

Beaufort County Stormwater Management Utility Board (SWMU Board)
Meeting Minutes

September 4, 2013 at 2:00 p.m. in Beaufort Industrial Village Building #2 Conference Room

Board Members

Present

Don Smith

William Bruggeman

James Fargher

Allyn Schneider

Absent

John Youmans

Patrick Mitchell

Ex-Officio Members

Present

Andy Kinghorn

Scott Liggett

Kimberly Jones

Absent

Tony Maglione

Beaufort County Staff

Robert McFee

Eddie Bellamy

Carolyn Wallace

Alan Eisenman

Visitors

Paul Moore, Ward Edwards

Reed Armstrong, Coastal Conservation League

1. Meeting called to order – Don Smith

A. Agenda – approved.

B. July 3, 2013 Minutes and August 7, 2013 Minutes – approved.

2. Introductions – Completed.

3. Public Comment(s) – None.

4. Reports –

A. Monitoring Update – Robert McFee:

- Salinity Study – Committee was not able to meet last week. They are scheduled to meet next week and Dr. Leffler will update the board at the next board meeting.

B. Utility Updates – Robert McFee:

- The selection committee has met and discussed the proposals for stormwater services and have conducted interviews. They are drafting their recommendation today, but at this point the recommendation is not public. Hoping to get the recommendation to committee and County Council as soon as possible.
- The county has received a number of applications for the County Engineer position. They have had the first phase of interviews two weeks ago and the second phase will be shortly. They hope to have a replacement within four weeks.
- The utility will be sponsoring a webinar titled “*User-Fee Funded Stormwater Utilities: Update to the 1994 WEF Manual*” on Wednesday, September 11, 2013 from 1:00pm to 3:00pm in the Beaufort Industrial Village Building #2 conference room.

C. Upcoming Professional Contracts Report – Robert McFee: Other than the RFP previously mentioned, there are no new professional contracts.

D. Financial Reports – Alan Eisenman – Mr. Eisenman presented the un-audited June interim financial statements for the Stormwater Utility. Following are the highlights from his presentation:

- Actual FY13 revenues are 3.5% less than Actual FY12 revenues, but there was a \$50,000 sale of capital asset in FY12 and August accrual is not yet included in FY13 revenues.
- Actual June FY13 expenses are at 77% of budget for FY13.
- Unrestricted Fund Balance from Balance Sheet Increased by \$110,000 or 6% since last FY at this time.
- Cash from Balance Sheet Increased by \$277,000 or 11% since last FY at this time.

E. Maintenance Projects Report – Eddie Bellamy: Mr. Bellamy reported on (3) major projects: Trask Estate Outfall, Westminster Place, and Warsaw Island Drive/Gardner Drive. He also presented (9) minor and/or routine maintenance projects in a shortened format.

Mr. Bellamy said he is expecting to give three updates on the Okatie East project: when it begins, when it is completed and the final update will be on the cost of the project. The project should take about three weeks.

5. Unfinished Business – Robert McFee

Regional Coordination – *Battery Creek retrofit project* – The City of Beaufort was selected for the 319 grant but not given the full award amount that was requested. Mr. Kinghorn said the city had asked for \$441K and they were granted \$350K. Mr. McFee said SCDHEC had asked the county to make some clarifications, the county has met with the city and the county is in the process of providing the clarification. The county has drafted the easement document for the retrofit site and has sent the documents to the property owner.

Highway 278 project – The County has applied for an encroachment permit with SCDOT which has to also be approved by the contractor since the project is under construction. The County has approached the contractor and the contractor has expressed some concerns. The county is addressing those concerns.

The CDS water quality units have been received and the contractor will be installing and completing the final connections for the bridge in the next two weeks.

Stoney Creek retrofit – This project is ongoing. The Town of Bluffton continue to make outreach to the property owners.

Okatie East retrofit project – This will be Mr. McFee's final update on this project. It is now under construction and Mr. Bellamy will be providing the updates.

6. New Business – None

7. Public Comment – Mr. Fargher would like staff to find out if a board member can remotely participate in a board meeting. Mrs. Wallace will follow up with the Clerk to County Council Office and if they determine remote participation is allowed, she will contact the broadcast section.

8. Next Meeting Agenda – Approved.

9. Meeting Adjourned.