

# SHELDON TOWNSHIP FIRE DISTRICT

5 Fire Station Lane

Sheldon, SC 29941

## BOARD MEETING

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**MINUTES OF February 20, 2020**

**REGULAR MEETING**

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**MEMBERS PRESENT:** Gregory Gilbert, Robert Smalls, George Williams, John Seno, Donnie Phillips.

**MEMBERS ABSENT:** Wayne Blankenship, Rudy Glover

**STAFF PRESENT:** Chief Buddy Jones, Asst. Chief Dale Glass, Admin. Asst. Jody Ward

**MEETING CALLED TO ORDER** by Gregory Gilbert at 7:03 p.m.

**GUESTS PRESENT:** None

**PUBLIC COMMENTS:** No Public Comments

**APPROVAL OF MINUTES OF OCTOBER 17, 2019 BOARD MEETING. BOARD MEMBERS REVIEWED** minutes from meeting of October 17, 2019. **MOTION** by George Williams to approve. **SECOND** by Robert Smalls. **MINUTES APPROVED UNANIMOUSLY.**

## **DISCUSSION**

### ***Old Business:***

**New Building** - The new building is about to get started. Original cost was \$951,000 and it has increased to \$1,081,958.44. The fire sprinkler requirement is an additional \$88,000. Also, had to add an additional generator because the generator we have will not run everything if the power should go out. In the event of storm, we need to make sure everything works. We will need to pay this difference from our Cash on Hand Fund balance. We currently have \$385,296 in the Cash on Fund balance. The difference may decrease some, and I will try to negotiate for a free LP gas tank from Suburban Propane since we will be purchasing our gas from them. The bid also included new motors in the bay doors, but the two we have now are almost brand new. As soon as the weather clears up they will get started on construction. **MOTION** to approve the additional cost being paid out of the Cash on Hand Fund Balance on the Construction of the new building made by Robert Smalls, **SECOND** by George Williams. **APPROVED.**

**FEMA** - We received our FEMA refund of \$6,154.88 for our overtime and meals for Hurricane Dorian.

## ***New Business:***

**Grant** - We are applying for the Federal Fire Grant this is year to purchase 34 sets of new bunker gear. That would be \$89,048. We have to match 5% of the grant.

**Audit** - Everyone should have received a copy of the audit in the mail.

**Proposed Budget** - Chief gave everyone a copy of the proposed Budget for 2020-2021 Fiscal Year for review. It will be voted upon at the next Board Meeting.

**Automatic Aid** - We are signing an Automatic Aid agreement with Jasper County for Point South. We will send an engine and a tanker to any structure fires at Point South and vice versa.

**Yemassee / Beaufort County** - The Town of Yemassee wants to incorporate into Beaufort County. It is just talk right now but I was asked to design a plan if it needs to be done. We would have to hire 6 more firefighters and the Town of Yemassee would be responsible to build their own living quarters. This will have to go to a referendum to go through, so we will wait and see. It would need 10% of signatures then go to the governor. They would then have a special election to approve it.

**Debt Service** - We are wanting to purchase a \$650,000 fully equipped custom pumper in the next year. In order to do this without raising any taxes, we need to pay off two notes with BB&T. It would be the balance on two trucks of \$100,165.71. We have \$184,000 in our Debt Service Fund balance. We do have an upcoming payment of \$71,850 for the new building. That would leave a balance of \$12,456.00 in our Debt Service Fund balance. We will add to this balance as delinquent tax money come in. I did go over this with Beaufort County Finance Department. **MOTION** made by Robert Smalls for the County to release debt in the about of \$100,165.71 out of the Debt Service Fund balance. **SECOND** by Donnie Phillips. **APPROVED.**

**Cylinders** - We will need to finish the cylinder purchases this June out of our Cash on Hand Fund Balance. We will have a total count and bid to present at our next meeting.

**Treasurer's Report** - We have drawn \$650,000 to date with a balance of \$813,000 left to draw. We still have \$385,286 in our Cash on Hand Fund Balance. Our average cost per week is approximately \$28,000 and we are spending an average of \$27,000 per week.

**Vehicle Maintenance:** Up to Date

**Fire Marshall:** Up to Date

**Training Report:** Up to date

**Call Summary:** 121 Calls to Date

**COMMENTS:** . **NO FURTHER COMMENTS WERE MADE.**

**ADJOURNMENT: MOTION** to adjourn meeting by George Williams. **SECOND** by John Seno.  
**MOTION TO ADJORN MEETING APPROVED.**

**MEETING ADJORNED** by Gregory Gilbert at 7:25 p.m.

**APPROVED: July, 16, 2020**