

**BEAUFORT COUNTY PARKS & LEISURE SERVICES
ADVISORY BOARD MINUTES**

Buckwalter Recreation Center
Thursday, April 26, 2018
2:31 PM

Board Members Present: Arthur Middleton, Chairman, Tom Erter Vice Chairman, Erac Priester, Bruce Yeager, Stan Ganshow, Mile Manesiotis, Bill Brown

Board Members Absent: Ron Campbell, Dr. Gregory McCord

Staff Present: Shannon Loper (PALS Director), Matt Watts (PALS Deputy Director), Phil Foot (Director of Public Safety), Vincent Leon (PALS Pool Manger), Brenda Lindblad (PALS Marketing), Lisa Arrington (Administrative Assistant to Director),

Guest Present: No guests present.

Call to Order: Arthur Middleton called the meeting to order at 2:31 p.m. Pledge of Allegiance said by all present.

Public Comment:
No public comment.

Review: Board approved minutes for February of 2018. Arthur Middleton made motion to approve minutes, approved by Tome Erter and Mike Manesiotis seconded the motion, all approved.

Island Recreation Center: Frank Soule passed out Summer Brochure for Island Recreation Center. Frank presented a video with construction updates and events that occurred since last meeting. He presented information on the sports upcoming. Target date is on June 1st to be in building. Schools are allowing them to have summer camp there till completion of construction. Still have fund raising efforts, he said they have reached their goal and have increased the goal to \$800,000.00. They reached a grant from Palmetto Electric and will have a big announcement in a couple of weeks. Tom Erter asked how do they get the information out to public? They did a survey on how people receive their information. They have found word of mouth is best way to get information out. Will start working on getting information out digitally. They hired someone to reach out to new avenues for information to get out. May place brochure in mailboxes. Frank thanked Shannon, Matt and Darrell for volunteering to help with Heritage Day.

New Business

Fees: Shannon presented request from Bluffton Police to do events with community. The police department requested to use the park for free for these events. Bruce Yeager made a motion to allow the Bluffton Police Department to use the park for free. Shannon requested to be on record that if city of Beaufort or County request the same option that they may have the same privilege. Arthur seconded the motion. Bruce asked to amend the motion, that we offer the local police the option for 4 cook-outs at county parks per year, provided they remove their own refuge from said event. All in favor.

Would like to change the sponsorship for advertisement in the Recreation Centers. Will offer quarterly for \$500.00, will hang them inside. Tom Erter moved to accept the recommendation for Center Sponsorships. Bruce Yeager asked where would the banners would be hung? Buckwalter and Burton Wells on the walls. Mike Manesotis Would there be more than one banner to hang? Shannon stated there would be plenty of wall space for multiple banners to be hung. Bruce Yeager seconded the motion. All in favor.

Beaufort County Sheriff Office and DNR have requested to use the pond for a Fishing Rodeo. The event was very successful last year. They have requested to waive the fee again this year, they will stock the pond. The event will be May the 5th. Stan Ganshow made the motion to waive the fee. Mike Manesoitis seconded the motion. All in favor.

Sponsorship: Shannon brought forward the issues with sponsorship names and signs with "beer mug". Shannon requested to remove the sign and not to post it at the park. Phil Foot stated Shannon asked him about the signs, he suggested to remove then bring to the Board for approval. Arthur Middleton asked if there was an opportunity to review the signs prior to using them. We do not have a policy in place at this time on what is appropriate to place on banner. Bluffton Youth Sports allowed the teams to choose their names. After discussion, Arthur Middleton stated they need to establish a policy of what is appropriate for the banners/signs. Shannon will create a policy and send to the Board for approval.

Field Use Policy: Matt Watts spoke of having travel ball teams using the fields during our sports are in progress. Trying to reschedule games due to weather causes issues with getting the information to the travel team coaches and their parents. They can use the outer lying fields when they are available. Bruce Yeager suggested to have the policy due to scheduling issues. The policy would be for the fields not to be used during our seasons. Bruce Yeager suggested to amend the fee schedule to state that. Have the neighbor fields to use will our programs are playing. The policy would be for all sports.

Camping Request: We have request for using the parks to camp out for teaching. Another requesting to use parks for camping while passing through on their bike ride. We have a policy against camping.

Name Change: Shannon presented the change of name from Parks and Leisure Services to Parks and Recreation. She presented to cost for changing the name on vehicles, signs and uniforms. Use the Beaufort County logo for some of the park signs. If approved by all, this would be completed before the end of this fiscal year.

Director's Report

PALS Maintance: July 1st is target date for PALS to take over part of maintance. The budget cost will follow with the change. Shannon spoke about the flex of the crew's time to accommodate the sports events that are occurring. Phil Foot stated the assets will follow with the staff. The superintendent will come with the change to oversee the increase in staff.

United Group-Lind Brown: Josh has been working with the Mayor in Beaufort for the after school program. Shannon stated it is two weeks into the program and has been very successful. May stop it during basketball season then restart once the league has completed. Will use as a model for future at other locations. We are planning to do a Fun Day to promote the parks and centers.

Personal Trainer: Have added a personal trainer at Buckwalter to see how it will work out. He has been asked to possibly do at Burton Wells also. If not able to then will advertise to find one in area.

Home and Garden Show: Success again this year. They used all four gyms. Presented picture taken of event.

Golf Tournament: Shannon, Matt and Darrell helped with Golf Tournament for Island Recreation Center. Presented a picture of them in uniform.

Deputy Director Report

- A. **Athletics Numbers:** Matt Watts gave update on Spring sports for Bluffton and Beaufort.
- B. **Upcoming Programs:** Summer basketball and trying Lacrosse with the Bluffton High School coaches.
- C. **Camps:** Cheerleading camp this summer with May River cheer coach. Football camp with Keith Brookings in July at Bluffton Center. He is open to doing one on Beaufort side as well. Soccer camps with Challenger again this summer.

Aquatics

- A. **Pool Locations:** Phil Foot did research on the pools and presented his findings. Research to the location of the pools, they are placed at school location with the areas donated by the school district. Research found that the pools were placed to teach children to swim with the water surrounding this area. In 1990's the drownings for younger children was high. The 2nd grade children are placed in swim lessons to help reduce the unintentional drownings. Locations are difficult to access the pools on school campus. PALS is still doing our core mission for these pools. Community driven project with the School Board donating the property to build them. The pools were designed as lap pools, not recreational. Phil has requested for signs to be placed up to advertise the pools. Phil recommended if we place more pools, they should be at Buckwalter and Burton Wells. Bruce Yeager asked for cost of running the pool. Phil stated he will try to provide the information from Munis.

Vincent Leon gave updated numbers for participation at Beaufort, Battery Creek and Bluffton pools.

- B. **Program Updates:** Vincent Leon gave the classes upcoming for pools, Lifeguard on June 15th, WSI August 3rd and LGI on October 26th. Outdoor pool will be removing the cover then pool will open on Memorial Day Weekend.

Employee Update: Still part time Admin Clerk short. Athletic Supervisor still have one position open. Pool Manager and lifeguards for Seasonal.

Arthur Middleton acknowledged that Councilmen Glover came in to voice some concerns was too late for public comment.

Executive Session: Discussion of School Board and Programs for Exceptional People

Questions: No questions.

7. Announcements:

- A. Next Meeting-June 7, 2018

Adjourned at 4:30 pm