 8): \$67,514.55.
 - Bluffton Parkway – Bluffton (SWUD 4): \$5,178.20.
 - Baynard Road and Dogwood Street – Port Royal Island (SWUD 9): \$4,966.56.
 - Bluffton Sinkhole Repair – Bluffton (SWUD 4): \$3,986.51.
 - Sheldon Valley Drains – Sheldon (SWUD 5): \$1,439.88.

7. Unfinished Business –

- ✓ Malind Bluff Presentation – Tanner Powell
 - Tanner submitted a power point presentation (included in packet)

8. New Business -

- ✓ Shellfish Presentation - Katie Herrera
 - Katie submitted a power point presentation (included in packet)

9. Public Comment(s) – *None*

10. Next Meeting Agenda –

- ✓ Agenda approved by vote.

11. Meeting Adjourned