

**BEAUFORT COUNTY PARKS & LEISURE SERVICES
ADVISORY BOARD MINUTES**

Conference Room
Beaufort Industrial Park, Building 102
Thursday, June 6, 2013
2:30 PM

Board Members Present: Arthur Middleton, Chairman
Ronald Campbell
Tom Ertter
Mike Manesiotis
Al Stern, Vice Chairman
Bruce Yeager

Board Members Absent: Chuck Culpepper
Gregory McCord

Staff Present: Joseph Penale, PALS Interim Director
Andy Stevenson, PALS Food Services Program
Kerry White, PALS Recreation Supervisor

Guest Present: Alan Eisenman, Finance Department
Shannon Loper, Finance Department
Morris Campbell, Community Services Department
Dr. Charlie Calbert, Bridges Charter School
Juanita Singleton-Frasier, Circle of Hope

CALL TO ORDER

Arthur Middleton, Chairman of the Advisory Board, called the meeting to order at 2:30 PM. The pledge of allegiance was said by all.

APPROVAL OF MARCH 3, 2013 MINUTES

The minutes from the March 3, 2013 Advisory Board meeting were unanimously approved.

PUBLIC COMMENT

There were no public comments.

PALS INTERIM FINANCIAL STATEMENT

The April Interim financial statement was presented by Alan Eisenman, Finance Department. The General Fund Revenues were \$587k while the Expenditures were at \$2.52M. When we compare that to this time last year our revenues were \$588k and our expenditures were \$2.37M. The Special Revenue Funds (which have restrictions as to how they can be spent) are as follows: PALS Capital Program - \$52k Fund Balance, PALS Impact Fees - \$2.22M Fund Balance, State PARD Grants - Zero Fund Balance, Summer Nutrition Program - \$7k Fund Balance, YMCA Donations - Zero Fund Balance, Special Events - \$45k Fund Balance. The Special Revenue Funds Impact Fees are as follows: Daufuskie - \$483 Fund Balance, Bluffton - \$1.37M Fund Balance, Port Royal - \$391 Fund Balance, Lady's Island - \$7k Fund Balance, St. Helena - \$841k Fund Balance. These reports are unaudited and can be located at the following website:

<http://www.bcgov.net/departments/Finance/finance/documents/2013/PALS%20Interim%20Financials-%20April%202013.pdf>.

BRIDGES PREPARATORY CHARTER SCHOOL

Dr. Charlie Calbert spoke on behalf of the Bridges Preparatory Charter School which will be opening in August 2013. They are a state funded school and will be offering grades K-6 extended base. The Boys & Girls Club will be used for grades 2-6 during the day and then offering their after school program on a space available basis. Bridges would like to use the Charles Lind Brown center for grades K-1. They would start out with a one year lease, paying \$3,000 a month and a shared portion of the utilities. They would put up temporary walls to make the current room where the athletic equipment is stored into two classrooms and make the large room on the right as you go down the hallway into two classrooms. Bridges currently has about 360 kids projected for grades K-2 with about 150-200 on the waiting list. They would be adding a grade every year until they reach grade 12. There would be a maximum of 80 students per grade.

Arthur stated that he had problems with the school coming into the center. Dr. Calbert said they would not be making any changes to the historical significance of the building. The Circle of Hope, who also uses the Lind Brown center, would keep their same hours. PALS after school program would be offered to Bridges on a space available basis.

The motion was made by Al Stern that Bridges Preparatory School be allowed to use the Charles Lind Brown Center if it approved by all other government and private entities. We would start out with a one year lease. The motion was approved by Tom Ertter, Mike Manesiotis, Al Stern, and Bruce Yeager. Arthur Middleton and Ronald Campbell did not approve.

INTERIM DIRECTOR REPORTS

A. PROGRAM UPDATES

1. Aquatics -The pools had the following participation numbers for March, April and May respectively: Battery Creek – 894/832/1213; Beaufort – 1235/889/225; Bluffton – 2657/2863/2641; Lind Brown – opened early this year (May 20th)
TOTAL PARTICIPATION – 2939/2349/8161.
2. Summer Camp (Kerry White) - We have 510 children signed up for camp this year compared to 486 in 2012. Our camp sites are as follows: *North of Broad River* - Broomfield 29, Burton Wells – 93, Dale – 25, Lind Brown – 81, Port Royal – 45, Scott – 27, *South of Broad River* - Buckwalter – 90, Bluffton – 120. Summer camp was scheduled for June 10th – August 9th. However due to the weather/school situation, we are starting on June 11th.
3. Summer Food Service Program (Andy Stevenson) - We will be running the nutrition program from June 11th – August 9th for a total of 43 days. We have a total of 65 sites located throughout the county at the PALS summer camps, Boys and Girls Club, several churches, community centers, apartment complexes, and residential areas. We contract with the school district to produce the meals and deliver them throughout the county. The lunches cost \$2.90 each; however, we are reimbursed by the USDA at a rate of \$3.47 per lunch. The lunches consist of a sandwich, fruit, juice/milk. We serve about 2,400 a day. We have a number of paid employees (5 Nutrition Monitors and 34 Site Supervisors).
4. Athletics (Shannon Loper) – *Basketball* - We started an Adult Basketball about two weeks ago. We're up from 4 teams to 8 teams and will run through August. We teamed up with a Georgia basketball league and are hosting tournaments every Monday and Wednesdays. We also have a kid's league on Tuesdays and Thursdays. We will be hosting the end of the season tournament in June. We only have one gym to work with in the summertime as the other one is used by the summer camp program. We are moving right along with hosting the World Series. *A Tax* - We are still working with the Town of Bluffton to see how much they can give us. We requested \$40k and they have agreed to right at \$10,000 and are seeing what they can do to give us the balance. The 9-12 Dixie Girls slow pitch tournament will be held at Oscar Frazier starting Friday, July 26th and running through Wednesday or Thursday depending on the weather. We are having a combined Beaufort County team. *Travel Tournament* - We are hosting a travel baseball tournament at Oscar Frazier on June 21-23 with teams coming from the Atlanta area. We are still looking into the accreditation.

B. PROJECT UPDATES

1. Buckwalter Regional Park and Recreation Center Phase II – A copy of the conceptual plan was provided. Looking at the plans, the half circle is the existing entrance to the facility. Going to your left on the corridor is the proposed new phase. It includes multipurpose rooms, storage, weight room, racquet ball courts, and multipurpose courts. Future use includes indoor batting cages. To your right is existing restrooms. The wall along the left side of the green area is the existing outer wall which will become the inner wall and leave us the common area. We have \$1.38 million in Impact Fees available. We are hoping for a shell (ceiling, walls, floors, electrical, air conditioning and heating) and will do the rest of it in phases as the money becomes available. This will almost double our existing facility.
2. Wesley E. Felix Complex (St. Helena Ball Park) - This is to replace the existing playground, block restroom, concession stand, indoor batting cages, and control link for lights. We hope to start in early Fall and be completed by baseball season next year.
3. M. C. Riley Lights – This project has been completed.
4. Bluffton Recreation Center - The rear door restroom entrance has been completed. We are also adding ramps to the area.
5. Pool Resurfacings - Battery Creek and Beaufort pools have been resurfaced.
6. Burton Wells Entrance – We are in the final planning stages of redesigning the entrance way to give us a little more safety and control of people coming in and out. It does not include signage on Joe Frazier Road.

BUDGET

Al reported that the budget is ready for second reading by County Council. Mike asked why the Board goes through the exercise of approving a budget when County Council changes the budget from what the Board submits and what County Council approves. Al asked if we could obtain a copy of the changes made by Council. Arthur said he would ask Bryan Hill about it and get back to the Board.

BALLARD KING AUDIT REPORT

Morris Campbell reported that the Administration is still working on the report. The first concern is trying to get us a Director. We also looked at how to mesh all of the resources (municipalities and school districts) that we have to work together. Arthur mentioned that he would like to see a job description for the Director position be put into place. We need a full time Director who can bridge the gap between everything that was mentioned in the report.

COMMENTS

Circle of Hope asked if PALS would consider renewing their contract to continue using the Lind Brown center. The current lease is set to expire on June 30, 2013. Arthur said PALS would examine the lease and performance and get back to them.

MEETING/ADJOURNMENT

There were no further concerns that needed to be addressed at this time. Arthur thanked everyone for attending the meeting and wished them a good holiday season. The next Board meeting will be held on September 5, 2013 at 2:30 PM at the Beaufort Industrial Village, Bldg 2 in Beaufort, SC. The meeting was adjourned at 3:36 PM.