1. CALL TO ORDER – 2:00 p.m.
   A. Approval of Agenda
   B. Approval of Minutes – January 8, 2014 (backup)

2. INTRODUCTIONS

3. PUBLIC COMMENT

4. REPORTS
   A. Monitoring Update – Danny Polk (backup)
   B. Utility Update – Eric Larson, P.E. (backup)
   E. Financial Report (backup)
   F. GEL Engineering’s Annual Monitoring Report - Jack Walker/Reggie Reeves
   G. Maintenance Project Report – Eddie Bellamy (submission pending)

5. UNFINISHED BUSINESS
   A. Regional Coordination – Eric Larson, P.E. (backup)

6. NEW BUSINESS

7. PUBLIC COMMENT

8. NEXT MEETING AGENDA
   A. March 5, 2014 (backup)

9. ADJOURNMENT
Beaufort County Stormwater Management Utility Board (SWMU Board)

Meeting Minutes

January 8, 2014 at 2:00 p.m. in Beaufort Industrial Village Building #2 Conference Room
Draft January 31, 2014

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Ex-Officio Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present</td>
<td>Absent</td>
</tr>
<tr>
<td>Don Smith</td>
<td>Andy Kinghorn</td>
</tr>
<tr>
<td>William Bruggeman</td>
<td>Scott Liggett</td>
</tr>
<tr>
<td>Patrick Mitchell</td>
<td>Kimberly Jones</td>
</tr>
<tr>
<td>Allyn Schneider</td>
<td>Van Willis</td>
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<tr>
<td>James Fargher</td>
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<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Larson</td>
<td>Lamar Taylor, City of Beaufort</td>
</tr>
<tr>
<td>Eddie Bellamy</td>
<td>Jeremy Ritchie, Town of Bluffton</td>
</tr>
<tr>
<td>Carolyn Wallace</td>
<td>Paul Moore, Ward Edwards</td>
</tr>
<tr>
<td>Alan Eisenman</td>
<td>Steve Andrews, Andrews &amp; Burgess</td>
</tr>
</tbody>
</table>

1. Meeting called to order – Don Smith
   A. Agenda – approved.

2. Introductions – Completed.

3. Public Comment(s) – None.

4. Reports –
   A. Monitoring Update – Eric Larson
      Sampling – Nothing new to report.
      USCB WQ Lab – USCB has hired a water quality lab position that was reported being advertised by
      Dr. Alan Warren back in December. Mike Monday began on Monday. Mr. Monday has enjoyed a
      long career with DHEC. He brings a great deal of knowledge to USCB, has been responsible for
      DHEC’s shellfish program for years, and has the ability to operate in the field as well as the lab.
   B. Utility Updates – Mr. Eric Larson
      He’s been working on the following:
      1) Met with Dr. Warren and discussed transition to use of the new USCB lab in the spring.
      2) Met with key staff to discuss duties, goals, current tasks.
      3) Provided site tour and update to SCDHEC and LCOG staff on the Okatie 319 grant match projects.
      4) Researched ongoing issue with a breached pond dike in the Cat Island Development.
      5) Reviewed Albergottie Creek and Beaufort River proposed reclassification for Shellfish harvesting.
      6) Ongoing review of the draft form based code with Planning as it relates to stormwater and
         environmental stewardship.
7) Working with Recycling to develop a pet waste education and outreach program. Bacteria contamination is a significant problem in our streams.

8) Met with Jon Rembold with Airports to discuss their stormwater issues and plans.

9) Mr. Larson was accepted as a facilitator for a session at the American Planning Association Annual Conference in Atlanta in April. The topic is barriers to implement green infrastructure. I had originally proposed this topic as a co-author with a consulting firm in Kentucky and the US EPA Region 4 office in Atlanta. However, the issues here in SC and Beaufort County will add to the discussion. I believe this is an opportunity to share what we are doing on a national stage give us a chance to show off.

Staff has been working on the following:

1) Updating needs list for personnel and equipment.
2) Planning for budget process
   a. State and BCSD outfalls inventory and needs
3) Update of the SW Organizational Chart
4) Carolyn has been busying address fee inquiries
5) Setting up PubWorks to track project through the conceptual, in-house design, and easement phases.
6) GIS – Updating mapping from LIDAR and naming system for ditches, pipes, catch basins.
7) Reviewing potential for projects to receive grant funding. (RIA grant)
8) Training needs
   a. Confined Space
   b. SESWA in April – Presentation by EPA Region 4

Staff’s short-term goals for next month:

1) Website updates
2) Funding needs for USCB lab transition

Other Utility Updates:

1) No action on MS4 permit. However, the March meeting of SCASM will feature an update by DHEC.

C. Upcoming Professional Contracts Report – Mr. Eric Larson – There are no new contracts to report. SW infrastructure has a few needs for engineering design for some maintenance projects that I will likely consult with engineering firm(s) to get them completed in a timely manner.

A. Financial Report – Alan Eisenman – Mr. Eisenman presented the un-audited November interim financial statements for the Stormwater Utility. Following are the highlights from his presentation:
   - Actual November FY14 revenues are 77% more than Actual November FY13 revenues.
   - Actual November FY13 expenses are at 34% of budget for FY13.
   - Unrestricted Fund Balance from Balance Sheet Increased by $503,000 or 66% since last FY at this time.
   - Cash from Balance Sheet Increased by $403,000 or 22% since last FY at this time.

D. Status of the Utility’s 2013 Goals – Carolyn Wallace – Mrs. Wallace presented the status of each priority listed.

E. Fiscal Year 2013 Actuals – Carolyn Wallace – Mrs. Wallace discussed the revenue sources and compared the actual collection of revenue to what had been previously estimated. She noted that the recovery of the economic down turn had affected the anticipated revenue growth. She discussed the efforts of the Administration Section and the Utility Activities Budget which is funded by the SWU fees collected in the unincorporated Beaufort County. She provided the total expenditures of each element and also reported on the capital purchases and depreciation.
In response to a question from Mr. Fargher she mentioned that because of unanticipated expenditures they expect that the utility would exceed their budget for WQ monitoring in FY 2014. She assured the board that the LIDAR would be delivered to the municipalities within this budget cycle.

F. **Utility 2014 Goals** – This list is a much more detailed listing than previously provided in response to feedback from the board members. The list was reorganized to group priorities together. Also “on-going” items are prioritized first.
   The goals are on a calendar year and the budget is on a fiscal year (July to June). The board would like to revisit the list in July and have the goals be determined for each fiscal year.
   The board would like the list of goals to be reviewed by the SWIC and eventually vetted through and provided to County Council for their consideration.
   Mr. Smith would like the military’s delinquent SWU fees added to the 2014 list of goals. Mr. McFee gave an update on the county’s effort to address the military’s delinquent SWU fees. He mentioned it is a long process but they are still engaged in discussion with the military via correspondence and they are continuing to seek a resolution.

G. **Maintenance Projects Report** – Mr. Eddie Bellamy reported on (4) major project: Marina Boulevard Outfall; Cape Jasmine Street, Abelia Lane, Zinnia Lane, and Spirea Lane; Burton Wells Road; and Jasmine Hall Road. He also presented (12) minor and/or routine maintenance projects in a shortened format.
   Mr. Bellamy said he will revise his presentation to the board in the future to add the district to the location of each project.

5. **Unfinished Business** – Eric Larson
   A. **Regional Coordination**
      2) *County Admin. Complex Retrofit Project* – Has not gone out for bids yet. Waiting on revisions from the designer, Andrews and Burgess
      3) *Battery Creek Pond* – Kick off mtg. held. In design phase and being performed by Ward Edwards.
      4) *Stoney Creek* – ToB staff continuing to work with property owners and gaining access to the property for surveying and conceptual designing.
      5) *Okatie 319 grant* – Continuing to communicate our desires and goals for the project, including sites for septic tank inspections and maintenance. US 278 retrofit ponds and Okatie East are also part of the grant match.
      6) *Salinity Study* – The County is loaning and setting up weather stations and stream gages that they have borrowed from the county for this study.

6. **New Business** – None.

7. **Public Comment** – None.

8. **Next Meeting Agenda** – Mr. Larson will try to organize a SWIC meeting and the 2014 goals will be added to the February board meeting.

9. **Meeting Adjourned**.
February 5, 2014

Stormwater Manager’s report for the Stormwater Utility Board Meeting

Monitoring Update

Eric Larson

1. Recent Field Activity and recent results – the County continues to perform weekly sampling at select locations in the May River and Okatie River watersheds in addition to the customary sites north of the Broad River in the CoB and ToPR. Danny Polk has been discussing with the USCB lab staff about expanding the number of monitoring sites throughout the County once the staff is fully trained on the new equipment.

2. GEL Engineering contract – Their contract ends in January 2014. They are agreeable to extend on a month to month basis in allow the County to transition into the use of the USCB lab.

3. USCB lab update on setup, training, and certification – Dr. Alan Warren reported to Eric Larson last week that the lab is fully equipped, training on the last piece of new equipment is occurring this week, and plans to get their procedures is underway. Dr. Warren also noted that the lab has entered into agreements with multiple private plantation communities in Bluffton and on Hilton Head Island and negotiating with another to provide water quality field sampling and lab analysis.

Kim Jones

1. May River watershed winter sampling results and trends.

2. Agreement extension with USCB lab.

Utility Update

1. DHEC update – We have been in communication with the MS4 coordinating staff this past month. They have provided a map of the soon to be designated MS4 permit area. (See attached) It will only include the urbanized boundary in the county south of the Broad River and encompassing mainly the Towns of Bluffton and Hilton Head, along with fringe incorporated county areas. The urbanized “cluster” marked North of the Broad River will not be included in the permit(s). DHEC plans to meet with the MS4 staff within the next two weeks to outline the permitting process. Letters requesting submittal of a NOI are likely to be sent out in April or May 2014. The MS4(s) will have 180 days to reply.

2. SWIC update – Last Friday, Jan. 31, 2014, the SWIC met. The focus of the meeting was to define a plan for the future. The plan includes options for MS4 permit application, implementation of the MS4 programs for the County, ToB, and ToHII, future funding...
needs, and the “mission” of the SWIC going forward. Future meetings will be held on a regular basis as the MS4 permit needs evolve. The SWIC did review the 2014 goals and provided input. The Stormwater Manager will provide minutes of the meeting and revised goals as soon as they are ready.

3. Management staff is monitoring and providing input to Planning staff on the proposed Carolina Jellyball processing facility in Lebeco.

4. Revisiting a drainage issue on H.E. McCracken Circle in Bluffton. This issue has been previously studied but never resolved.

5. Buckingham Plantation retrofit – Stormwater Management is working closely with Planning and the County Administer to conceptually design an infrastructure retrofit project that will upgrade stormwater facilities to more appropriately address water quality and improve the access and aesthetics of the area. The planned outcome is a renewed interest in the area to promote redevelopment and growth.

6. We have been communicating with the development team for the Bluffton Gateway Development Agreement to discuss stormwater needs and opportunities.

7. Staff in Management and Infrastructure are already hard at work trying to identify needs for FY 2015 and starting the early draft of the department budget.

Upcoming Professional Contracts Report

There are no new contracts to report. Planning is likely to engage an environmental consultant to review submittals from the Carolina Jellyball application.

Regional Coordination

1. US 278 retrofit ponds – Bid due date has been extended. DRT review has prompted the need to revise the design of one of the four ponds to provide proper screening buffer and tree plant back requirement.

2. County Admin. Complex Retrofit Project – Has not gone out for bids yet. Waiting on revisions from the designer, Andrews and Burgess.

3. Battery Creek Pond – In design phase. The CoB and the consultant are considering activities to meet the public educational component of the 319 grant.

4. Stoney Creek – (Kim Jones to report)

Stormwater Utility Priorities for 2014

Draft December 23, 2013

Overall Priority – Implementing the Utility Vision of an Efficient Utility Addressing the Stormwater Needs of the County, while Protecting its Water Resources

Staff’s Top Three Internal Management Goals

1. Implement ditch Maintenance schedules with Pubworks.

2. GIS mapping efforts
   a. Determine utility outfalls under permit – Once the permit is received, the county will identify the outfalls within their jurisdiction.
   b. (Ongoing) Develop water collection (Catch Basin) identification and inspection schedule. Mosquito control inventoried all catch basins in the county. Now that we have received the data we would like to create a numbering system for the catch basins and start an inspection program.
   c. (Ongoing) Complete drainage characterization (assigning a specific ID that's relative to the location of channels that are maintained by SW and adding this attribute to the Geographic Information System (GIS) drainage layer table) for Unincorporated County and develop comprehensive map of SW needs picture with what we are and not doing.
   d. Implement a Utility Locate System. There has been new legislature requiring utilities to locate or hire a locate company to locate their underground systems. The new legislature DID NOT include counties. However, because the Infrastructure section has had to replace crossline pipes because of damage during contractors or utility companies’ projects, the section would like to voluntarily join the 811 program that would require an agency request locates from the county before digging.
   e. (Ongoing) Complete LIDAR (Light Detection and Ranging) and update drainage layer with 2013 DEM (digital elevation model shows land elevation change using a color scale). The county and municipalities purchased LIDAR 10 years ago and it was funded through a cost-share. The county and municipalities have again entered in to a cost-share program to fund the update. The data is being checked for quality and assurance (Q&A) by the county and municipalities’ staff, and once completed will be shared with the municipalities. Once delivered the municipalities will be invoiced for their cost-share.

3. Develop a decision process to help move projects forward in a timely manner.

Staff’s Top Ten External Goals Nominees (ongoing projects and tasks given higher priority to assure completion.)

1. (Ongoing) Promote use of the new University of South Carolina, Beaufort Campus (USCB) (located in the Hardeeville/Bluffton area) laboratory by towns and city in county. Also to expand the monitoring effort to address MS4 requirements for all agencies in county. Once the county has officially received their designation as a MS4 community, there will be other agencies within the county required to have a monitoring program.
2. (Ongoing) Continue support for two Research and Development (R&D) efforts – Water Budget and Salinity Study. The water budget study is almost complete and the final report should be presented the first of the year. Water budget study is comparing two watersheds of equal size (one developed, the other undeveloped), to see how much excess water is created and what happens to that excess. SC Department of Natural Resources (SCDNR) received a grant to accelerate the effort of the salinity study. The county and the ToB are also funding sources. Five watersheds are being studied simultaneously for several parameters to determine how salinity affects water quality.

3. (Ongoing) The construction of the Battery Creek retrofit project. Property in both the county and the City of Beaufort (CoB) tax district are in this impaired watershed. The CoB is the lead on this project and the county and the city have entered into a cost-share agreement to address the impairments and have received a grant to help with the funding to construct this project.

4. (Ongoing) The construction of the Highway (Hwy) 278 ponds. As part of this widening program, while the treatment of the increased runoff from the increase in impervious area had to be addressed, the county saw the opportunity to also incorporate retrofits to address the runoff from existing development.

5. (Ongoing) Actively participate in the Okatie 319 grant. This is a grant to address failing or septic systems needing repair. Phase I is completed and the county is engaged in developing the scope for Phase II. Also the cost of the county efforts to address WQ issues in the Okatie River watershed can be provided by LCOG, allowing LCOG to receive the grant funding.

   a. Develop application – Once South Carolina Department of Health and Environmental Control (SCDHEC) officially notify the county by letter, the county must submit its application within one year.
   b. Establish program reporting elements – There are six Minimum Control Measures (MCM) in the permit. The County will be required to report their activities for each MCM.
   c. If the municipalities would like to address some or all of the MCMs jointly with the county, then the Intergovernmental Agreements (IGAs) between the County and the municipalities will have to be revised to reflect new MS4 rules and activities.
   d. Determine utility outfalls under permit – Once the permit is received, the county will identify the outfalls within their jurisdiction.
   e. Pollution Prevention Plans for the SW Utility is required once the county is designated as a MS4. All government owned facilities will need to be inventoried and a plan for pollution prevention for each facility will be developed based on uses at the facility and pollution potential.
   f. Develop inspection procedures/checklist for Best Management Practices (BMPs) and to identify “hot spots” including drainage systems owned by South Carolina Department of Transportation (SCDOT).
   g. Develop Pond Maintenance System. The task is to develop a written operating procedure and annual inspection for all public and private owned ponds. We will develop a list of all county owned ponds and schedule for maintenance, chemical treatment, mowing, etc. We will also inventory private owned ponds and set up a
maintenance schedule to meet MS4 permit requirements. Resources such as Carolina Clear will be used to develop operating and inspection procedures.

h. Develop Water Collection (Catch Basin) identification and inspection schedule. Mosquito control inventoried all catch basins in the county. Now that we have received the data we would like to create a numbering system for the catch basins and start an inspection program.

i. Explore with Public Works adopting a program and software similar to Charleston’s SWU use of Global Positioning System (GPS) touch devices to locate and inventory their assets within their road and drainage system.

j. **Research and select MS4 permit management software for permit reporting and inspections.**

7. Initiate agreements to start the development of the update to the Stormwater (SW) Management Master Plan. This is a ten year plan and was authored in 2006 and funded through a cost-share between the county and the municipalities. Therefore the plan should be updated by 2016 and the county needs to engage the municipalities.

8. Redefine the role of the SW Implementation Committee (SWIC) and how it relates to the Stormwater Management Utility (SWMU) board. The Stromwater Manager would like to expand the membership of the group to include members of the water quality community and development / construction community. The group can serve as a technical advisory body to the Stormwater Utility board and provide comment and recommendations on new policies, procedures, and activities.

9. Expand role of the SW manager to be more involved in storm water capital project development and implementation. Currently, the SW Manager is involved in the project identification level. Design and construction is handled by the County Engineer's office. The proposed change would keep capital projects within the Stromwater management division for contracting design services and construction, as well as oversight during construction. This will provide continuity throughout the process and into maintenance phases.

10. Look for ways to stress economic value of SW protecting water quality. The county’s natural resources are appealing to industries, tourists, and for outdoor enthusiasts. Water quality is pertinent and connected with the environment. The protection of the WQ is valuable.

11. Restoration Agreement with Town of Bluffton on May/Okatie Rivers. The town is the primary on the efforts within the May River watershed to monitor, address impairments and water quality and the county is the primary on the efforts to monitor and address issues within the Okatie River watershed. Since they both have parcels in their tax district within these watersheds, the county and town needs to establish some type of cost-share agreement. This would include the Stormwater Manager participating in the MayRiver Watershed Action Plan Advisory Committee to show regional coordination and cooperation.

12. Make purchase of property needed for Okatie West retrofit in time to utilize current wetlands delineation. The wetlands delineation has expired and the county will have to apply again to have the wetlands boundaries determined. As indicated by the Ward Edward report that was funded by the county and the municipalities, this is a “highly feasible” and a “high priority” retrofit project.
13. Develop plan and costs to address SCDOT outfalls and Beaufort County School Districts (BCSD) drainage issues. Currently the Utility does not maintain these Outfalls. These tasks will determine feasibility and cost of implementation.

14. Continue to develop Utility capability to do water quality retrofit projects. The Infrastructure section has constructed two WQ projects – Backache Acres pond and Okatie East. The section would like to continue to develop these capabilities so that they can improve their efficiency and proficiency in constructing projects in the future.

15. Follow-up on public education slots for County Channel. There are slots available and the county could develop SW related educational segments. Town of Bluffton staff is working to develop 30 sec. Spots. Together for Beaufort Water Quality Coalition is also involved / available for public outreach efforts.

16. Create interactive website graphics on SW that can be used as tool to educate the public and students and to promote awareness in our communities. The Town of Bluffton has already developed some of these graphics and are willing to share with the County.

Guiding principles for Utility determinations were
1. Actions needed for NPDES Permit
2. Addressing WQ Issues
3. Improve efficiency in Utility operation
### ASSETS

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<thead>
<tr>
<th>Category</th>
<th>December 31, 2013</th>
<th>December 31, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Investments with Trustee</td>
<td>$3,376,168</td>
<td>$2,984,398</td>
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<tr>
<td>Receivables, Net</td>
<td>22,131</td>
<td>19,326.00</td>
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<td>Inventories</td>
<td>92,511</td>
<td>102,941</td>
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<td><strong>Total Current Assets</strong></td>
<td>3,490,810</td>
<td>3,106,665</td>
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<td><strong>Capital Assets</strong></td>
<td>2,904,079</td>
<td>2,798,912</td>
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<td>Accumulated Depreciation</td>
<td>(2,134,102)</td>
<td>(1,934,706)</td>
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<td><strong>Total Assets</strong></td>
<td>$4,260,787</td>
<td>$3,970,871</td>
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### LIABILITIES

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<td><strong>Liabilities</strong></td>
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<td>Account Payable</td>
<td>34,193</td>
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<td>Accrued Payroll</td>
<td>50,567</td>
<td>43,136</td>
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<td>Accrued Compensated Absences</td>
<td>6,247</td>
<td>4,470</td>
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<td><strong>Total Current Liabilities</strong></td>
<td>91,007</td>
<td>79,459</td>
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<td><strong>Long Term Liabilities</strong></td>
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<tr>
<td>Accrued Compensated Absences</td>
<td>55,379</td>
<td>64,937</td>
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<td>Net Other Postemployment Benefits Obligation</td>
<td>795,575</td>
<td>655,095</td>
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<td><strong>Total Long Term Liabilities</strong></td>
<td>850,954</td>
<td>720,032</td>
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<td><strong>Total Liabilities</strong></td>
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<td>799,491</td>
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### NET ASSETS

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<tbody>
<tr>
<td>Invested in Capital Assets, Net of Related Debt</td>
<td>769,977</td>
<td>864,206</td>
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<td>Reserved for Encumbrances</td>
<td>141,335</td>
<td>362,433</td>
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<td>Unrestricted</td>
<td>2,407,514</td>
<td>1,944,741</td>
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<tr>
<td><strong>Total Net Assets</strong></td>
<td>$3,318,826</td>
<td>$3,171,380</td>
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## Unaudited and Preliminary

**BEAUFORT COUNTY, SOUTH CAROLINA**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**  
**Stormwater Utility**  
**For the Period Ended December 31, 2013**

<table>
<thead>
<tr>
<th></th>
<th>FY 2014</th>
<th>December 31, 2013</th>
<th>Budget to Actual</th>
<th>Percent of Budget</th>
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<tr>
<td><strong>Operating Revenues</strong></td>
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<tr>
<td>Stormwater Utility Fees</td>
<td>$3,475,000</td>
<td>$2,209,218</td>
<td>(1,265,782)</td>
<td>64%</td>
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<tr>
<td>Stormwater Utility Project Billings</td>
<td>60,023</td>
<td>11,534</td>
<td>(48,489)</td>
<td>19%</td>
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<td><strong>Total Operating Revenues</strong></td>
<td>$3,535,023</td>
<td>$2,220,752</td>
<td>(1,314,271)</td>
<td>63%</td>
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<td><strong>Operating Expenses</strong></td>
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<tr>
<td>Personnel</td>
<td>2,160,475</td>
<td>952,698</td>
<td>(1,207,777)</td>
<td>44%</td>
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<td>Purchased Services</td>
<td>961,864</td>
<td>311,219</td>
<td>(650,645)</td>
<td>32%</td>
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<tr>
<td>Supplies</td>
<td>381,446</td>
<td>159,608</td>
<td>(221,838)</td>
<td>42%</td>
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<tr>
<td>Depreciation</td>
<td>242,119</td>
<td>121,062</td>
<td>(121,057)</td>
<td>50%</td>
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<td><strong>Total Operating Expenses</strong></td>
<td>$3,745,904</td>
<td>$1,544,587</td>
<td>(2,201,317)</td>
<td>41%</td>
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<tr>
<td><strong>Operating Income (Loss)</strong></td>
<td>(210,881)</td>
<td>676,165</td>
<td>887,046</td>
<td>-321%</td>
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</table>

| **Non-Operating Revenues (Expenses)** |         |                   |                  |                  |
| Interest Earned         | 6,922   | -                 | (6,922)          | 0%               |
| **Total Non-Operating Revenues (Expenses)** | 6,922 | - | (6,922) | 0% |

| **Change in Net Assets** | (203,959) | 676,165 | 880,124 | -332%            |

| **Net Assets, Beginning** | 2,642,661 | 2,642,661 |                  |                  |
| **Net Assets, Ending**   | $2,438,702 | $3,318,826 | 880,124 | 136%            |
## Unaudited and Preliminary

**BEAUFORT COUNTY, SOUTH CAROLINA**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**  
**Stormwater Utility**  
**For the Period Ended December 31, 2012**

<table>
<thead>
<tr>
<th></th>
<th>Budget FY 2013</th>
<th>December 31, 2012</th>
<th>Budget to Actual</th>
<th>Percent of Budget</th>
</tr>
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<tr>
<td><strong>Operating Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stormwater Utility Fees</td>
<td>$ 3,469,180</td>
<td>$ 1,819,187</td>
<td>(1,649,993)</td>
<td>52%</td>
</tr>
<tr>
<td>Stormwater Utility Project Billings</td>
<td>370,664</td>
<td>19,501</td>
<td>(351,163)</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$ 3,839,844</td>
<td>$ 1,838,688</td>
<td>(2,001,156)</td>
<td>48%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>2,014,323</td>
<td>918,713</td>
<td>(1,095,610)</td>
<td>46%</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>1,297,125</td>
<td>214,018</td>
<td>(1,083,107)</td>
<td>16%</td>
</tr>
<tr>
<td>Supplies</td>
<td>425,660</td>
<td>131,447</td>
<td>(294,213)</td>
<td>31%</td>
</tr>
<tr>
<td>Depreciation</td>
<td>273,545</td>
<td>136,776</td>
<td>(136,769)</td>
<td>50%</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$ 4,010,653</td>
<td>$ 1,400,954</td>
<td>(2,609,699)</td>
<td>35%</td>
</tr>
<tr>
<td><strong>Operating Income (Loss)</strong></td>
<td>(170,809)</td>
<td>437,734</td>
<td>608,543</td>
<td>-256%</td>
</tr>
<tr>
<td><strong>Non-Operating Revenues (Expenses)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Earned</td>
<td>11,389</td>
<td>-</td>
<td>(11,389)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Non-Operating Revenues (Expenses)</strong></td>
<td>11,389</td>
<td>-</td>
<td>(11,389)</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Change in Net Assets</strong></td>
<td>(159,420)</td>
<td>437,734</td>
<td>597,154</td>
<td>-100%</td>
</tr>
<tr>
<td><strong>Net Assets, Beginning</strong></td>
<td>2,733,646</td>
<td>2,733,646</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets, Ending</strong></td>
<td>$ 2,574,226</td>
<td>$ 3,171,380</td>
<td>597,154</td>
<td>123%</td>
</tr>
</tbody>
</table>
BEAUFORT COUNTY
STORMWATER MANAGEMENT UTILITY BOARD
Wednesday, March 5, 2014
2:00 p.m.
Beaufort Industrial Village, Building 2 Conference Room
102 Industrial Village Road, Beaufort
843.255.2801

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

1. CALL TO ORDER – 2:00 p.m.
   A. Approval of Agenda
   B. Approval of Minutes – February 5, 2014 (backup)

2. INTRODUCTIONS

3. PUBLIC COMMENT

4. REPORTS
   A. Monitoring Update – Eric Larson, P.E. (backup)
   B. Utility Update – Eric Larson, P.E. (backup)
   D. Financial Report (backup)
   E. Maintenance Project Report – Eddie Bellamy (backup)

5. UNFINISHED BUSINESS
   A. Regional Coordination – Eric Larson, P.E. (backup)

6. NEW BUSINESS

7. PUBLIC COMMENT

8. NEXT MEETING AGENDA
   A. April 2, 2014 (backup)

9. ADJOURNMENT