



AGENDA
SOUTHERN BEAUFORT COUNTY
CORRIDOR BEAUTIFICATION BOARD
Thursday, October 2, 2014
2:00 p.m.
Hilton Head Island Library
11 Beach City Rd., Hilton Head Island, SC
Contact: 843.255.2140

Members:

Stephen Wilson (Council District 11), Chairman
Glenn Stanford (Council District 8), Vice-Chairman
Douglas Novak (Council District 9), Secretary
Sallie Bridgwater (Council District 6)
Henry Deirxsens (Council District 5)
C.J. Humphrey (Council District 10)
Tray Hunter (Council District 7)
Andy Miller (Town of Bluffton)
Todd Theodore (Town of Hilton Head)

Staff Support:

Anthony Criscitiello, Planning Division-Director
Amanda Flake, Natural Resources Planner

1. CALL TO ORDER AND WELCOME, 2:00 p.m. (Wilson)
2. REVIEW AND ADOPTION OF SEPTEMBER 4, 2014 MEETING MINUTES ([backup](#)) (Wilson)
3. FINANCE SUB COMMITTEE UPDATE (Stanford)
4. MAINTENANCE AGREEMENT STANDARDS UPDATE (Tiller)
5. BELFAIR AND TANGER UPDATE (Criscitiello)
6. DISCUSSION OF PREVIOUS AGENDA ITEMS (All)
7. ADJOURNMENT (Wilson)

SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) was held on September 9, 2014 at the Hilton Head Island Library Conference Room at 2:00 p.m.

MEMBERS PRESENT:

Mr. Steve Wilson (Chairman)
Mr. Doug Novak (Secretary)
Ms. Sallie Bridgwater
Ms. C.J. Humphrey

Mr. Tray Hunter
Mr. Andy Miller
Mr. Todd Theodore

MEMBERS ABSENT:

Mr. Glenn Stanford (Vice-Chairman)
Mr. Henry Diercxsens

STAFF PRESENT:

Mr. Tony Criscitiello, Beaufort County Planning Director
Ms. Amanda Flake, Beaufort County Natural Resources Planner

GUESTS PRESENT:

Mr. Jim Tiller, JK Tiller and Associates
Mr. Alan Eisenman, Beaufort County Finance Department

CALL TO ORDER

Chairman Steve Wilson called the meeting to order at 2:00 p.m.

REVIEW OF MINUTES

Chairman Wilson asked if there were any changes to the Minutes from the August 7, 2014, Board meeting. Hearing none, Mr. Hunter made a motion and Ms. Humphrey seconded the motion to accept the Minutes from the August 7, 2014 Board meeting. **The motion was carried unanimously to accept the minutes from the August 7, 2014, Board meeting (FOR: Bridgwater, Humphrey, Hunter, Miller, Novak, Wilson).**

GENERAL DISCUSSION

Belfair and Tanger Update

Mr. Tony Criscitiello distributed a copy of the Memorandum of Understanding (MOU) that County Attorney Josh Gruber has attempted to get Belfair and Tanger to sign. Belfair and Tanger have had the MOU for 30 days and have yet to send back a signed copy. This morning Mr. Gruber attempted to reach Belfair and Tanger representatives with no luck. So until the MOU's are signed, Beaufort County cannot move forward with these projects. There was a suggestion that Chairman Steve Wilson contact representatives from both groups to see if he can put some pressure on them to sign the MOU's since it is planting season.

Maintenance Agreement Standards

Chairman Wilson talked with Mr. Jim Tiller before the meeting about having uniform maintenance agreement standards developed by this Board to be adopted at Natural Resources Committee and County Council. Mr. Tiller suggests that the Board should consider developing these standards for aesthetics as well as safety issues per SCDOT standards. What the Board does not want is for different entities to maintain the medians in different ways if they are all supposed to be similar in design. Mr. Tiller brought an example maintenance agreement from the Town of Port Royal that included a schedule, prices, and layouts on aerials of the limits of work. Chairman Wilson recommended forming a subcommittee to develop the maintenance agreement standards. Ms. Sallie Bridgwater and Mr. Todd Theodore volunteered to be on this subcommittee and work with Mr. Jim Tiller to develop these standards.

Board Members Taking Ownership of Projects

Chairman Wilson would like to have individual Board members take on various projects and report back to the Board on monthly basis. The Board discussed whether or not they should wait until Belfair and/or Tanger are completed before approaching other entities about future projects. However, the Board decided to go ahead and form the committees and begin talks with these groups. The following is the breakdown of the project committees:

Colleton River – Mr. Doug Novak

Berkeley Hall – Mr. Tray Hunter and Ms. C.J. Humphrey

Rose Hill – Mr. Andy Miller

Per a request from Mr. Hunter, Mr. Tiller will provide a project status update at future meetings to show where each project is in the process. Ms. Humphrey requested a list of property owners that are located along Hwy 278 so that the Board may approach them about future median projects. Ms. Amanda Flake will obtain this list from the Beaufort County GIS Department for the next meeting.

Budget

Mr. Alan Eisenman with the Beaufort County Finance Department explained the procedure for submitting a budget for the next budget cycle. The Board would need to prepare a budget and then present it to the Natural Resources Committee and then to County Council for approval. If the budget requested is under \$50,000.00 it can be approved by County Administrator Gary Kubic. For this Board there are two funds that have been identified to leverage money; the tree

reforestation fund and the local accommodations tax. The Board requested a copy of the local accommodations tax ordinance that Mr. Eisenman will provide within the next few weeks.

Bluffton Beautification Effort

Mr. Novak and Chairman Wilson were supposed to meet Mr. Roberts Vaux to talk about partnering with Bluffton on their efforts to beautify the highways. They will try and set up another meeting with a Bluffton representative and report back to the Board at the meeting in October.

Protocol for Executive Session

During the last Board meeting, Chairman Wilson, Vice-Chairman Stanford, and Mr. Novak called an executive session. Chairman Wilson decided to educate the Board members on how to properly call an executive session. A copy of this procedure was included in the August minutes supplied by County Attorney Josh Gruber.

Miscellaneous

Mr. Tiller suggested that the Board take up the offer from Jasper County Administrator Andy Fulghum to come and present to the Board the efforts Jasper County is doing to redevelop Exit 8 off of Hwy 95.

ADJOURNMENT

With no further business, Chairman Wilson entertained a motion at 3:27 p.m. from Ms. Bridgwater, and seconded by Mr. Theodore, to adjourn the meeting. The motion was approved unanimously (FOR: Bridgwater, Humphrey, Hunter, Miller, Novak, Wilson).

Submitted by: Amanda Flake, Natural Resources Planner

Approved: _____
Steve Wilson, Chairman,
Southern Beaufort County Corridor Beautification Board

Date: _____