



AGENDA  
SOUTHERN BEAUFORT COUNTY  
CORRIDOR BEAUTIFICATION BOARD

Thursday, December 19, 2019

2:30 p.m.

Beaufort County Government Center  
4819 Bluffton Parkway, 2<sup>nd</sup> Floor, Bluffton, SC 29910  
Contact: (843) 255.2140

Members:

Douglas Novak (Council District 9), Chairman  
Sallie Brach (Council District 6), Vice Chairman  
Stephen Brown (Council District 7)  
Roberta Cope-Foss (Council District 11)  
C.J. Humphrey (Council District 10)  
Dennis J. Nielsen (Council District 8)  
Todd Theodore (Town of Hilton Head)  
VACANT (Council District 5)  
VACANT (Town of Bluffton)

Staff Support:

Eric Greenway, AICP, Community Development Department-Director  
Amanda Flake, Natural Resources Planner

1. CALL TO ORDER AND WELCOME, 2:30 p.m. (Novak)
2. REVIEW AND ADOPTION OF NOVEMBER 21, 2019 MEETING MINUTES ([backup](#)) (Novak)
3. BERKELEY HALL MEDIAN LANDSCAPE PROJECT UPDATE (Moss)
4. HIGHWAY 278 FINAL MEDIAN SEGMENTS UPDATE (Moss)
5. SOLOCO MEETING PRESENTATION UPDATE (Greenway)
6. PLANNING FOR JANUARY 2020 MEETING TO ADDRESS UPCOMING COUNTY BUDGET (Novak)
7. STATUS OF FILLING BOARD VACANCIES (Novak)
8. OTHER BUSINESS: Next Meeting – Thursday, January 16, 2020 at 2:00 p.m. at the Beaufort County Government Center, 4819 Bluffton Parkway, 2nd Floor, Bluffton, SC 29910
9. ADJOURNMENT (Novak)

**Note:** If you have any questions, please contact the Beaufort County Community Development Department at (843) 255-2140



## **SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD**

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) Meeting was held on Thursday, November 21, 2019 at the Beaufort County Hilton Head Library, 11 Beach City Road, Small Conference Room, Hilton Head Island, SC 29926 at 2:00 p.m.

### **MEMBERS PRESENT:**

Mr. Doug Novak, Chairman

Mrs. Sallie Brach, Vice-Chairman

Mr. Stephen Brown

Ms. Roberta Cope-Foss

Ms. C. J. Humphrey

Dr. Dennis J. Nielsen

### **MEMBERS ABSENT:**

Mr. Todd Theodore

### **STAFF PRESENT:**

Ms. Nancy R. Moss, Beaufort County Planner

### **GUESTS PRESENT:** None

### **CALL TO ORDER:**

Chairman Doug Novak called the meeting to order at 2:00 p.m.

### **REVIEW OF MINUTES:**

Chairman Novak asked if there were any changes to the Minutes from the September 19, 2019 and October 17, 2019, Board meetings. Hearing none, Mrs. Brach made a motion and Ms. Cope-Foss seconded the motion to accept the Minutes from the September 19, 2019 and October 17, 2019 Board meetings. The motion was carried unanimously to accept the minutes from the September 19, 2019 and October 17, 2019 Board meetings (FOR: Brach, Brown, Cope-Foss, Nielson and Novak).

### **GENERAL DISCUSSION**

#### **Berkeley Hall Median Landscape Project Update:**

BrightView Landscape has installed all of the plantings and pine straw mulch and will remove the traffic control devices next week. As part of this project, BrightView replaced the struggling junipers, daylilies & saw palms east of the Rose Hill traffic light. A car accident occurred on November 11, 2019 in which a flipped car caused minor surface damage to the plant beds, but not to the plants, in the median near the Rose Hill traffic light. Fortunately, the BrightView crews were not working at the time. On November 18, 2019, two loropetalum shrubs were stolen from the median plantings and BrightView was issued a Change Order for the replacements. The final plant inspection will be conducted before the end of the month and the one-year plant warranty is expected to begin on December 1, 2019.

Ms. Humphrey arrived at the meeting.

**Highway 278 Final Median Segments – Crape Myrtle Plantings Update:**

The Purchasing Department has prepared the contract between Beaufort County and BrightView Landscape and should be executed by the end of the month. Should additional funds become available, Staff will request a quote to install junipers and plumbago shrubs at the intersections starting at Tanger 1 and move westward as funds allow.

**SOLOCO Meeting Presentation Update:**

The SBCCBB presentation that was placed on the October 22, 2019 Southern Lowcountry Regional (SOLOCO) Board meeting agenda was rescheduled and will take place on Tuesday, November 26, 2019 at 10:00 a.m. at the Hardeeville City Hall. County Staff will present to SOLOCO on behalf of the SBCCBB and the Board members are encouraged to attend. Staff will email the PowerPoint presentation to each Board member.

**OTHER BUSINESS:**

**2020 Board Meeting Schedule:**

The Board members reviewed the preliminary 2020 meeting schedule. To reduce the confusion over the Board meeting locations and times, the Board decided that it would be best to meet at the Beaufort County Government Center in Bluffton at 2:00 p.m. but wanted to first consult with Mr. Theodore before officially posting the 2020 schedule. Mrs. Brach made a motion to meet at 2:00 p.m. on the third Thursday of each month in 2020 at the Beaufort County Government Center in Bluffton and Mr. Brown seconded the motion. The motion passed unanimously. (FOR: Novak, Brach, Brown, Cope-Foss, Humphrey and Nielsen).

**Update Board Roster Information & Conflict of Interest Form:**

The Board Roster was passed around to allow each Board member to update his/her contact information; Mrs. Brach and Dr. Nielsen made minor changes to their contact information. The Conflict of Interest form was provided to Novak, Brach and Nielsen to complete.

**Board Vacancies:**

Chairman Novak will reach out to each Council Member/Town Official to check on the status of filling the Board vacancies. At the December Board meeting, the Board will discuss inviting council members to the January SBCCBB meeting to request funding.

**Next meeting:**

Thursday, December 19, 2019 at 2:30 p.m. at the Beaufort County Government Center, 4819 Bluffton Parkway, 2<sup>nd</sup> Floor, Bluffton, SC 29910

**ADJOURNMENT**

**With no further business, Chairman Novak entertained a motion at 3:05 p.m. from Ms. Humphrey, and seconded by Mrs. Brach, to adjourn the meeting. The motion was approved unanimously (FOR: Brach, Brown, Cope-Foss, Humphrey, Nielsen and Novak).**

**Submitted by:** Amanda Flake, Natural Resources Planner