



AGENDA
SOUTHERN BEAUFORT COUNTY
CORRIDOR BEAUTIFICATION BOARD
Thursday, September 3, 2015
2:00 p.m.
Hilton Head Island Library
11 Beach City Rd., Hilton Head Island, SC
Contact: 843.255.2140

Members:

Stephen Wilson (Council District 11), Chairman
Glenn Stanford (Council District 8), Vice-Chairman
Douglas Novak (Council District 9), Secretary
Sallie Bridgwater (Council District 6)
Henry Deirxsens (Council District 5)
C.J. Humphrey (Council District 10)
Tray Hunter (Council District 7)
Andy Miller (Town of Bluffton)
Todd Theodore (Town of Hilton Head)

Staff Support:

Anthony Criscitiello, Planning Division-Director
Amanda Flake, Natural Resources Planner

1. CALL TO ORDER AND WELCOME, 2:00 p.m. (Wilson)
2. REVIEW AND ADOPTION OF AUGUST 6, 2015 MEETING MINUTES ([backup](#)) (Wilson)
3. BELFAIR AGREEMENTS (Coppage/Criscitiello)
4. TANGER UPDATE (Coppage)
5. TREE REFORESTATION FUND REQUEST UPDATE (Wilson)
6. ATAX APPLICATION UPDATE (Wilson)
7. POLICY AND PROCEDURE DISCUSSION (Wilson/Stanford/Novak)
8. DISCUSSION OF NEXT BUDGET (Wilson)
 - A. PROFESSIONAL CONSULTANT EXPENSE
9. ADJOURNMENT (Wilson)
10. OTHER BUSINESS: Next Meeting – Thursday, October 1, 2015, at 2:00 p.m. at Hilton Head Island Library

SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) was held on August 6, 2015 at the Hilton Head Island Library Conference Room at 2:00 p.m.

MEMBERS PRESENT:

Mr. Steve Wilson (Chairman)
Mr. Henry Dierxsens
Ms. C.J. Humphrey
Mr. Tray Hunter
Mr. Andy Miller

MEMBERS ABSENT:

Mr. Glenn Stanford (Vice-Chairman)
Mr. Doug Novak (Secretary)
Ms. Sallie Bridgwater
Mr. Todd Theodore

STAFF PRESENT:

Mr. Tony Criscitiello, Beaufort County Planning Director
Ms. Amanda Flake, Beaufort County Natural Resources Planner
Mr. Josh Gruber, Beaufort County Assistant Administrator
Ms. Allison Coppage, Beaufort County Assistant Attorney

GUESTS PRESENT:

Ms. Cynthia Bensch, Beaufort County Councilwoman
Mr. Joe Croley, Hilton Head Chamber of Commerce

CALL TO ORDER

Chairman Steve Wilson called the meeting to order at 2:15 p.m.

REVIEW OF MINUTES

Chairman Wilson asked if there were any changes to the Minutes from the June 16, 2015, Board meeting. Hearing none, Ms. Humphrey made a motion and Mr. Dierxsens seconded the motion to accept the Minutes from the June 16, 2015 Board meeting. **The motion was carried unanimously to accept the minutes from the June 16, 2015, Board meeting (FOR: Dierxsens, Humphrey, Hunter, Miller, Wilson).**

GENERAL DISCUSSION

Belfair Discussion

Chairman Steve Wilson expressed that the Board members had some concern that the plants in the Belfair median did not meet the standards of the approved landscape plan and would like to know if Belfair met their money obligation to the County for this project. Assistant County Administrator Josh Gruber replied with a history of how this project began. He stated that a few years ago Belfair removed trees on their golf course and paid money into the County Tree Reforestation Fund of approximately \$106,000.00 for mitigation. But knowing that this money may be used in the future to plant common areas of the county, money was not collected and instead an agreement between Belfair and the County was developed. This agreement stated that as long as Belfair installed vegetation in the medians that equaled or exceeded the obligation amount, Belfair would be in good standing with the County. There was a second agreement that discussed Belfair maintaining the vegetation in perpetuity. At this time it seems that some of the plants in the median were not planted according to the approved landscape plan. Therefore, according to the County, Belfair's obligation has not been satisfied. Once these plants are fixed per the standards, the County will issue Belfair a letter stating that their obligation has been met. The Board members would like to see copies of both of these written agreements at the next Board meeting.

Mr. Gruber also stated that Mr. Jim Tiller's contract with the County has expired for services to this Board. He was originally hired to help get permits through SCDOT for the median plantings and to help bring projects forward for the future.

Tree Reforestation Fund

The Board has applied for \$100,000 out of the Beaufort County Tree Reforestation Fund to help fund the Board's budget. This request is going for a vote at the next Beaufort County Finance Committee Meeting that will be held on August 17, 2015. All Board members are encouraged to attend.

Tanger Update

Ms. Allison Coppage sent a letter to Tanger to call the bond money if they did not sign the MOA that was sent to them months ago in order to fulfill their obligation to the County. The letter has now expired. County officials are discussing whether or not taking the bond money will fulfill the obligation to the County. If so, it will be up to Beaufort County to send out a bid to hire a company to install and maintain the vegetation along the Tanger medians.

ATAX Application

Chairman Wilson was not sure if applying for ATAX money was the appropriate step for the Board. Ms. Coppage agreed and said that she did not think the Board would qualify. However, after some discussion, the Board decided to create a subcommittee to try and fill out the application and submit it for consideration. Mr. Henry Diercxsens volunteered to get a small group together and work on this task. Mr. Josh Gruber suggested that the Board request a review from the Tourism Expenditure Review Committee (TERC) to see if they think this Board would qualify for ATAX money. Ms. Coppage said that she would prepare a request to TERC for the Board.

One-Cent Sales Tax

Mr. Gruber stated that there is a one-cent sales tax referendum being proposed for the November 2016 ballot. A list of projects for this tax is being considered by County Council. Mr. Gruber put the funding of Hwy 278 median landscaping on this list. If the list is approved, it will be put on the ballot and voted on in 2016.

Future Projects

Mr. Tony Criscitiello stated that the Jazz Development Agreement is still being reviewed by the Beaufort County Staff Review Team for final approval. Within this agreement was a commitment of \$65,000.00 for maintenance of landscape in the medians on Hwy 278 in front of this development.

Chairman Wilson stated that at some point this Board needs to consider the Hwy 278 Flyover as a potential project.

Policies and Procedures

Chairman Wilson distributed a draft policy and procedure document that the Board members had discussed during the last few meetings. Mr. Gruber detailed how this Board was formed and how County Council originally intended the Board to function. After some discussion on the draft, the Board decided to form an executive committee to further refine the draft and bring back to the Board for discussion. The executive committee included Chairman Wilson, Vice-Chairman Glenn Stanford, and Secretary Doug Novak. This group will meet and bring a revised draft to the next Board Meeting.

ADJOURNMENT

With no further business, Chairman Wilson entertained a motion at 2:15 p.m. from Ms. Humphrey, and seconded by Mr. Diercxsens, to adjourn the meeting. The motion was approved unanimously (FOR: Diercxsens, Humphrey, Hunter, Miller, Wilson).

Submitted by: Amanda Flake, Natural Resources Planner

Approved:

Steve Wilson, Chairman,
Southern Beaufort County Corridor Beautification Board

Date: _____