

SHELDON TOWNSHIP FIRE DISTRICT

5 Fire Station Lane
Sheldon, SC 29941

BOARD MEETING

MINUTES OF FEBRUARY 17, 2022

REGULAR MEETING

MEMBERS PRESENT: Robert Smalls, George Williams, Sheri Phillips, Rudy Glover, John Seno

MEMBERS ABSENT: Wayne Blankenship, Gregory Gilbert

STAFF PRESENT: Chief Buddy Jones, Asst. Chief Dale Glass, Jody Ward Administrative Assistant

Guest: John Crouch, Architect and Gerald Neil, Builder

MEETING CALLED TO ORDER by George Williams at 7:06 p.m.

PUBLIC COMMENTS: No Public Comments

APPROVAL OF MINUTES OF DECEMBER 16, 2021 BOARD MEETING. BOARD MEMBERS REVIEWED minutes from meeting of December 16, 2021. **MOTION** by Robert Smalls to approve minutes of December 16, 2021. **SECOND** by John Seno. **MINUTES APPROVED UNANIMOUSLY.**

DISCUSSION

Old Business:

Agenda - Motion made by Chief Jones to discuss Item C. on the Agenda first so the Architect and Builder do not have to stay for the entire meeting. **MOTION APPROVED UNANIMOUSLY.**

Station Renovation - Architect and Builder attended meeting to give the Board Members a project status of Phase 2 - Punch list is ongoing with minor items to complete; the generator circuit trouble is ongoing parts have been ordered; sitework is 90% complete and they will address pond and ditch erosion, grading of parking area, and landscaping. County requires all debris be cleared in the ponds so they can inspect riprap prior to final C.O.; Steel will be ordered as soon as Engineered Drawings are available which are due by April 5th; Project completion is pending steel delivery.

FEMA Grant - The grant has not been approved at this time

Bay Door - SFD has paid for temporary repairs and still currently waiting on material to complete.

Audit - June 30, 2021 Audit has been completed. The Board Members received a copy and it is also available on the County Website.

New Business:

Budget 2022 - Copy of SFD 2022/2023 Budget Review to Board Members. Discussed proposed budget that will included raising base pay salaries on the scale to be more competitive with other Fire Departments in the County. SFD will do this by reconstructing the pay scale eliminating Firefighter A, B, and C to Senior Engineer. Therefore, Firefighter II would not promote until requirements are met for Senior Engineer position. This would allow some on the lower scale employees to receive a \$3,000 to \$5,000 annual raise. Those on the upper scale will not receive as much of a raise. This will increase Personnel Expenses by \$105,648 with no increase in Operation Expenses. Board Members will review and vote on this issue at the next Board Meeting.

Medical Control - EMS has requested the all Fire Departments in the County contribute to Medical Control. EMS fees have increased \$20,000 and would like to offset the costs by having the Fire Departments help. Chief Jones presented to the Board that SFD absorb \$5,000 toward this cost this one time. **MOTION** made by Sheri Phillips to approve SFD to pay \$5,000 to EMS toward Medical Control. **SECOND** Robert Smalls. **APPROVED.**

Treasurer's Report - SFD has drawn \$800,000 to date with \$747,680 left to draw with \$70,426 left in Dept. Service. SFD is on average is spending \$28,000 per week and has \$31,000 per week available. Current checkbook balance is \$282,931. There is currently \$411,765 in the Cash on Hand Fund balance. After the Board Members review, **MOTION** made by George Williams to approve the Treasurer's Report. **SECOND** by Robert Smalls. **MOTION APPROVED.**

Vehicle Maintenance: Up to Date

Fire Marshall Inspections: Up to Date

Training Report: Up to date.

Call Summary: 284 Calls through January 2022

ADJOURNMENT: **MOTION** to adjourn meeting by John Seno. **SECOND** by Robert Smalls. **MOTION TO ADJOURN MEETING APPROVED.**

MEETING ADJOURNED by Board Member George Williams at 8:04 p.m.

MINUTES APPROVED: April 21, 2021