



**Southern Beaufort
County Corridor
Beautification Board
Meeting**

Chairman
VACANT

Vice Chairman
SALLIE BRACH, Council District 6

Board Members
STEPHEN BROWN, Council District 7
VACANT, Council District 11
C. J. HUMPHREY, Council District 10
DENNIS J. NIELSEN, Council District 8
TODD THEODORE, Town of Hilton Head
VACANT, Council District 5
VACANT, Council District 9
VACANT, Town of Bluffton

County Administrator
ERIC GREENWAY

Clerk to Council
SARAH W. BROCK

Staff Support
ROBERT MERCHANT

Administration Building
Beaufort County Government
Robert Smalls Complex
100 Ribaut Road
Beaufort, South Carolina 29902

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Southern Beaufort County Corridor Beautification Board Meeting Agenda

Thursday, October 21, 2021 at 2:00 p.m.

Beaufort County Hilton Head Library, Small Meeting Room
11 Beach City Road, Hilton Head Island, SC 29926

Please be aware that there is limited seating available for the in-person meeting and attendees must practice social distancing and are highly encouraged to wear a face mask or covering.

1. CALL TO ORDER
2. FOIA – PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
3. APPROVAL OF MINUTES – August 19, 2021
4. CITIZEN COMMENTS (*In person meeting Comments are limited to 3 minutes. Citizens may email comments to nmoss@bcgov.net by Wednesday, October 20, 2021 to be read during the meeting*)

DISCUSSION ITEMS

5. GROUP DISCUSSION ABOUT RESOLUTION NO. 2012 / 24 AND ORDINANCE NO. 2013 / 12

ACTION ITEMS

6. FUTURE DIRECTION OF THE SBCCB BOARD
7. OTHER BUSINESS: Next Meeting – Thursday, November 18, 2021 at 2:00 p.m. at a location to be announced.
8. ADJOURNMENT

SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) Meeting was held on Thursday, August 19, 2021 at the Beaufort County Hilton Head Library, 11 Beach City Road, Hilton Head Island, SC 29926 at 2:00 p.m.

MEMBERS PRESENT:

Ms. Sallie Brach, Vice-Chairman
Mr. Stephen Brown
Mr. Girard Hoffman

Ms. C. J. Humphrey
Dr. Dennis J. Nielsen

MEMBERS ABSENT:

Mr. Todd Theodore

STAFF PRESENT:

Mr. Eric Greenway, AICP, Beaufort County Administrator via Zoom
Ms. Nancy R. Moss, Planner

GUESTS PRESENT: None

CALL TO ORDER:

Vice Chairman Brach called the meeting to order at 2:00 p.m.

FOIA:

Vice Chairman Brach stated that “Public Notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act”.

REVIEW OF MINUTES:

Vice Chairman Brach asked if there were any changes to the Minutes from the January 16, 2020, Board meeting. Hearing none, Dr. Nielsen made a motion and Ms. Humphrey seconded the motion to accept the Minutes from the January 16, 2020, Board meeting. The motion was carried unanimously to accept the minutes from the January 16, 2020, Board meeting (FOR: Brach, Brown, Hoffman, Humphrey and Nielsen).

PUBLIC COMMENT:

Vice Chairman asked for public comments, but none were made.

INTRODUCTION OF NEW BOARD MEMBER, GIRARD HOFFMAN, DISTRICT 5:

Girard Hoffman introduced himself to the Board members and the Board members welcomed him to the Southern Beaufort County Corridor Beautification Board.

GENERAL DISCUSSION

Eric Greenway's, Beaufort County Administrator, Remarks to the Board:

Mr. Greenway stated that a combination of funds from the Tree Reforestation Fund and Covid money could be used by the Board to complete the landscaping on Highway 278. Mr. Greenway indicated that staff would develop a proposal to detail the projected cost to finish the plant installation and would include the costs for the follow up landscape maintenance.

Mrs. Brach asked Mr. Greenway if any funds were budgeted by County Council for the efforts of the Board. Mr. Greenway said that funds were not budgeted because County Council wanted as much money as possible reserved to pay market rate for the County employee salaries determined by the compensation study.

Mrs. Brach stated that the Board was tasked with beautifying other major corridors and asked Mr. Greenway if he anticipated that the Board would oversee the beautification of Highways 170 & 46 anytime soon. Mr. Greenway stated that 1.5 million dollars of transportation improvement projects were expected to be done on Highways 170 and 46 and that beautification should be held off until the improvements are completed. He stated that they would explore putting funds in the construction bids for median beautification.

Dr. Nielsen asked Mr. Greenway if he considered the SBCCBB as relevant. Mr. Greenway stated that the Board would be able to complete the Highway 278 beautification with the funding we currently have.

Mrs. Brach said that she thought that the Board would have had a greater role during the preceding years in the landscape design and selecting the landscape contractor. Mr. Greenway indicated that the Board could play a greater role if it wanted to moving forward.

Mr. Brown stated that early on part of the role of this Board was advocacy. He said that the Board invited their County Council members to the Board meetings and only Mike Covert attended.

SBCCB Board Member Discussion & Future Direction of the Board:

Staff was directed to email each Board member the Ordinance that created the Board so the Board could reacquaint themselves with the tasks required of them. The Board would discuss at the next meeting whether the Ordinance should be amended to redefine the tasks required of the Board. Staff was also directed to prepare a cost estimate for the landscaping needed to complete each median segment on Highway 278 between Tanger 1 and Westbury Park. The Board requested that staff email digital or mail hardcopies of the Highway 278 Master Landscape plan between Tanger 1 & Westbury Park.

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Highway 278 Median Beautification Project Updates:

TANGER 1 – TANGER 2

Hilton Head Landscapes in 3rd-year of maintenance of a 5-year contract.
Once contract ends Tanger Outlets will assume responsibility for landscape maintenance in perpetuity.

TANGER 1 – WESTBURY PARK (CRAPE MYRTLES & PALMS ONLY; NO SHRUBS)

Beaufort County crews are currently assuming landscape maintenance until the County linear landscape contractor's contract is finalized.

On June 6, 2021, SCDOT directed Beaufort County to remove or relocate 2 of the 11 crape myrtles in the Highway 278 median across the street from Island Car Wash to create a clear view of the billboard located at 1000 Fording Island Road within 30 days. On June 22, 2021, Beaufort County agreed to relocate the 2 crape myrtles but requested a reprieve from SCDOT until October 30, 2021 to relocate the trees when the weather was cooler and more favorable for transplanting.

These median segments are not fully planted per the master landscape plan, but the highway median portions that front Beaufort County's jurisdiction are between Tanger 1 & Highway 46.

WESTBURY PARK – BELFAIR

Belfair Plantation is responsible for the landscape maintenance in perpetuity

BELFAIR – ROSE HILL

Beaufort County crews are currently assuming landscape maintenance until the County linear landscape contractor's contract is finalized.

ROSE HILL – BERKELEY HALL

Brightview Landscaping is in the 2nd year of maintenance of a 5-year contract.

Once the contract ends, Beaufort County will assume responsibility for landscape maintenance in perpetuity.

08/13/2021 (10 – 12) Crape Myrtles were run over & seriously damaged by a vehicle.

Staff waiting on a tree replacement quote from Brightview

ACTION ITEMS:

Nomination & Election of Chairman & Vice-Chairman

Vice Chairman Brach suggested that the Board hold off with the election until the Board determines how to move forward at the next meeting. The other Board members unanimously agreed with Mrs. Brach.

OTHER BUSINESS:

Next Meeting – Thursday, September 16, 2021 at 2:00 p.m. at a location that is to be announced (TBA). Staff will arrange for a meeting location.

ADJOURNMENT

With no further business, Vice Chairman Brach entertained a motion from Mr. Brown and seconded by Dr. Nielsen at 3:10 p.m. to adjourn the meeting. The motion was approved unanimously (FOR: Brach, Brown, Hoffman, Humphrey and Nielsen).

RESOLUTION NO. 2012 / 24

AN RESOLUTION TO CREATE THE SOUTHERN BEAUFORT COUNTY MEDIAN BEAUTIFICATION COMMITTEE TO ASSIST BEAUFORT COUNTY COUNCIL IN DESIGN, IMPLEMENTATION, FUNDRAISING AND PROMOTION OF MEDIAN BEAUTIFICATION ALONG HIGH VOLUME TRAFFIC CORRIDORS IN THE SOUTHERN AREAS OF BEAUFORT COUNTY

WHEREAS, Beaufort County desires to promote and enhance the aesthetic values of high volume traffic corridors in southern Beaufort County by the creation of the Southern Beaufort County Median Beautification Committee (the "Committee"); and

WHEREAS, the Committee will assist Beaufort County Council in the planning, design, implementation, fundraising and promotion of median beautification along certain county and state roads located in southern Beaufort county; and

WHEREAS, the Committee shall create such technical subcommittees as may be necessary to adequately assist the Committee in carry out its functions; and

WHEREAS, it is understood that in order for the Committee to maximize its fundraising potential, it is necessary for the Committee to file articles of incorporation and other such documentation as may be necessary to obtain tax exempt status with the Internal Revenue Service; and

WHEREAS, the Committee shall present a yearly operational budget to Beaufort County Council for review and adoption at the same time that the County's operation budget is presented for review and adoption.

NOW, THEREFORE, BE IT RESOLVED, by Beaufort County Council that there is hereby created a Southern Beaufort County Median Beautification Committee that shall be organized and operated as follows:

- Section 1. The Committee shall be comprised of the following membership:
- a) One member from County Council District 5
 - b) One member from County Council District 6
 - c) One member from County Council District 7
 - d) One member from County Council District 8
 - e) One member from County Council District 9
 - f) One member from County Council District 10
 - g) One member from County Council District 11
 - h) One member nominated for appointment by the Town of Bluffton
 - i) One member nominated for appointment by the Town of Hilton Head Island

- Section 2. Any vacancy on the board will be filled in the same manner as provided for under Section 2-191 through 2-198 of the Beaufort County Code of Ordinances upon nomination of the respective member of County Council, the Town of Bluffton, or Town of Hilton Head Island depending upon the seat that is vacated.
- Section 3. The members shall elect a Chairperson from its membership.
- Section 4. The Committee shall meet at the call of the Chairperson, at least quarterly, and shall be conducted in compliance with the South Carolina Freedom of Information Act. Minutes shall be kept of any meetings and the Committee shall forward a copy of said minutes to the Beaufort County Council within thirty (30) days of their completion and adoption by the Committee. A majority of the number of members on the board shall constitute a quorum for transaction of business at any meeting. A majority of those present and voting shall be required to decide any issue after a quorum has been established.
- Section 5. The name of the organization shall be known as the Southern Beaufort County Median Beautification Committee.
- Section 6. The purpose of the Committee will be to promote the design, enhancement, implementation, maintenance and funding of aesthetic median spaces along certain roadways located in Southern Beaufort County.
- Section 7. The Committee shall have the authority to take any and all lawful actions as may be necessary or appropriate to carry out the aforementioned purpose of the Committee, *provided however*, that in carrying out its purpose and exercising its powers, the Committee shall not engage in any activities which would cause it to fail to qualify for exemption from Federal income taxation purposes under the United States Internal Revenue Code as amended from time to time, or successor provisions thereto.
- Section 8. The Committee shall submit an annual budget to Beaufort County Council for review and adoption indicating all anticipated sources of revenue, all anticipated expenditures, and any remaining funds that have been carried over from previous years.
- Section 9. The Committee may appoint such other standing, special, or advisory committees from time to time as it deems appropriate. Members of such committees may include Committee members, as well as individuals representing specialized interests in areas that would be beneficial to the Committee carrying out its purpose.

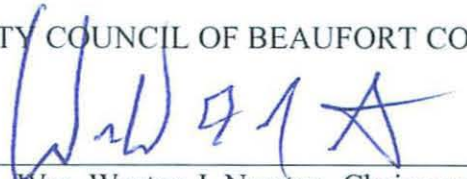
Section 10. The Committee shall adhere to all conflict of interest prohibitions and disclosure requirements provided in South Carolina Code of Laws §8-13-700 *et seq.*

Section 11. These by-laws may be amended by a two-thirds majority of the voting members of the Committee, provided written notice of such proposed amendment, including a copy of any proposed amendment, is mailed to each Committee member at least two weeks prior to such meeting. All by-law amendments are conditioned upon approval and ratification of Beaufort County Council.

DONE, this 8th day of October, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____



Wm. Weston J. Newton, Chairman

ATTEST:


Suzanne M. Rainey, Clerk to Council

ORDINANCE NO. 2013 / 12

AN ORDINANCE TO CREATE THE SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD TO ASSIST AND ADVISE BEAUFORT COUNTY COUNCIL IN DESIGN, IMPLEMENTATION, FUNDRAISING AND PROMOTION OF CORRIDOR BEAUTIFICATION ALONG HIGH VOLUME TRAFFIC CORRIDORS IN THE SOUTHERN AREAS OF BEAUFORT COUNTY

WHEREAS, Beaufort County desires to promote and enhance the aesthetic values of high volume traffic corridors in southern Beaufort County by the creation of the Southern Beaufort County Corridor Beautification Board (the "Board"); and

WHEREAS, the Board will advise and make recommendations to the Beaufort County Council in the planning, design, implementation, fundraising and promotion of corridor beautification, to include, but not be limited to, vegetative plantings, elements of landscape architecture, and lighting along certain county and state roads located in southern Beaufort county; and

WHEREAS, the Board shall create such technical subcommittees as may be necessary to adequately assist the Board in carrying out its functions; and

WHEREAS, County Council shall have the authority to exercise ultimate control over any County provided funds and any work that is to be performed on County controlled, owned, or maintained property; and

WHEREAS, the provisions contained in this Ordinance shall replace Beaufort County Resolution 2012/24 and to the extent necessary, Beaufort County Resolution 2012/24 is hereby revoked.

NOW, THEREFORE, BE IT ORDAINED, by Beaufort County Council that there is hereby created a Southern Beaufort County Corridor Beautification Board that shall be organized and operated according to the following Charter Provisions:

Section 1. The name of the organization shall be known as the Southern Beaufort County Corridor Beautification Board.

Section 2. The Board shall be comprised of the following membership:

- a) One member from County Council District 5
- b) One member from County Council District 6
- c) One member from County Council District 7
- d) One member from County Council District 8
- e) One member from County Council District 9
- f) One member from County Council District 10
- g) One member from County Council District 11

- h) One member nominated by the Town of Bluffton for appointment by County Council
- i) One member nominated by the Town of Hilton Head Island for appointment by County Council

Section 3. Any vacancy on the board will be filled in the same manner as provided for under Section 2-191 through 2-198 of the Beaufort County Code of Ordinances upon nomination of the respective member of County Council, the Town of Bluffton, or Town of Hilton Head Island depending upon the seat that is vacated.

Section 4. The members shall elect a Chairperson from its membership.

Section 5. The Board shall meet at the call of the Chairperson, at least quarterly, and shall be conducted in compliance with the South Carolina Freedom of Information Act. Minutes shall be kept of any meetings and the Board shall forward a copy of said minutes to the Beaufort County Council within thirty (30) days of their completion and adoption by the Board. A majority of the number of members on the board shall constitute a quorum for transaction of business at any meeting. A majority of those present and voting shall be required to decide any issue after a quorum has been established.

Section 6. The purpose of the Board will be to advise and make recommendation to the Beaufort County Council on the design, enhancement, implementation, maintenance and funding of aesthetic corridor spaces along certain roadways located in Southern Beaufort County.

Section 7. The Board shall submit a recommended annual budget to Beaufort County Council for review and adoption indicating all anticipated sources of revenue, all anticipated expenditures, and any remaining funds that have been carried over from previous years. Additionally, the Board shall advise and make recommendations to County Council on the expenditure of any and all County funds that may be appropriate to it as well as the design and implementation of any improvement projects that will occur on land owned, maintained, or subject to the control of Beaufort County Council.

Section 8. The Board may appoint such other standing, special, or advisory committees from time to time as it deems appropriate. Members of such committees may include Board members, as well as individuals representing specialized interests in areas that would be beneficial to the Board carrying out its purpose.

Section 9. The Board shall adhere to all conflict of interest prohibitions and disclosure requirements provided in South Carolina Code of Laws § 8-13-

700 *et seq.*, as well as any applicable provisions of the Beaufort County Purchasing Ordinance.

Adopted this 11th day of March, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY:



D. Paul Sommerville, Chairman

APPROVED AS TO FORM:



Joshua A. Gruber, Staff Attorney

ATTEST:



Suzanne M. Rainey, Clerk to Council

First Reading: February 11, 2013

Second Reading: February 25, 2013

Public Hearing: March 13, 2013

Third and Final Reading: March 13, 2013