

**Beaufort County Stormwater Management Utility Board (SWMU Board)**  
*Meeting Minutes*

June 1, 2011 at 2:00 p.m. in Beaufort County Council Chambers  
Final July 6, 2011

**Board Members**

<b>Present</b>	<b>Absent</b>
Don Smith	Donald Cammerata
John Youmans	Allyn Schneider
William Bruggeman	
James Fargher	
Brad Samuel	

**Ex-Officio Members**

<b>Present</b>	<b>Absent</b>
Scott Liggett	Andy Kinghorn
Ron Bullman	Tony Maglione

**Beaufort County Staff**

Daniel Ahern  
Robert Klink  
Lori Sexton  
Eddie Bellamy  
Rob McFee

**Visitors**

Reed Armstrong, CCL  
Joe Croley, HHAAOR  
Denise Parsick, BC S&W Conservation Dist.  
Tim Harrington, MCRD, PI  
Lamar Taylor, City of Beaufort

- 1. Meeting called to order** – Don Smith.
  - A. Agenda approved
  - B. May 4, 2011 Minutes were approved as posted

**2. Introductions**

**3. Public Comment** – None

**4. Reports** –

- A. Stormwater (SW)/Form based code – Subcommittee Report** – Don Smith – Board received submission from planning contractor on Stormwater regulations for the Form-based code. Board decided to meet with planning to discuss. Don Smith will coordinate with sub-committee meetings.
- B. Monitoring Update** – Bob Klink – mentioned that new form-based code will be much shorter due to the fact that design standards are being moved to BMP manual. We have met with CDM who has been developing this reformatting. Don Smith asked if staff was comfortable with the exemptions. These were same as in original ordinance.

Monitoring meeting was May 31, 2011 and will be finalizing the copper report and bring expected recommendations to board for concurrence. Alan Warren has volunteered to develop a power point on copper for the board and we hope to present this in July.

**C. Upcoming Professional Contracts Report** – Dan Ahern – Since the last report we have funded the additional engineering for the O’Bryan pond retrofit. We also plan two small agreements with our web-based consultant to correct and potentially enhance the Step 2 web-based program. There were no other changes from last month’s report. Upcoming may be some other costs associated with reformatting of BMP manual that were outside of the original contract.

**D. Utility Updates** – Dan Ahern – reported on the following:

**Paper Reduction Efforts** – Paperless effort has worked and we will be continuing.

**Military SW Fee letter** – Based on your motion last week we have forwarded a draft letter to the county administrator for his consideration.

**SW Financials** – Included in agenda were attachments on the SW Financials and Alan also developed the requested 5 year revenue and expense report. Don Smith had questioned why the revenue figures change over the 5 year period, said that Alan would need to answer this question at his next quarterly presentation.

**BMP Reformatting** – Bob Klink and Dan Ahern met with Rich Wagner on May 27, 2011 to review his efforts to reformat the existing BMP manual.

**First Retrofit – O’Bryan Pond** – With the authorization of the additional engineering services, we are now ready to initiate construction on this project as soon as equipment is repaired.

**Gascoigne Bluff Retrofit** – Board requested the data for this project. Included all our weekly data in your packets. Gascoigne Bluff sampling site is SC-12. As the ToB staff has said, this is good reason to continue our weekly sampling since it shows the drop off in FC levels in the last 6 months.

**Water Budget Study** – The County had a kickoff meeting with Dr Badr; ToB; Sun City; and Palmetto Bluff. Dr Badr got to visit and review one of the watersheds and then came back May 25 to review the other watershed. Now wait till Dr Badr submits a monitoring plan that will be implemented by the County.

**Beaufort County Sponsored a Center for Watershed Protection Webcast** – This webcast on “Ultra-Urban Stormwater Design and Retrofitting” received limited attendance. The next one we will sponsor will be “Rainwater Harvesting as a Stormwater Management Practice” on September 14, 2011.

**E. Maintenance Project Report** – Eddie Bellamy – There has been progress in catching up on reported backlog. Now in the process of installing and implementing the new automated work order and reporting system, which we should see a significant reduction in the backlog over the next few months. There may be some changes to the format of the reports as we change over to the new system, but we will be able to provide more timely information with some increase in accuracy.

Reported on seven large projects: West River Drive Outfall; Island Tank Road; Keans Neck Road Outfall; Oree, Floyd, and Bull Corner Roads; Warsaw Island Road Outfall; Airport Circle; Possum Hill Road Outfall and 10 small projects.

**5. Unfinished Business -**

- A. Lots of Record but not Built Status** – These ordinance changes is continuing to proceed and have had two readings by County Council on June 9 & 23. The final reading and public hearing will be June 13, 2011. Utility is waiting for the revised cost report from Allison & Ramsey that revises the costs for compliance after we removed the mandatory storage and reuse requirement. Bob Klink and I have been meeting to develop the implementation of these requirements and will be meeting with zoning department soon. We are also in the process of updating the web-based program to reflect the suggestions and changes that have been made. Don Smith asked about the Coosaw Point report and the preliminary report indicates that this will meet Step 1 requirements but we want further review since this will be an example.
  
- B. Regional Coordination** – Dan Ahern - The SWIC met on May 19, 2011 and received a presentation from the Port Royal Sound Foundation (formally Friends of the Rivers) and Dr Marsh. They want to the SWIC to consider utilizing local Clemson extension personnel and the Foundation in our SW Public Education efforts. The SW board motions on Buffers were shared with them and they will be meeting with Carolina Clear to discuss partnerships. Brad Samuel asked how this change will impact funding. FY 2012 will be transition year and there was to be contracts with Carolina Clear, Clemson Extension and Friends of Rivers/Port Royal Foundation. Carolina Clear is an organization under Clemson that focuses on MCM's dealing with Public Education and Participation.
  
- C. Utility IGA Agreement** -- Rob McFee – Reported on the May 19 letter from ToHHI (in packets) which lead to Memo to Natural Resources Committee forwarded May 23, 2011. Will be considered at July 7, 2011 Natural Resource Committee meeting (now changed to July 26) and if concurred with will be sent to county council.  
If approved will be template for other municipalities to consider using.  
Also requested participation at June 13, 2011 reading, and feels the Coosaw Point meeting Step 1 controls is a good success.

**6. New Business - None**

**7. Public Comment** – No comments

**8. Next meeting agenda** – Approved the proposed agenda for July 6, 2011 meeting with these possible additional agenda items:

- A.** Preliminary SH Classification changes if received from DHEC
- B.** Rate Study issues
- C.** Copper Presentation
- D.** Clemson Presentation
- E.** Port Royal Foundation FY 12 proposal

Board asked for update on Buckwalter Place and Rob McFee gave an update on this Town of Bluffton initiative. There will be a field visit coming up soon.

**9. Meeting adjourned.**