



AGENDA
SOUTHERN BEAUFORT COUNTY
CORRIDOR BEAUTIFICATION BOARD
Thursday, December 12, 2013
2:00 p.m.
Hilton Head Island Library
11 Beach City Rd., Hilton Head Island, SC
Contact: 843.255.2140

Members:

Stephen Wilson (Council District 11), Chairman
Glenn Stanford (Council District 8), Vice-Chairman
Douglas Novak (Council District 9), Secretary
Sallie Bridgwater (Council District 6)
Henry Deirxsens (Council District 5)
C.J. Humphrey (Council District 10)
Richard Hunter (Council District 7)
Andy Miller (Town of Bluffton)
Vacant (Town of Hilton Head)

Staff Support:

Anthony Criscitiello, Planning Division-Director
Amanda Flake, Natural Resources Planner

1. CALL TO ORDER AND WELCOME – 2:00 p.m. (Wilson)
2. REVIEW AND ADOPTION OF NOVEMBER 7, 2013 MEETING MINUTES ([backup](#)) (Wilson)
3. SUMMARY REPORT OF CHAIRMAN AND VICE-CHAIRMAN'S MEETING WITH BEAUFORT COUNTY ADMINISTRATOR GARY KUBIC (Wilson/Stanford)
4. COUNTY CONTRACT PROCEDURES AND CONSIDERATIONS (Tiller)
5. ADJOURNMENT (Wilson)

SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD

The Southern Beaufort County Corridor Beautification Board (herein after known as the Board) was held on November 7, 2013 at the Hilton Head Island Library at 2:00 p.m.

MEMBERS PRESENT:

Mr. Steve Wilson (Chairman)	Mr. Henry Diercxsens
Mr. Glenn Stanford (Vice-Chairman)	Ms. C.J. Humphrey
Mr. Doug Novak (Secretary)	Mr. Tray Hunter
Ms. Sallie Bridgwater	Mr. Andy Miller

MEMBERS ABSENT:

None

STAFF PRESENT:

Mr. Tony Criscitiello, Beaufort County Planning Director
Ms. Amanda Flake, Beaufort County Natural Resources Planner
Ms. Allison Coppage, Beaufort County Assistant Attorney

GUESTS PRESENT:

Mr. Jim Tiller, JK Tiller and Associates

CALL TO ORDER

Chairman Steve Wilson called the meeting to order at 2:00 p.m.

REVIEW OF MINUTES

Chairman Wilson asked if there were any changes to the Minutes from the October 3, 2013, Board meeting. Hearing none, Mr. Stanford made a motion and Mr. Diercxsens seconded the motion to accept the Minutes from the October 3, 2013 Board meeting. **The motion was carried unanimously to accept the minutes from the October 3, 2013, Board meeting (FOR: Bridgwater, Diercxsens, Humphrey, Hunter, Miller, Novak, Stanford, Wilson).**

GENERAL DISCUSSION

SBCCBB 2014 Schedule

Ms. Amanda Flake stated that the Beaufort County Administration needs a yearly schedule of meetings for all the Boards. Therefore, the Southern Beaufort County Corridor Beautification Board will meet on the first Thursday of every month at 2:00 pm at the Hilton Head Library.

Adoption of Bylaws

Mr. Glenn Stanford reviewed the amendments to the Bylaws that were suggested at last month's meeting. Mr. Stanford made a motion and Ms. Sallie Bridgwater seconded the motion to accept

the Bylaws as amended. **The motion was carried unanimously to accept the Bylaws as amended** (FOR: Bridgwater, Diercxsens, Humphrey, Hunter, Miller, Novak, Stanford, Wilson).

Update on Creation of 501 C3

Mr. Stanford found a Bluffton lawyer that will help prepare the paperwork needed for a 501 C3 status. The difficulty is having to submit the paperwork and dealing with the taxes each year. So Mr. Stanford suggested some options:

1. Consider going under the umbrella of the Lowcountry Community Foundation which is also a non-profit. They will do all the paperwork submittals and oversee the projects. They collect one percent (1%) of the fund balance annually. There is a minimum deposit of \$2,500.00 to set this process up.
2. Ask Beaufort County for some money to set up the 501 C3. However, a 501 C3 is private and it is not clear if public county funds can be used to fund a private organization.

Subcommittee

The Board decided to appoint a subcommittee, to include Tony Criscitiello and Jim Tiller, to meet with representatives from Belfair and Tanger Outlets about the specifics of the landscape medians in front of these properties. The subcommittee members are Mr. Glenn Stanford (Chair), Mr. Doug Novak, Mr. Henry Diercxsens, and Ms. Sallie Bridgwater.

Tree Reforestation Fund

Mr. Tony Criscitiello stated that the Beaufort County Tree Reforestation Fund currently has \$306,484 in the account. The Planning Department is not the gate keeper to the funds, so any department within the County could possibly use this fund.

ADJOURNMENT

With no further business, Chairman Wilson entertained a motion at 3:36 p.m. from Mr. Stanford, and seconded by Ms. Bridgwater, to adjourn the meeting. The motion was approved unanimously (FOR: Bridgwater, Diercxsens, Humphrey, Hunter, Miller, Novak, Stanford, Wilson).

Submitted by: Amanda Flake, Natural Resources Planner

Approved:

Steve Wilson, Chairman,
Southern Beaufort County Corridor Beautification Board

Date: _____