



AGENDA
SOUTHERN BEAUFORT COUNTY
CORRIDOR BEAUTIFICATION BOARD

Thursday, December 20, 2018

2:30 p.m.

Beaufort County Government Center
4819 Bluffton Parkway, 2nd Floor, Bluffton, SC 29910
Contact: (843) 255.2140

Members:

Glenn Stanford (Council District 8), Chairman
Douglas Novak (Council District 9), Vice-Chairman
Randy Boehme (Town of Bluffton)
Sallie C. Bridgwater (Council District 6)
Stephen Brown (Council District 7)
Roberta Cope-Foss (Council District 11)
C.J. Humphrey (Council District 10)
Todd Theodore (Town of Hilton Head)
VACANT (Council District 5)

Staff Support:

Eric Greenway, AICP, Community Development Department-Director
Amanda Flake, Natural Resources Planner
Christopher S. Inglese, Assistant Beaufort County Attorney

1. CALL TO ORDER AND WELCOME, 2:30 p.m. (Stanford)
2. REVIEW AND ADOPTION OF OCTOBER 18, 2018 MEETING MINUTES ([backup](#)) (Stanford)
3. TANGER MEDIAN LANDSCAPE PROJECT UPDATE (Moss)
4. BERKELEY HALL LANDSCAPE PROJECT FUNDING SOURCES (Greenway)
5. NEW BUSINESS
6. OTHER BUSINESS:
Next Meeting – Thursday, January 17, 2019 at 2:00 p.m. at the Hilton Head Library, Small Conference Room, 11 Beach City Road, Hilton Head Island, SC 29926
7. ADJOURNMENT (Stanford)

Note: If you have any questions, please contact the Beaufort County Community Development Department at (843) 255-2140



SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) Meeting was held on October 18, 2018 at the Beaufort County Government Center, 4819 Bluffton Parkway, 2nd Floor Conference Room, Bluffton, SC 29910 at 2:30 p.m.

MEMBERS PRESENT:

Mr. Glenn Stanford (Chairman)

Mr. Randy Boehme

Mr. Stephen Brown

Ms. C. J. Humphrey

Mr. Todd Theodore

MEMBERS ABSENT:

Mr. Doug Novak (Vice-Chairman)

Ms. Sallie Bridgwater

Ms. Roberta Cope-Foss

STAFF PRESENT:

Ms. Nancy Moss, Beaufort County Community Development Planner

GUESTS PRESENT:

Mr. Joe Croley, Lowcountry Inside Track

CALL TO ORDER:

Chairman Glenn Stanford called the meeting to order at 2:30 p.m.

REVIEW OF MINUTES:

Chairman Stanford asked if there were any changes to the Minutes from the July 19, 2018, Board meeting. Hearing none, Ms. Humphrey made a motion and Mr. Theodore seconded the motion to accept the Minutes from the July 19, 2018 Board meeting. **The motion was carried unanimously to accept the minutes from the July 19, 2018, Board meeting** (FOR: Boehme, Brown, Humphrey, Stanford and Theodore).

GENERAL DISCUSSION

Tanger Median Landscape Project Update:

Beaufort County Staff met with Hilton Head Landscapes and their Landscape Architect Consultant, Dan Keefer, on July 27, 2018 for the pre-construction meeting. The Landscape Architect recommended that the plantings be installed once the weather becomes cooler and requested a 3-month time extension. The County, Board and SCDOT agreed that the time extension was warranted. Hilton Head Landscapes is expected to resume work on November 1st and will order plants, confirm the underground utility locations, layout & perform grub-work for the plant beds, install the plantings and be completed no later than December 31, 2018.

Berkeley Hall Landscape Project Funding Sources:

The Board is confident that Mr. Eric Greenway is committed to and actively working on getting the funding needed to complete this segment of the Highway 278 Master Landscape Plan. SCDOT approved Tiller's landscape plan on August 24, 2017 and the plantings must be installed before the encroachment permit expires on August 24, 2019.

Landscape Architect Design Requirement & Project Oversight for Remaining Six Miles of Highway 278 Medians:

Because this Board does not have a budget set aside for Beautification projects, there are some cost saving measures that can be taken, once a funding source is identified, to reduce the layers of project costs. With prior approval and permission from Ms. Jennifer Gruber at SCDOT, median landscape plans can be prepared by a landscape designer. In addition, the Landscape Architect oversight requirement on the landscape installation contract adds approximately \$6,000 per mile and can be eliminated and assigned to the Community Development Staff.

NEW BUSINESS

Report on Funding Sources identified by Keep Beaufort Beautiful:

Ms. Foss did some grant research and found that small grants are potentially available, but will not go far to fund this Board's projects.

Chairman Stanford suggested that some of the SBCCB and KBB members attend each other's Board meetings, but due to the limited scope of the SBCCBB, the two Boards shouldn't be combined.

Many road improvement projects include contingencies and if there is surplus money at the end of these types of projects, perhaps the funds could be used for landscape beautification.

Report on Various Terms and Term Limits in Office for Board Members:

Each term of office for the SBCCBB is four years in length. The Chairman would like the vacancy on the Board filled. Mr. Boehme suggested that Chris Marsh would be a good lead to find a replacement for Henry Diercxsens.

OTHER BUSINESS

2019 Meeting Schedule:

The Board unanimously agreed to meet on the third Thursday of each month, alternating the meeting location between the Beaufort County Government Center in Bluffton and the Hilton Head Library. County Staff will contact the Hilton Head Library for the meeting room availability.

Beaufort County Connect Mobile App:

Mr. Boehme stated that according to SCDOT, there was a 25% litter reduction in 2018 from 2017 thanks to the Keep Beaufort Beautiful litter pick up efforts. Chairman Stanford asked Mr. Boehme to write a public awareness letter to the local newspaper Editors to notify the public that the BC Connect mobile app is available and could be used to report litter issues in the County.

Southern Beaufort County Corridor Beautification Board meeting
October 18, 2018

ADJOURNMENT

With no further business, Chairman Stanford entertained a motion at 3:30 p.m. from Mr. Boehme, and seconded by Ms. Humphrey, to adjourn the meeting. The motion was approved unanimously (FOR: Boehme, Brown, Humphrey, Stanford, Theodore).

Submitted by: Amanda Flake, Natural Resources Planner