

SHELDON TOWNSHIP FIRE DISTRICT

5 Fire Station Lane
Sheldon, SC 29941

BOARD MEETING

MINUTES OF DECEMBER 15, 2022

REGULAR MEETING

MEMBERS PRESENT: Wayne Blankenship, Robert Smalls, Rudy Glover, Gregory Gilbert, Sheri Phillips, George Williams.

MEMBERS ABSENT: John Seno

STAFF PRESENT: Chief Buddy Jones, Asst. Chief Dale Glass, Jody Ward Administrative Assistant

GUEST PRESENT: Gerald Neal, Contractor and John Crouch, Architect

MEETING CALLED TO ORDER by Wayne Blankenship at 7:00 p.m.

PUBLIC COMMENTS: No Public Comments

APPROVAL OF MINUTES OF BOARD MEETING. BOARD MEMBERS REVIEWED minutes from meeting of October 20, 2022. **MOTION** by Robert Smalls to approve minutes of October 20, 2022 **SECOND** by Rudy Glover. **MINUTES APPROVED UNANIMOUSLY.**

DISCUSSION

Old Business:

Building Construction - Mr. Neal and Mr. Crouch informed the Board Members of the progress on Phase 2. The schedule for the door is on the 23rd. All other doors are ready to install and siding and roof will be installed tomorrow. Gas heaters should arrive next week. We are getting closer to completion with a more accurate date next week.

FEMA Grant - SFD has purchased the air packs and have been put in service. All members have been trained how to use.

48/96 - Shift Schedule - SFD will begin 48/96 shift schedule on January 1, 2023. A pole was taken and 100% agreed to new schedule.

Apparatus Maintenance - Just a reminder that SFD will be over in maintenance due to major repairs this year.

New Business:

Budget 2023/2024 - Chief has begun working on the Budget for next Fiscal Year. Chief spoke with Councilman Dawson to let him know SFD will have approximately a \$100,000 increase. Chief will have a more accurate reading when the millage rate is received. The new budget will be presented at the next Board Meeting.

Legal Action on Construction - Chief addressed the Board Members on how they would like to handle the Station Construction delay and should SFD seek legal action at this time. Sheri - Construction began in 2018 and at this point we have no choice but to let them finish; Wayne - Asked if the County would help if they did seek legal action. Chief already contacted the legal department and Sheldon Fire would have to seek their own attorney to handle it; Sheri - asked if there was a clause in the contract regarding completion date. Chief stated that the contract states there is a paragraph saying it will be completed in so many days but no penalty clause if not completed in a certain time frame. Chief stated that a lot of the delay was blamed on COVID and delay in getting material. Chief has appointed Gregory Gilbert and Sheri Phillips to negotiate the final billing. The Board Members have come to a unanimous decision to hold off on legal action at this time and see how it goes with the final billing and hire legal help if needed at that time.

Treasurer's Report - SFD has drawn \$800,000 to date with \$853,328 left to draw and \$9776.25 left in Debt Service. SFD is on average is spending \$31,000 per week and has \$32,000 per week available. Current checkbook balance is \$469,458. There is approximately \$435,855 in the Cash on Hand Fund balance. After the Board Members review, **MOTION** made by Gregory Gilbert to approve the Treasurer's Report. **SECOND** by George Williams. **MOTION APPROVED.**

Vehicle Maintenance: Up to Date

Fire Marshall Inspections: Up to Date

Training Report: Up to date.

Call Summary: 1040 Calls through November 2022 - 62% is Medical Calls. This is up 204 calls from last year at this time.

ADJOURNMENT: MOTION to adjourn meeting by George Williams. **SECOND** by Rudy Glover. **MOTION TO ADJOURN MEETING APPROVED.**

MEETING ADJOURNED by Chairman Wayne Blankenship at 7:32 p.m.

MINUTES APPROVED: February 16, 2023