1. CALL TO ORDER – 2:00 p.m.
   A. Approval of Agenda
   B. Approval of Minutes – September 5, 2012 (backup)

2. INTRODUCTIONS

3. PUBLIC COMMENT

4. REPORTS
   A. SW/Form-based Code – Subcommittee report
   B. Monitoring Update–Bob Klink
   C. Upcoming Professional Contracts Report – Dan Ahern (backup)
   D. Utility Update – Statement of Net Assets – Dan Ahern (backup)
   E. Utility Update – Board Budget/Financial Budget (backup)
   F. Maintenance Project Report – Eddie Bellamy (backup)

5. UNFINISHED BUSINESS
   A. Regional Coordination – Dan Ahern

6. NEW BUSINESS
   A. USCB Lab Funding – Dan Ahern

7. PUBLIC COMMENT

8. NEXT MEETING AGENDA
   A. November 7, 2012 (backup)

B. ADJOURNMENT
Beaufort County Stormwater Management Utility Board (SWMU Board)

Meeting Minutes

September 5, 2012 at 2:00 p.m. in Beaufort County Council Chambers
Draft September 6, 2012

Board Members
Present
John Youmans
Allyn Schneider
Donald Cammerata
Patrick Mitchell
William Bruggeman
Don Smith

Absent
James Fargher

Ex-Officio Members
Present
Andy Kinghorn
Ron Bullman

Absent
Tony Maglione
Scott Liggett

Beaufort County Staff
Dan Ahern
Lori Sexton
Rob McFee
Bob Klink
Eddie Bellamy

Visitors
Reed Armstrong
Laura Lee Rose

County Council

1. Meeting called to order – Don Smith
   A. Agenda approved
   B. August 1, 2012 Minutes were approved as posted

2. Introductions – Completed

3. Public Comment – Chairman recognized board member John Youmans for his recent state swimming records.

4. Reports –
   A. Stormwater (SW)/Form based code – Subcommittee Report
      - No actions since last meeting
   B. Monitoring Annual Report – Bob Klink
      Short report this month:
      - MOU with USCB has been approved by the County Council on August 13, 2012
      - Next GEL Monitoring Meeting is September 25, 2012 at 1:30 in the PW Conference Room.
      - CDM Smith has been asked to review the current monitoring program to make suggestions for any needed changes. CDM developed the original monitoring program.
   C. Upcoming Professional Contracts Report – Dan Ahern
      The September report had only one addition and that is a request for a proposal from GEL to develop a Quality Assurance Project Plan or QAPP to submit to DHEC to take Open Water Copper samples. As we have discussed before, we have some copper violations in Port Royal and St Helena Sound.
We have determined that these violations are based on limited and old data. It is difficult to plan actions for copper reductions when the violations are essentially ocean violations. We have determined that we can use the Public Works boat and take samples but need an approved QAPP for DHEC to accept the results. Depending on results we will either:
- request violations be removed or
- confirm violation and then wait till DHEC develops a TMDL to clean up the ocean.
A number of the previously reported proposals have been approved.
In response to questions, the State is doing very little metal monitoring

D. Utility Updates – Dan Ahern

Webcasts: The next one will be the rescheduled September 19, 2012 webcast titled “Get the Dirt on Stormwater”. It will be scheduled for BIV #2.

Financial Reports: Were attached with the agenda

StormCon Presentation: Bob Klink and Dan Ahern presented the Beaufort County volume controls on September 23, 2012 at this national conference. It was well received and we have been asked by Stormwater Magazine to publish our article in a future issue. Requested and obtained permission to do an encore presentation of the StormCon under new business to see if we can record it for the County Channel.

Balance Utilization Plan: Passed out our Balance Utilization Plan that was submitted in July based on a request from senior management. We have received word on August 21, 2012 that the County wants to proceed. We have had a long history of trying to determine the appropriate reserve for the Utility and it appears that we have now got guidance on a goal to manage to. It will fit well with our watershed restoration initiative. I will ask Carolyn Wallace and Alan Eisenman to explain this in more detail at the November board meeting.

Succession Plan: I will be transitioning to a part time work schedule this month. Rob McFee is managing the selection process for the new SW Manager. In response to board questions, he said that he expects to have a new SW manager in position in 6 to 8 weeks.

E. Maintenance Project Reports – Eddie Bellamy

Mr. Bellamy reported on two major projects (1) Village Circle and (2) Country Manor. Additionally, reported 17 minor and/or routine maintenance projects which were reported in the shortened format. Discussed valley drains which are paved ditches at the side of the road where we do not have sufficient right of way for a ditch. Also discussed the Utility’s Shin Cutter and how it operates. Also discussed mosquito control and stormwater’s role in prevention West Nile Virus.

5. Unfinished Business –

A. Regional Coordination – Dan Ahern

The SWIC met on August 16, 2012 and shared restoration initiatives in our priority watersheds. Next meeting will September 20, 2012 where we hope to discuss LIDAR with Dan Morgan of County’s MIS department.

Chairman asked about status of Military Fee Issue. Utility is still waiting for response from Navy on information that we sent to them in response to their questions. We are waiting on Navy response before going further with the Marine Corps.
6. **New Business** – Dan Ahern and Bob Klink gave an encore presentation of the paper presented at StormCon 2012. The presentation was *Integrating Stormwater Quantity and Quality Requirements*. It is hoped that this presentation will be posted as a reference for local citizens. It was mentioned that Beaufort County is further ahead on water quality controls than most communities and it is due in great part to the local citizens concern for their local waters.

7. **Public Comment** – None

8. **Next meeting agenda** – October 3, 2012 Agenda approved, Board meeting will be held in BIV 2.

9. **Meeting adjourned.**

Covers all contracts on track to get approved

Format will be

1. Contact Name; Contractor; Amount; Purpose and Description; Status
2. Projects funded from last report

Administrative Parking Lot – Additional Consultant Services; Andrews and Burgess; $5,000; additional engineering associated with pervious pavement and contractor demo assistance and paving contract supervision. Presently on hold till funding is decided.

Upgrade of On-lot Web Program – Create and Solve; estimated $2,000; Will be a program upgrade to include more bioretention options than rain gardens. We will start when we have time to meet with contractor.

Development of Copper QAPP – GEL; estimated $10,000; Presently we have four copper violations in Port Royal and St Helena Sounds. These violations are based on limited and old sampling. We want to take samples to verify whether these violations still exist. For data to be accepted by DHEC we must develop and get approved a quality assurance project plan (QAPP) on how samples will be taken and analyzed. We are asking GEL to develop this and then the SW Utility will take samples according to this plan. (now on hold)

Monitoring Contract Extensions- GEL – Two contracts for estimated $8,000 and for $95,000; Current contract period ends October 31, 2012 and at the September 25, 2012 monitoring meeting we requested two proposals because a large proposal could not be processed for approval in this time frame. We plan to approve the small contract to extent to end of November while large contract goes through required council approvals. Contract for GEL will be terminated when USCB is capable of performing monitoring.

Projects Funded since Last Report

None
## UNAUDITED AND PRELIMINARY
BEAUFORT COUNTY, SOUTH CAROLINA
STATEMENT OF NET ASSETS
Stormwater Utility
August 31, 2012 & August 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>August 31, 2012</th>
<th>August 31, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Investments with Trustee</td>
<td>$1,979,463</td>
<td>$1,289,449</td>
</tr>
<tr>
<td>Receivables, Net</td>
<td>5,590</td>
<td>108,120</td>
</tr>
<tr>
<td>Inventories</td>
<td>102,941</td>
<td>119,640</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>2,087,994</td>
<td>1,517,209</td>
</tr>
<tr>
<td><strong>Capital Assets</strong></td>
<td>2,798,912</td>
<td>2,896,543</td>
</tr>
<tr>
<td><strong>Accumulated Depreciation</strong></td>
<td>(1,843,522)</td>
<td>(1,721,098)</td>
</tr>
<tr>
<td></td>
<td>955,390</td>
<td>1,175,445</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$3,043,384</td>
<td>$2,692,654</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Account Payable</td>
<td>45,734</td>
<td>55,916</td>
</tr>
<tr>
<td>Accrued Payroll</td>
<td>49,042</td>
<td>15,192</td>
</tr>
<tr>
<td>Accrued Compensated Absences</td>
<td>4,470</td>
<td>4,470</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>99,246</td>
<td>75,578</td>
</tr>
<tr>
<td><strong>Long Term Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Compensated Absences</td>
<td>64,937</td>
<td>70,038</td>
</tr>
<tr>
<td>Net Other Postemployment Benefits Obligation</td>
<td>619,643</td>
<td>481,898</td>
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<tr>
<td><strong>Total Long Term Liabilities</strong></td>
<td>684,580</td>
<td>551,936</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>783,826</td>
<td>627,514</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invested in Capital Assets, Net of Related Debt</td>
<td>955,390</td>
<td>1,175,445</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>1,304,168</td>
<td>889,695</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$2,259,558</td>
<td>$2,065,140</td>
</tr>
</tbody>
</table>
Unaudited and Preliminary
BEAUFORT COUNTY, SOUTH CAROLINA
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Stormwater Utility
For the Period Ended August 31, 2012

<table>
<thead>
<tr>
<th></th>
<th>Budget FY 2013</th>
<th>August 31, 2012</th>
<th>Budget to Actual</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stormwater Utility Fees*</td>
<td>$ 3,469,180</td>
<td>$ -</td>
<td>(3,469,180)</td>
<td>0%</td>
</tr>
<tr>
<td>Stormwater Utility Project Billings</td>
<td>370,664</td>
<td>-</td>
<td>(370,664)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>3,851,233</td>
<td>-</td>
<td>(3,851,233)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>2,014,323</td>
<td>314,747</td>
<td>(1,699,576)</td>
<td>16%</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>1,297,125</td>
<td>68,826</td>
<td>(1,228,299)</td>
<td>5%</td>
</tr>
<tr>
<td>Supplies</td>
<td>425,660</td>
<td>44,923</td>
<td>(380,737)</td>
<td>11%</td>
</tr>
<tr>
<td>Depreciation</td>
<td>273,545</td>
<td>45,592</td>
<td>(227,953)</td>
<td>17%</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>4,010,653</td>
<td>474,088</td>
<td>(3,536,565)</td>
<td>12%</td>
</tr>
<tr>
<td><strong>Operating Income (Loss)</strong></td>
<td>(159,420)</td>
<td>(474,088)</td>
<td>(314,668)</td>
<td>297%</td>
</tr>
<tr>
<td><strong>Non-Operating Revenues (Expenses)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gain (Loss) on Sale of Capital Assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>11,389</td>
<td>-</td>
<td>(11,389)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Non-Operating Revenues (Expenses)</strong></td>
<td>11,389</td>
<td>-</td>
<td>(11,389)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Change in Net Assets</strong></td>
<td>(159,420)</td>
<td>(474,088)</td>
<td>(314,668)</td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets, Beginning</strong></td>
<td>2,733,646</td>
<td>2,733,646</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets, Ending</strong></td>
<td>$ 2,574,226</td>
<td>$ 2,259,558</td>
<td>(314,668)</td>
<td>88%</td>
</tr>
</tbody>
</table>

**NOTE*** - According to Governmental Accounting Standards, stormwater utility fees received in July or August are recorded in fiscal year 2012 by the 60-day accrual.
### BEAUFORT COUNTY, SOUTH CAROLINA

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**

**Stormwater Utility**

For the Period Ended August 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>Budget FY 2012</th>
<th>September 30, 2011</th>
<th>Budget to Actual</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stormwater Utility Fees*</td>
<td>$ 3,344,133</td>
<td>$</td>
<td>(3,344,133)</td>
<td>0%</td>
</tr>
<tr>
<td>Stormwater Utility Project Billings</td>
<td>64,278</td>
<td>-</td>
<td>(64,278)</td>
<td>0%</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>3,408,411</td>
<td>-</td>
<td>(3,408,411)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>1,986,780</td>
<td>316,674</td>
<td>(1,670,106)</td>
<td>16%</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>720,938</td>
<td>102,524</td>
<td>(618,414)</td>
<td>14%</td>
</tr>
<tr>
<td>Supplies</td>
<td>426,223</td>
<td>61,961</td>
<td>(364,262)</td>
<td>15%</td>
</tr>
<tr>
<td>Capital Purchases</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Depreciation</td>
<td>285,859</td>
<td>47,630</td>
<td>(238,229)</td>
<td>17%</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>3,419,800</td>
<td>528,789</td>
<td>(2,891,011)</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Operating Income (Loss)</strong></td>
<td>(11,389)</td>
<td>(528,789)</td>
<td>(517,400)</td>
<td>4643%</td>
</tr>
<tr>
<td><strong>Non-Operating Revenues (Expenses)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gain (Loss) on Sale of Capital Assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>11,389</td>
<td>-</td>
<td>(11,389)</td>
<td>0%</td>
</tr>
<tr>
<td>Total Non-Operating Revenues ( Expenses)</td>
<td>11,389</td>
<td>-</td>
<td>(11,389)</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Transfers In (Out)</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Change in Net Assets</strong></td>
<td>-</td>
<td>(528,789)</td>
<td>(528,789)</td>
<td>-100%</td>
</tr>
<tr>
<td><strong>Net Assets, Beginning</strong></td>
<td>2,593,929</td>
<td>2,593,929</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets, Ending</strong></td>
<td>$ 2,593,929</td>
<td>$ 2,065,140</td>
<td>(528,789)</td>
<td>80%</td>
</tr>
</tbody>
</table>

**NOTE*:** According to Governmental Accounting Standards, stormwater utility fees received in July or August are recorded in fiscal year 2011 by the 60-day accrual.
Stormwater Board Budget/Financial Reporting

Draft September 25, 2012

Schedule of Stormwater Board Financial/Budget Meetings
By Fiscal Year – July 1 to June 30

August – Preliminary unaudited financials from previous Fiscal Year

November/December – Previous FY Comparison - Budget versus Actual
  – FY2013 will also have a balance utilization plan presentation
  – First quarter financials

December - Proposed Utility Goals for next FY budget

February – midyear financials

April – Proposed next FY budget

May – 3rd quarter financials

June - Next FY budget for approval – Budget will then be taken to County Council Finance Committee and Council for approval
Project Summaries

October 2012
Beaufort County Public Works
Stormwater Infrastructure
Project Summary

Project: Coursen - Tate Memorial Park

Completed: Aug-12

Project #: 2013-007

Project Total: $21,654.33

Narrative Description of Project:
Piped in swale at Coursen Tate Memorial Park.

Site Photographs
Before

During

After
Repaired washouts. Installed straw mats for erosion control.

Installed 340 LF of outfall pipe and rip rap for erosion control.

Project: Coursen Tate Memorial Park
Activity: Drainage Improvement
Project #: 2013-007
Township: Lady's Island
Completed: August 2012

Legend
Drainage Type
- River
- Stream
- Outfall
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Crossline
- D/W
- Access
- Piped
- Bleeder
- Parcels

Prepared By: BC Stormwater Management Utility
Date Print: 9/25/12
File:C:/sethdata/projects/projectmaps/Coursen Tate Memorial 2013-007
Beaufort County Public Works
Stormwater Infrastructure
Project Summary

Project: DSS Parking Lot  
Completed: Aug-12

Project #: 2013-515  
Project Total: $25,306.19

Narrative Description of Project:
Removed asphalt to repair (2) catch basins, separated joints and recompacted sinkhole. Jetted 92 L.F. of outfall pipe. Resurfaced constructed area.

Site Photographs

Before  
During  
After
Recompacted sink hole and resurfaced constructed area.

Repaired (1) catch basin.

Removal of asphalt to repair (2) catch basins, separated joints and recompacted sink hole. Resurfaced constructed area.

Removal of asphalt to repair (1) catch basin.
Jetted 8 LF of outfall pipe.

Jetted 12 LF of outfall pipe.

Jetted 12 LF of outfall pipe.
Beaufort County Public Works  
Stormwater Infrastructure  
Project Summary

<table>
<thead>
<tr>
<th>Project: Southern Magnolia Drive</th>
<th>Completed: Sep-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project #: 2013-517</td>
<td>Project Total: $29,729.83</td>
</tr>
</tbody>
</table>

**Narrative Description of Project:**

**Site Photographs**

<table>
<thead>
<tr>
<th>Before</th>
<th>During</th>
<th>After</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Before Image" /></td>
<td><img src="image2.png" alt="During Image" /></td>
<td><img src="image3.png" alt="After Image" /></td>
</tr>
</tbody>
</table>
SOUTHERN MAGNOLIA DR

Repaired washout.

Cleaned out 30 LF of roadside ditch.

Installed 152 LF of dual outfall pipes, rip rap and hydroseeded for erosion control.

Replaced 8 LF of driveway pipe. Repaired driveway.

Grubbed and cleared 79 LF of outfall ditch.

Project: Southern Magnolia Drive
Map 1
Activity: Drainage Improvement
Project #: 2013-517
Township: Lady’s Island
Completed: September 2012

Legend
Drainage Type
- River
- Stream
- Outfall
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Crossline
- D/W
- Access
- Piped
- Bleeder
- Parcels

Prepared by: BC Stormwater Management Utility
Date Print: 9/18/12
File:C:\sethdata\projects\projectmaps\Southern Magnolia dr 13-517

1 inch = 73 feet
Small Drainage Projects

- Shanklin Road Water Quality Retrofit
  Aug. 12– Port Royal Island
  - Cleaned out 330 ft. of outfall ditch, installed a check dam and small bleeder pipe to slow down the water coming from a watershed of about 600 acres.
Small Drainage Projects

- Port Royal Island Bush Hog
  Aug. 12 – Port Royal Island
  - Bush hogged 82,869 ft. of outfall ditches. Total cost was $39,028 or $.47 per linear foot.
Small Drainage Projects

- Coosaw River Drive
  Aug. 12 – Lady’s Island
  - Cleaned out 633 ft. of roadside ditch and jetted out (6) driveway pipes.
Small Drainage Projects

• Pickens Street Outfall
  Aug. 12 – Lady’s Island
  – Removed a fallen tree from the work shelf and cleaned out 576 ft. of outfall ditch.
Small Drainage Projects

- Holly Hall Road Outfall
  Aug. 12 – Lady’s Island
  - Cleaned out 421 ft. of outfall ditch and jetted out (2) crossline pipes.
Small Drainage Projects

- Deveaux Road Outfall
  Aug. 12 – Lady’s Island
  – Bush hogged and cleaned out 628 ft. of work shelf and outfall ditch.
Small Drainage Projects

- Burton Wells Parking Lot
  Aug. 12 – Lady’s Island
  – Cleaned out and repaired (2) catch basins, and repaired (2) sinkholes.
Small Drainage Projects

- Blackburn Pierce Drive
  Aug. 12 – Port Royal Island
  - Replaced 55 ft. of outfall pipe that was crushed/clogged and installed rip rap for erosion control.
Small Drainage Projects

- VFW Outfall
  Aug. 12 – Port Royal Island
  - Removed a hazardous tree from the work shelf.
Small Drainage Projects

- Young Circle
  Aug. 12 – Port Royal Island
  - Cleaned out 325 ft. of outfall ditch.
Small Drainage Projects

- Gillison Loop Outfall
  Aug. 12 – Port Royal Island
  - Bush hogged and cleaned out 193 ft. of outfall ditch and repaired (1) washout.
Small Drainage Projects

- Huron Drive Outfall
  Aug. 12 – Port Royal Island
  - Bush hogged 596 ft. of outfall ditch and worked shelf and cleaned out another 490 ft. of outfall ditch.
Small Drainage Projects

- Country Manor (Rework)
  Sept. 12 – Port Royal Island
  - Went back and raised the elevation of one of the catch basins that we installed in July. It was set a little too low and was causing erosion issues.
Small Drainage Projects

- Christine Drive
  - Sept. 12 – Lady’s Island
  - Replaced a failed crossline pipe and installed rip rap for erosion control.
Small Drainage Projects

- Shiney Road
  Sept. 12 – St. Helena Island
  - Replaced a crossline pipe with smaller twin pipes and raised the elevation so that the outfall ditch would function properly.
Small Drainage Projects

- Shanklin Road Outfall
  Sept. 12 – Port Royal Island
  – Cleaned out 1,570 ft. of outfall ditch.
Small Drainage Projects

• Alumni Road Outfall
  Sept. 12 – Lady’s Island
  – Cleaned out 3,395 ft. of outfall ditch.
Small Drainage Projects

• Harding Street Outfall
  Sept. 12 – Port Royal Island
  – Removed blockage from around a flap gate and cleaned out 225 ft. of outfall ditch.
Small Drainage Projects

- Backache Acres
  Sept. 12 – Sheldon
  - Removed a fallen tree from the ditch flow line and installed (2) bleeder pipes.
Beaufort County
Stormwater Management Utility Board
Meeting Agenda November 7, 2012

Location: Beaufort Industrial Village (BIV#2)
Beaufort SC, 29906

September 26, 2012 draft,

1) **Call to Order:** Don Smith
   A. Approve meeting agenda
   B. Approval of minutes from previous meeting: October 3, 2012

2) **Introductions**

3) **Public Comment**

4) **Reports**
   A. SW/Form-based Code – Subcommittee report
   B. Monitoring Update – Bob Klink
   C. Financial Report – Alan Eisenman
   D. Upcoming Professional Contracts Report – New SW Manager
   E. Utility Updates – New SW Manager
   F. Maintenance Project Report – Eddie Bellamy

5) **Unfinished Business**
   A. Regional Coordination – New SW Manager
   B. Balance Utilization Plan – Alan Eisenman and Carolyn Wallace

6) **New Business** –
   A. FY2012 Budget Comparison – Carolyn Wallace

7) **Public Comment**

8) **Next Meeting/Agenda**

9) **Adjournment**