

SHELDON TOWNSHIP FIRE DISTRICT

5 Fire Station Lane
Sheldon, SC 29941

BOARD MEETING

MINUTES OF FEBRUARY 16, 2023

REGULAR MEETING

MEMBERS PRESENT: Wayne Blankenship, Robert Smalls, George Williams, Sheri Phillips, John Seno

MEMBERS ABSENT: Rudy Glover, Gregory Gilbert

STAFF PRESENT: Chief Buddy Jones, Asst. Chief Dale Glass

Guest: Gerald Neal, Contractor

MEETING CALLED TO ORDER by Wayne Blankenship at 7:05 p.m.

PUBLIC COMMENTS: No Public Comments

APPROVAL OF MINUTES OF DECEMBER 15, 2021 BOARD MEETING. BOARD MEMBERS REVIEWED minutes from meeting of December 15, 2022. **MOTION** by George Williams to approve minutes of December 15, 2022. **SECOND** by Robert Smalls. **MINUTES APPROVED UNANIMOUSLY.**

DISCUSSION

Old Business:

Station Renovation - All Material is in. There was some errors on some doors that had to be reordered. That will take two to three weeks. The roof has been installed. We will finish the sprinkler system and test the gas once the doors are installed. The heat needs to be on before we test those systems in case of a freeze. I am working on getting the C.O. so I can close the project out and then I can finish up any loose ends. Chief state that the final payment will be made when everything is completed. Mr. Neal said it should be all completed in one month. Chief let the Board Members know that there will be another change order to install T-111 on the interior of the bay to protect the insulation. Once the final phase is complete, the appointed members (Chairman Blankenship, Board Members Sheri Phillips and Gregory Gilbert, and Chief Jones) will review final billing due the contractor before final payment is made. Sheri Phillips wanted to know when that review will take place. Chief Jones said within a month or two when project complete.

New 48/96 Shift Schedule - New schedule is working out fine and all employees seem to like it.

ISO Inspection - I should hear from him sometime in June about SFD's rating.

New Business:

Budget 2023/2024 - Final Copy of SFD 2023/2024 Budget to Board Members. Increase in Personnel includes a 3% COLA. The county and other Fire Departments are giving 3% as well. SFD usually follows suit with the County. \$64,708 Increase in Personnel and \$24,434 in Operations. Total increase is \$89,142. SFD does not know what our millage rate at this time. The 2023/2024 Budget with \$1,529,797 Personnel; \$212,673 Operations; \$133,100 Debt; Total Budget \$1,875,570. Once the millage rate is final and received by the County, if there is a drastic change, SFD will call a special meeting to review and approve any changes to the 2023/2024 Budget. **MOTION** to approve 2023/2024 Budget by Robert Smalls, **SECOND** by George Williams. 2023/2024 Budget - **MOTION APPROVED.**

Engine 40 - Engine 40 has been in an accident. A tree was hit when it arrived on scene to a fire on Brays Island. It has been turned over to the insurance company and SFD should have it back in a month or so. It incurred \$48,000 in damage. SFD is responsible for a \$500 deductible.

Audit 2022 - The Board Members were given a copy of the Audit to look over. SFD can address any question at the next Board Meeting.

Treasurer's Report - SFD has drawn \$1,000,000 to date with \$653,328 left to draw with \$71,200 left in Dept. Service. SFD is on average is spending \$32,328 per week and has \$30,868 per week available. Current checkbook balance is \$379,940. There is currently \$428,358 in the Cash on Hand Fund balance. After the Board Members review, **MOTION** made by George Williams to approve the Treasurer's Report. **SECOND** by Robert Smalls. **MOTION APPROVED.**

Vehicle Maintenance: Up to Date

Fire Marshall Inspections: Up to Date

Training Report: Up to date.

Call Summary: 78 Calls through January 2023

ADJOURNMENT: **MOTION** to adjourn meeting by George Williams. **SECOND** by Robert Smalls .
MOTION TO ADJOURN MEETING APPROVED.

MEETING ADJOURNED by Commissioner Wayne Blankenship 7:27 p.m.

MINUTES APPROVED: April 20, 2023