

# SHELDON TOWNSHIP FIRE DISTRICT

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## BOARD MEETING

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**MINUTES OF February 21, 2019**

**REGULAR MEETING**

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**PRESENT:** Wayne Blankenship, Chief Buddy Jones, Asst. Chief Glass, Jody Ward  
Rudy Glover, Gregory Gilbert, John Seno, Robert Smalls, George Williams

**ABSENT:** Donnie Phillips

**MEETING CALLED TO ORDER** at 7:03 p.m.

**REVIEWED** minutes from meeting dated December 27, 2018. **Motion** by Rudy Glover to approve minutes from December 27, 2018. **Second** by Robert Smalls. **Approved.**

**GUESTS:** Tony Criscitiello, Connie Glass, Vickie Shouse

**PUBLIC COMMENT:** Tony Criscitiello attended to bring to the boards attention the need for water at Gardens Corner. Mr. Criscitiello is working on a project for a garden at Gardens Corner. At such time, city water will be needed to maintain the garden. There was a proposal 23 years ago that suggested water be brought to this area based on the population. We have now reached that population and would like for Chief Jones and Assistant Chief Glass to attend the Beaufort/Jasper Water and Sewer Board meeting on Thursday January 28th at 8 A.M. to support the need for water in the Garden Corner area for much needed fire hydrants. The CBD plant is being built and the Family Dollar is going to be rebuilt. There is dyer need for water and hydrants in that area. The Board members were in agreement and Chief Jones and Assistant Chief Glass will attend the aforementioned meeting with Mr. Criscitiello. **No further Public Comments were made.**

### DISCUSSION

#### **Old Business:**

**Station Renovations** - The Finance Committee approved to do an ordinance. They talked to their bond attorney and they are going to bid out the financing for the building. County has agreed to fund financing for the building and will pay them back when financing is in place. County has already set up a separate construction account. Chief has a call into the architect to meet with him and the contractor to get started. The architect emailed Wayne Blankenship to let him know he needs to go before the review committee with some samples before he can get started.

**Apparatus Updates** - New Squad is in service now. We got the new brackets. Engine 42 is back from the shop after the wreck and back in service.

**Health Insurance** - We have been approved. Now they have to get their paperwork complete. They will be here March 20th and 21st to do enrollment for a May 1st effective date.

**Employee Meeting** - Our new employee meeting went well on January 30th. Chief address about ten items and this meeting. We went over uniform appearance, Officer's responsibilities, leave and buddy shifts, training, budgeting, backing up apparatus, health insurance, daily work orders, how to handle complaints, who to address for payroll questions, etc. Wayne asked Dale and Chief how things were going since their meetings. Both were in agreement that things are good.

**New Business:**

**2019/2020 Budget** - Personnel increase went up \$35,000 this year. We went down a little in salaries even though we are hiring a new paid fireman in the budget. Retirement went up around \$10,000. Health insurance went up \$39,000. With the new health plan SFD will pay an additional \$25,000 in addition to the regular annual increase. Worker's Comp increased around \$2,000, \$1,708 decrease in operations. This year our budget will be \$1,441,936, debt service will be \$156,762. Debt service can go down depending on what the bids come in at. We will have 5 men per shift this year. I do not have the millage rate yet until April. Total budget increase over last year is \$51,170. Operations will be \$146,700. Total new budget will be \$1,441,936. **Motion** to approve budget for 2019/2020 by George Williams. **Second** by Gregory Gilbert. **Approved.**

**Retirement System** - Wayne Blankenship inquired if they were still in the whole. Chief says it will be many years before they get out of the hole. The state may have to find another way to fund it. The employer contribution will go up 1% again this year with no increase to the employee.

**SCBA Cylinders** - The 53 Cylinders that we have are about to expire and we will have to dispose of them. We are going to divide this into two years to replace them. We have already completed the Haz-Mat truck. Chief proposed to replace 22 cylinders in April. They expire throughout the year at different times. All of them will expire by the end 2021, but we will split up the replacement over two years time. The cost is \$20,737 for 22. This would be paid out of the Cash on Hand Fund balance. We currently have \$290,000. **Motion** made by Robert Smalls to approve the purchase of 22 cylinders. **Second** by John Seno. **Approved.**

**Treasurer's Report** - Budget Review: Total to date is \$1,408,269, Total drawn to date \$750,000, balance to draw is \$658,269, Check book balance is \$374,999, \$290,000 Cash on Hand fund balance, We have \$584,486 to make it through the rest of this fiscal year. Average of \$30,000 per week. We are spending an average of \$24,000 per week. **Motion** to approve Treasurer's Report made by Robert Smalls. **Second** by George Williams. **Approved.**

**Chief's Report:**

Total Calls To Date: 118

Vehicle Maintenance: Up to date

Fire Marshall: All Inspections Up to Date

Training Report: 52.5 Total Hours

**COMMENTS:** No further comments were made.

**MOTION:** Motion to adjourn meeting by George Williams. **Second** by Rudy Glover. **Approved.**

**MEETING ADJORNED** 7:43 p.m.

**MINUTES APPROVED:** April 18, 2019 Board Meeting/JW