



**Beaufort County Stormwater Management Utility Board (SWMU Board) Meeting
Minutes**

July 8, 2020 at 2:00 p.m. via WebEx.

Board Members

Present

Allyn Schneider
James Clark
Steven Andrews
James Fargher
Marc Feinberg
William Bruggeman

Absent

Patrick Mitchell

Beaufort County Staff

Jennifer Smith
Katie Herrera
Matthew Rausch
Neil Desai

Ex-Officio Members

Present

Kim Jones
Scott Liggett

Absent

Nate Farrow
Van Willis

Visitors

Alice Howard, District 4, County Council
Ellen Sturup Comeau, Clemson Extension
Bruce Reynolds, Citizen
York Glover, District, Council Member

1. Meeting called to order – William Bruggeman at 2:05 pm

- A. Agenda – Approved
- B. February 12, 2020 minutes and March 11, 2020 Minutes – Approved

2. Introductions – Completed.

3. Public Comment(s) – None.

4. Reports –

A. Utility Update – Katie Herrera

1. Southern Lowcountry Regional Board (SoLoCo) – completed

- a) The current schedule for completion and finalization on the document and activities of Center for Watershed Protection (CWP) is as follows:

Remaining project milestones to be completed:

- 1. Bills presentation to us for the Center of Watershed Protection

2. Regionalization

- a) Regional Stormwater Design Standard and Model Ordinance Project – See update above.
- b) Regionalization of programs – With the finalization of the Regional Stormwater Design Standard and Model Ordinance it is hoped each participating jurisdiction will adopt these policy documents for implementation to provide consistent administration of Stormwater



Management guidelines and policies in the region. Discussions of a Regional Stormwater Authority to administer the adopted guidelines and policies holistically within the region/jurisdictions can be fostered.

3. Special presentation

- Bill Hodgins with Center for Watershed Protection for an update on the Regional Design Manual and Ordinance – is ready to present in person when meetings resume.
- Katie asked for any suggestion for future meetings involving special presentations – no suggestions at this time.

4. Delinquent accounts –

- Still in Phase I Investigations with Gentry Locke Attorneys
- Gentry Locke continues to do research on delinquent fees.

6. Reminder: Annual Financial report from the Municipalities are due – Per the Intergovernmental Agreements for the Utility, each year on September 30th, as of today we have received all of the reports except for the USC of Beaufort and are attached to the packet.

B. Monitoring Update – Katie Herrera

- No information was available at the time of this report.

C. Stormwater Related Projects – Katie Herrera

1. Easements – Staff is working on easement requests and meets monthly to review status. A few condemnations are still being pursued using outside legal counsel.
2. Complaints – Staff continually works numerous drainage related complaints each month.
 - a) Flyover bridge preventative maintenance and deferred maintenance repairs –
 - b) Last update: Consultant working on preliminary design and permitting. Consultant is proceeding to apply for the wetland/critical area permit from the state & federal agencies.
Shell Point Community Meeting – Cranston Engineering is working on the drainage study.
3. Factory Creek Watershed Regional Detention Basin “Phase I” & Academy Park Subdivision (Design Cost \$49,873, Tree Mitigation Cost \$18,200 & \$18,200, Construction Cost by the Developer) – Construction on-going and estimated to be 60% complete.
4. Factory Creek Watershed Regional Detention Basin “Phase II” (Design Cost = \$63,390, Tree Mitigation Cost is pending, Construction Cost by the Developer) – Construction on-going and estimated to be 80% complete.
5. Graves Property / Pepper Hall Public / private partnership – Engineer has submitted conceptual Stormwater Permit plans for roads and infrastructure on the Graves Property. Staff is waiting for Stormwater Master Plan for Graves Property.
6. Whitehall property purchase – County staff met to review the conceptual Stormwater masterplan for the property with the engineer on June 1st, 2020.
7. US 278 “super street” widening on Jenkins Island (Windmill Harbor area) – No update at this time.



8. Lady's Island Plan, Sea Level Rise, and "no-fill" ordinance – Draft Beaufort County Sea Level Rise Taskforce recommendations were received on June 1st, 2020. Draft ordinance recommendations were provided to staff on June 26th. Staff will be meeting with Sea Level Rise Taskforce members to discuss ordinance and recommendations in July 10, 2020.

D. Professional Contracts Report – Katie Herrera

1. CIP FY 18 Grouping Stormwater Projects – (Design - Ward Edwards \$202,000, Andrews Engineering \$560,490, Const. est. \$5,512,900) – All projects are in early design phase.
 - a) Salt Creek and Shanklin Road – 30% Design submittal under review. Right-of-way acquisition areas being assessed and Notice to property owners affected by project work and property acquisition requirements being finalized. Finalizing the proposed notification to residents for mailing in the near future.
 - b) Brewer Memorial – SCDOT has approved County request for pipe diversion and consultant is preparing final design and permitting. Consultant getting in touch with Clemson Extension for possible educational partnership.
2. Evergreen Regional Pond 319 grant project – (Design=\$89,286, Construction=\$590,000. Grant=\$229,124) – 100% Design submittal.
3. RFQ for Stormwater engineering consulting services was advertised on May 25th, 2020. RFQ closed on June 30th, 2020. Ten applicants and moving into next phase of review

E. Regional Coordination – Katie Herrera

- Town of Bluffton and Beaufort County Joint meetings on Sanitary Sewer in the May River watershed – Representatives from County and Town of Bluffton met on February 27th to discuss sanitary sewer extension work and priority. The next meeting is scheduled for March 31st with the Town of Bluffton, Beaufort County and BJWSA. Staff is looking at available funding options, Legal Department to provide additional guidance/recommendations.
- Mossy Oaks Task Force –An MOU with the City was signed and approved by County Council on May 26th, 2020.
- Charleston Area MS4 managers group – Next meeting is scheduled for June 25th, 2020. Ki, and Katie provided a brief update on the status of the SoLoCo project to the group. Lowcountry of Charleston area seems very interested to mirror something similar in their area.

F. Municipal Reports – Katie Herrera

1. Town of Hilton Head Island (From Jeff Netzing, Stormwater Manager and Brian Eber, MS4 Coordinator)
 - i. No information was available at the time of this report. Submitted after meeting ([attached](#))
2. Town of Bluffton (From Kim Jones, Watershed Management Division Director)
 - i. No information was available at the time of this report. Submitted after meeting ([attached](#))
3. City of Beaufort (From Nate Farrow, Public Works Director)
 - i. No information was available at the time of this report.



4. Town of Port Royal (From Van Willis, Town Manager and Tony Maglione, consultant)
 - i. No information was available at the time of this report.

G. MS4 Update – Katie Herrera
Report attached in agenda

- Energov permitting software – Staff met with Energov implementation team on May 11th, 2020 to provide additional clarification on provided documentation. Implementation is on track for early to mid-November of this year.
- ✓ *Alice Howard stated that Don Newton sent an email concerning Katie Herrera. Being very complimentary of Katie's efforts to help him get in a credit application last minute.*

H. Maintenance Projects Report – Matthew Rausch

- Three completed projects totaling \$16,971.36
 1. Port Royal
 2. Sheldon
 3. St. Helena
- No major projects closed out during this report.
- ✓ James Fargher asked the following question: *“With the recent rain on Fripp and Harbor Island, how did St. Helena Island fair the last couple of days”*
Matt responded, stating *it has been challenging and they have been responding to a lot of calls with community issue complaints. Received approximately 25 complaints within the last 24 hours.*
Mr. Fargher asked when will complaints be handles and Matt stated they are responding to them as they come in.

5. Unfinished Business –

6. New Business –

- A. FY19 Actuals
 - a. Presented in packet
- B. FY21 Budget Adjustment
 - a. Utility Board and County approvals on the budget
 - i. One change after approval: removed one of our infrastructure equipment and excavator
 - b. Voted on FY21 modification – approved



7. Public Comment(s) – None

8. Next Meeting Agenda – Approved.

9. Meeting Adjourned