



AGENDA
SOUTHERN BEAUFORT COUNTY
CORRIDOR BEAUTIFICATION BOARD

Thursday, February 15, 2018

2:30 p.m.

Beaufort County Government Center
4819 Bluffton Parkway, 2nd Floor, Bluffton, SC 29910
Contact: (843) 255-2140

Members:

VACANT (Council District 11)
Glenn Stanford (Council District 8), Chairman
Douglas Novak (Council District 9), Vice-Chairman
Sallie Bridgwater (Council District 6)
Stephen Brown (Council District 7)
C.J. Humphrey (Council District 10)
VACANT (Council District 5)
Todd Theodore (Town of Hilton Head)
Randy Boehme (Town of Bluffton)

Staff Support:

Anthony Criscitiello, Planning Division-Director
Amanda Flake, Natural Resources Planner
Christopher S. Inglese, Assistant Beaufort County Attorney

1. CALL TO ORDER AND WELCOME, 2:30 p.m. (Stanford)
2. REVIEW AND ADOPTION OF JANUARY 18, 2018 MEETING MINUTES ([backup](#)) (Stanford)
3. REPORTS FROM BOARD MEMBERS REGARDING MEETINGS WITH COUNCIL MEMBERS (All)
4. LANDSCAPE MEDIAN PROJECT UPDATE FOR ROSE HILL/BELFAIR (Moss)
5. TANGER MEDIAN LANDSCAPE BID UPDATE (Moss/Inglese)
6. BERKELEY HALL MEDIAN LANDSCAPE PROJECT UPDATE (Moss)
7. FUNDING SOURCES FOR BEAUTIFICATION PROJECTS (Stanford/Inglese)
8. NEW BUSINESS
9. OTHER BUSINESS:
Next Meeting – Thursday, March 15, 2018, at 2:00 p.m. at Hilton Head Island Library, Small Meeting Room, 11 Beach City Road, Hilton Head Island, SC 29926
10. ADJOURNMENT (Stanford)

Note: If you have any questions, please contact the County Planning Office at (843) 255-2140

SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) meeting was held on January 18, 2018 at the Hilton Head Island Library Conference Room at 2:00 p.m.

MEMBERS PRESENT:

Mr. Glen Stanford (Vice-Chairman)
Mr. Randy Boehme
Ms. Sallie Bridgwater

Mr. Doug Novak (Secretary)
Ms. C. J. Humphrey
Mr. Todd Theodore

MEMBERS ABSENT:

Mr. Stephen Brown

STAFF PRESENT:

Ms. Amanda Flake, Beaufort County Natural Resource Planner
Ms. Nancy Moss, Beaufort County Planning Department

GUESTS PRESENT:

None

CALL TO ORDER

Vice-Chairman Glen Stanford called the meeting to order at 2:00 p.m.

REVIEW OF MINUTES

Vice-Chairman Stanford asked if there were any changes to the Minutes from the August 17, 2017, Board meeting. Hearing none, Mr. Novak made a motion and Ms. Bridgwater seconded the motion to accept the Minutes from the August 17, 2017 Board meeting. **The motion was carried unanimously to accept the minutes from the August 17, 2017, Board meeting (FOR: Boehme, Bridgwater, Humphrey, Novak, Stanford and Theodore).**

GENERAL DISCUSSION

Interim Chairman's Remarks:

Mr. Stanford took a few solemn moments to reflect on the many contributions made by Steve Wilson to corridor beautification. Mr. Wilson led the charge toward the passage of the County ordinance which created the Southern Beaufort County Corridor Beautification Board. Were it not for the persistent efforts of Steve Wilson, the Board would not be in existence today and there wouldn't be a single plant planted along the Highway 278 medians. Mr. Stanford read a commendation he prepared and one prepared by Tony Criscitiello, to honor the corridor beautification work done by Steve Wilson.

Landscape Median Project Update for Rose Hill/Belfair:

Ms. Moss said that a large vehicle ran over 5 holly shrubs that were planted in the median. The County paid BrightView to replace the five damaged shrubs and to smooth out the tire ruts. The one year plant warranty will end on May 30, 2018 and the second year of maintenance will begin on June 1, 2018. BrightView has done a good job of performing routine weekly maintenance and all of the plants look healthy.

Tanger and Berkeley Hall Landscape Design Updates:

Ms. Moss said that the County received \$323,865.00 from Tanger to oversee the design, installation and maintenance of the plantings for five years. SCDOT approved the landscape plans prepared by J. K. Tiller for the Tanger and Berkeley Hall medians on November 3, 2017. The County advertised the Tanger landscape bid and received three bids on December 14, 2017. The evaluation committee recommended that the low bidder be awarded this work. This project will be discussed and voted on at the February 19, 2018 Natural Resources Committee and County Council meetings. All Board members are encouraged to attend to make a presentation in support of this project. The County anticipates the issuance of a Notice to Proceed to the landscape contractor on or about March 6, 2018.

Ms. Moss said that SCDOT approved the Berkeley Hall landscape plans and that Tiller's estimate was approximately \$453,000. The preliminary bid documents and final bid attachments were in place but that the project would be on hold until a funding source was identified.

The 10 mile master landscape plan has an encroachment permit which will expire on August 24, 2018 but that the County can apply for a one year extension. Funding needs to be raised for the remaining 6 miles of unplanted medians before the encroachment ultimately expires on August 24, 2019. County Council needs to be made aware of the amount of money that is needed so funding will be allocated. Mr. Boehme said that he would speak with the Town of Bluffton about contributing some funding some for the median planting projects.

Board Budget Sub-Committee Creation:

Chris Inglese mentioned at past meetings that this Board should have a budget. This Board has been in operation for over 4 years. Think about future beautification projects and where the funding will come from. Mr. Stanford asked that a spread sheet be created which shows how many miles remain and how much it will cost per mile, with maintenance, to complete the 10 mile master landscape plan. Mr. Theodore suggested that we use the surplus Tanger funds to extend the landscaping westward. Mr. Stanford read the agreement between COROC and Beaufort County to the Board. The County legal department would have to confirm that there were no restrictions on the surplus funds.

Mr. Novak suggested that the Board speak with Chris Inglese to create an ongoing budgetary provision for the Board using a percentage of annual business license renewals.

Annual Election for Chairman, Vice-Chairman and Secretary:

Sallie Bridgwater nominated Glenn Stanford for Chairman and Doug Novak for Vice-Chairman. Mr. Theodore seconded the motion. It was collectively decided to eliminate the Secretary position on the Board because it was not needed. The motions were approved unanimously.

Vice-Chairman Novak suggested that the Board meet in Bluffton every other month to make it more convenient for the Board and staff members. The other Board members were in favor of this idea and wanted to meet in Bluffton at the February meeting.

ADJOURNMENT

With no further business, Chairman Stanford entertained a motion at 3:30 p.m. from Vice-Chairman Novak, and seconded by Ms. Bridgwater, to adjourn the meeting. The motion was approved unanimously (FOR: Boehme, Bridgwater, Humphrey, Novak, Stanford, Theodore).

Submitted by: Amanda Flake, Natural Resources Planner