



**Southern Beaufort  
County Corridor  
Beautification Board  
Meeting**

**Chairman**

DOUGLAS NOVAK

**Vice Chairman**

SALLIE BRACH

**Board Members**

STEPHEN BROWN  
ROBERTA COPE-FOSS  
C. J. HUMPHREY  
DENNIS J. NIELSEN  
TODD THEODORE

**County Administrator**

ASHLEY M. JACOBS

**Clerk to Council**

SARAH W. BROCK

**Staff Support**

ERIC GREENWAY

**Administration Building**

Beaufort County Government  
Robert Smalls Complex  
100 Ribaut Road

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# Southern Beaufort County Corridor Beautification Board Meeting Agenda

**Thursday, January 16, 2020 at 2:00 PM**

Bluffton Branch Library, Large Meeting Room  
120 Palmetto Way, Bluffton, SC 29910

1. CALL TO ORDER
2. FOIA – PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
3. APPROVAL OF MINUTES - December 19, 2019
4. CITIZEN COMMENTS (*Comments are limited to 3 minutes*)
5. HIGHWAY 278 FINAL MEDIAN SEGMENTS UPDATE
6. 2020 BUDGET DISCUSSION WITH COUNCIL REPRESENTATIVES FOR CORRIDOR BEAUTIFICATION
7. STATUS OF FILLING BOARD VACANCIES
8. OTHER BUSINESS: Next Meeting – Thursday, February 20, 2020 at 2:00 p.m. at the Beaufort County Government Center, 4819 Bluffton Parkway, 2nd Floor, Bluffton, SC 29910
9. ADJOURNMENT

## **SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD**

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) Meeting was held on Thursday, December 19, 2019 at the Beaufort County Government Center, 4819 Bluffton Parkway, 2<sup>nd</sup> Floor, Bluffton, SC 29910 at 2:30 p.m.

### **MEMBERS PRESENT:**

Mr. Doug Novak, Chairman	Ms. Roberta Cope-Foss
Mrs. Sallie Brach, Vice-Chairman	Dr. Dennis J. Nielsen
Mr. Stephen Brown	Mr. Todd Theodore

### **MEMBERS ABSENT:**

Ms. C. J. Humphrey

### **STAFF PRESENT:**

Mr. Eric Greenway, AICP, Beaufort County Community Development Department Director  
Ms. Nancy R. Moss, Beaufort County Planner

### **GUESTS PRESENT:**

Mr. Joe Crowley, Lowcountry Inside Track

### **CALL TO ORDER:**

Chairman Doug Novak called the meeting to order at 2:30 p.m.

### **REVIEW OF MINUTES:**

Chairman Novak asked if there were any changes to the Minutes from the November 21, 2019 Board meeting. Hearing none, Mrs. Brach made a motion and Dr. Nielsen seconded the motion to accept the Minutes from the November 21, 2019 Board meeting. The motion was carried unanimously to accept the minutes from the November 21, 2019 Board meetings (FOR: Brach, Brown, Cope-Foss, Nielson, Novak and Theodore).

### **GENERAL DISCUSSION**

#### **Berkeley Hall Median Landscape Project Update:**

BrightView Landscape installed all of the plantings in the medians, riprap around the drain inlets, and removed the traffic control devices. The final plant inspection was done on November 27, 2019 and the plants were accepted. The one-year plant warranty and maintenance period began on December 1, 2019.

#### **Highway 278 Final Median Segments – Crape Myrtle Plantings Update:**

The Legal Department reviewed and released the landscape installation contract for signature on December 9, 2019, was signed by BrightView on December 11, 2019 and was forwarded to the County Administrator's office for signature.

**SOLOCO Meeting Presentation Update:**

The November 26, 2019 SOLOCO presentation went very well with many good suggestions given by the Committee members. The Committee members took notice and were very complimentary of the Highway 278 plantings. The Hardeeville Mayor was very receptive to continuing the highway beautification at the I-95 exit area. The Board will invite the City of Hardeeville and Jasper County to a future SBCCBB meeting to coordinate the beautification efforts.

**Planning for January 2020 Meeting to Address Upcoming County Budget:**

The Sun Today newspaper article conveyed information to let municipalities and the general public know what the Southern Beaufort County Beautification Board is doing, what the goals of the Board are and stressed the importance of landscape beautification within Beaufort County's major highway corridors.

In conjunction with the upcoming budget cycle, the Board will keep Beaufort County Council abreast of the beautification progress and will request time to make a presentation at the Natural Resource Committee meeting in February. It is necessary to request a reoccurring annual budget from Council so the beautification efforts can continue. The Board will invite Chairman Howard and each District Council member of the Board to attend the January Board meeting at the Bluffton Library.

The Board will also contact the Bluffton Hilton Head Chamber of Commerce to request time to make a presentation to relay the mission of the SBCCBB. The SOLOCO presentation will be updated to include photos of the completed Berkeley Hall segment to relay the "Vision for the Future" for the Board. Staff will provide a "ballpark" price, per mile, for landscape installation & maintenance so each Board member can approach Council for funding. Consider implementing a 1-cent sales tax referendum on the ballot to fund future corridor beautification projects.

**Status of Filling Board Vacancies:**

Chairman Novak contacted the Town of Bluffton Clerk, Kim Chapman, to inquire on the status of filling the vacant SBCCB Board seat. Ms. Chapman was unaware there was a Board vacancy. On December 18, 2019, County staff referred Ms. Chapman to Sarah Brock, County Clerk to Council, for Board position criteria and posting requirements. Chairman Novak will contact Councilman Flewelling about the status of filling the District 5 Board vacancy.

**OTHER BUSINESS:**

**Next meeting:** Thursday, January 16, 2020 at 2:00 p.m. at the Beaufort County Bluffton Branch Library, 120 Palmetto Way, Bluffton, SC 29910.

**ADJOURNMENT**

**With no further business, Chairman Novak entertained a motion at 3:15 p.m. from Mr. Theodore, and seconded by Ms. Cope-Foss, to adjourn the meeting. The motion was approved unanimously (FOR: Brach, Brown, Cope-Foss, Nielsen, Novak and Theodore).**