

SHELDON TOWNSHIP FIRE DISTRICT

5 Fire Station Lane
Sheldon, SC 29941

BOARD MEETING

MINUTES OF FEBRUARY 20, 2025

REGULAR MEETING

MEMBERS PRESENT: George Williams, Sheri Phillips, Rudy Glover, Gregory Gilbert

MEMBERS ABSENT: Robert Smalls (due to illness), Adrain Scott (stuck in Charleston)

STAFF PRESENT: Chief Buddy Jones, Asst. Chief Dale Glass, Admin. Assistant Jody Ward

Guest: Andrew Schmidt

MEETING CALLED TO ORDER by Gregory Gilbert at 7:00 p.m.

PUBLIC COMMENTS: No comments

APPROVAL OF MINUTES OF DECEMBER 19, 2024 BOARD MEETING. BOARD MEMBERS REVIEWED minutes from meeting of December 19, 2024. **MOTION** by George Williams to approve minutes of December 19, 2024. **SECOND** by Rudy Glover. **MINUTES APPROVED UNANIMOUSLY.**

DISCUSSION

Old Business:

Station Parking Lot - The County is still working on a plan to pave the driveway and parking area at Station 40. Chief Jones last conversation with the County was they were having to figure out what to do with the drainage. We are waiting to hear from the County about scheduling.

Apparatus Maintenance - SFD is over budget due to major repairs on some of their apparatus'. Chief Jones will be adding an additional \$10,000 to next FY budget to cover any unforeseen expenses on Apparatus Maintenance.

Purchase of New Squad: The Squad that was approved to purchase last Board Meeting in the amount of \$240,937, the bids were received and it came in below bid at \$232,972; the radio came in \$1,000 cheaper. The Squad has been ordered and when it is complete SFD will pay for it out of the Fund Balance. \$403,000 in the Fund on hand; \$683,329 in the County Fund; and \$27,294 in impact fees, which we can use toward this purchase.

New Business:

Board Members - Since Chairman Wayne Blankenship has retired from his position on the Sheldon Fire District Board, a new Chairman, Vice Chairman, and Secretary/Treasurer must be voted upon. George Williams made a Motion to recommend Gregory Gilbert from Vice Chairman to Chairman of the Board, Sheri Phillips second the Motion and the Motion was Approved Unanimously. Rudy Glover made a Motion to recommend George Williams as Vice Chairman, Motion was Second by Sheri Phillips and the Motion was Approved Unanimously. Rudy Glover made a Motion to recommend Sheri Phillips as Secretary/Treasurer, Motion was Second by George Williams and the Motion was Approved Unanimously. Due to these changes, Wayne Blankenship will be removed as an authorized signer on the Sheldon Fire District Trust Checking account and Sheri Phillips will be added as a signer along with Gregory Gilbert, who is a current signer on the Sheldon Fire District Trust Checking Account. George Williams made a Motion to approve removing Wayne Blankenship and adding Sheri Phillips as an authorized signer to the Sheldon Fire District Trust Checking Account, Motion was second by Rudy Glover and the Motion was Approved Unanimously.

Budget 2025/2026 - Each Board Member was giving preliminary budget for 2025/2026 fiscal year for their review. At the next Board Meeting Chief Jones will present a final budget for their approval. The first reading with the County will be in April after SFD's next Board Meeting.

New Board Meeting Time: The Board Members discussed change the Board Meeting time from 7:00 p.m. to possible early in the day (2:00 p.m. or 4:00 p.m.). The Board Members decided to discuss it at the next Board Meeting when all members are present.

Treasurer's Report - SFD has drawn \$1,000,000 to date with \$871,379 left to draw. SFD is on average is spending \$35,078 per week and has \$37,705 per week available. Current checkbook balance is \$210,885. There is currently \$403,566 in the Cash on Hand Fund balance. After the Board Members review, **MOTION** made by George Williams to approve the Treasurer's Report. **SECOND** by Rudy Glover. **MOTION APPROVED.**

Vehicle Maintenance: Up to Date

Fire Marshall Inspections: Up to Date

Training Report: Up to date.

Call Summary: 105 Calls through January 2025; 68% of those are Medical Calls.

ADJOURNMENT: **MOTION** to adjourn meeting by George Williams. **SECOND** by Rudy Glover. **MOTION TO ADJOURN MEETING APPROVED.**

MEETING ADJOURNED by Gregory Gilbert at 7:27 p.m.

MINUTES APPROVED: APRIL 17, 2025