

**SHELDON TOWNSHIP FIRE DISTRICT**  
**5 Fire Station Lane**  
**Sheldon, SC 29941**

**BOARD MEETING**

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**MINUTES OF JUNE 17, 2021**

**REGULAR MEETING**

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**MEMBERS PRESENT:** Wayne Blankenship, Robert Smalls, George Williams, Gregory Gilbert, John Seno, Sheri Phillips, Rudy Glover

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Chief Buddy Jones, Asst. Chief Dale Glass, Jody Ward Administrative Assistant

**MEETING CALLED TO ORDER** by Wayne Blankenship at 7:05 p.m.

**PUBLIC COMMENTS:** No Public Comments

**APPROVAL OF MINUTES OF APRIL 15, 2021 BOARD MEETING. BOARD MEMBERS REVIEWED** minutes from meeting of APRIL 15, 2021. **MOTION** by Robert Smalls to approve minutes of APRIL 15, 2021. **SECOND** by John Seno. **MINUTES APPROVED UNANIMOUSLY.**

**Welcome** - The Board Welcomes Sheri Phillips as SFD's newest Board Member

## **DISCUSSION**

### ***Old Business:***

**Station Renovation** - The Fire Pump will be tested on July 19th. The generator output needs to be tested and in working order before C.O. is issued. We did not have a penalty clause in the contract, may need to meet with County Attorney. Phase 2 - Cost will be more due to increase in material.

**Grants:** SFD has not heard anything on the FEMA grant. SFD did receive the state grant for gear in the amount of \$29,621.75 from the state grant for 15 sets of gear. SFD will only use \$7000 of the \$12,000 approved last month. This is just for pants and jackets.

**Flooring:** The wood floor has been completed at Lobeco Station 41.

**Budget** - SFD is over budget approx. \$4,000 on Vehicle Maintenance. On the revised budget \$7000 more has been added to Vehicle Maintenance.

## ***New Business:***

**Budget** - The Budget hearing for 2021/2022 will be next Monday June 21st at 2:00 p.m. SFD mil went up from \$37,923 to \$40,602. Due to the mil value increase Chief Jones reconstructed the budget to reflect those additional funds SFD can put into the budget. That is about \$60,000 fund increase without raising the mil. With that being said SFD will drop .4 of a mil in Operations and .7 of a mil in Debt. The total budget has increased by \$38,000. Overtime increased by \$4,000, Health Insurance by \$15,000, Fuel increase by \$2,000. Total Budget to approve \$1,357,120 in Personnel, \$190,560 in Operations, for a total Budget of \$1,547,680 with \$133,100 in Debt. SFD now receives tax base from Yemassee. **MOTION** to approve new 2021/2022 Revised Budget made by George Williams, **SECOND** by Robert Smalls. 2021/2022 Revised Budget **MOTION APPROVED**.

**Payroll** - Since there was extra funds in the Payroll Budget, Chief Jones approved a stipend of \$500.00 for each employee for a good job done for working through the pandemic.

**Treasurer's Report** - SFD has drawn \$1,499,000 to date with \$683 left to draw. SFD is on average is spending \$28,000 per week and has \$58,311 per week available through the end of June. Current checkbook balance is \$468,588. There is currently \$410,277 in the Cash on Hand Fund balance. SFD was able to complete all projects without using the COH Fund Balance. \$100,000 of that fund will go towards the new building. After the Board Members review, **MOTION** made by Robert Smalls to approve the Treasurer's Report. **SECOND** by George Williams. **MOTION APPROVED**.

**Vehicle Maintenance:** Up to Date

**Fire Marshall Inspections:** Up to Date

**Training Report:** Up to date.

**Call Summary:** 335 Calls through March 2021. 65% of SFD calls are medical.

**ADJOURNMENT:** **MOTION** to adjourn meeting by George Williams. **SECOND** by John Seno. **MOTION TO ADJOURN MEETING APPROVED**.

**MEETING ADJOURNED** by Chairman Wayne Blankenship at 7:25 p.m.

**MINUTES APPROVED: August 19, 2021**