

**BEAUFORT COUNTY PARKS & LEISURE SERVICES  
ADVISORY BOARD MINUTES**

Conference Room  
Beaufort Industrial Park, Building 102  
Thursday, February 5, 2009  
2:30 PM

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**Board Members Present:** Arthur Middleton, Chairman  
Allan Stern, Vice Chairman  
Robert Anderson  
William Brown  
Bill Evans  
William Grayson  
Corrine Hagood  
Michael Manesiotis  
Thomas Mobley

**Staff Present:** Bryan Hill, Deputy Administrator  
Eddie Bellamy, Director of Public Works  
John Miller, Director of Northern Beaufort PALS  
Joseph Penale, Director of Southern Beaufort PALS  
Sherry Jones, Assistant to PALS Directors

**Guests Present:** Michael Shapiro, Island Packet  
Glenn Stanford, Trust for Public Lands

**CALL TO ORDER**

The meeting was called to order by Arthur Middleton, Chairman, at 2:31 pm.

**APPROVAL OF FEBRUARY 5, 2009 AGENDA**

It was motioned by Allan Stern and seconded by William Brown to approve the February 5, 2009 agenda. The motion was moved and passed unanimously.

**APPROVAL OF JANUARY 8, 2008 MINUTES**

It was motioned by Corinne Hagood and seconded by William Brown to approve the January 8, 2008 minutes. The motion was moved and passed unanimously.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSION**

It was motioned and second for the Board to go into Executive Session to discuss Crystal Lake Project. The motion was moved and passed unanimously. The Board went into Executive Session.

It was motioned by William Grayson and second by William Brown for Mr. Glenn Stanford, Trust for Public Lands, to seek options for obtaining necessary property to complete Crystal Lake Park. The motion was moved and passed unanimously.

### COMMITTEE REPORTS

There were no committee reports. Mr. Stern asked when the budget process would begin. Mr. Miller explained that he would update the Board during his Departmental update on the status of the budget process.

### ST. HELENA GYM RENOVATION PROPOSAL

Per the request of the Board at the January meeting, Mr. Miller presented the Board with his proposal to enter into a joint project with Beaufort County School District to renovate St. Helena Gymnasium. Mr. Miller explained the attached proposal and quotes included in the Board's packet. The proposals were for Mondo "Everlay" & "Sport Impact" flooring, mirrors for the fitness room, and purchase of one score board with a tentative cost of \$19,000.00. Mr. Middleton asked if this Mondo flooring is the same floor as discussed before. Mr. Miller explained that Mondo flooring comes in rolls that are unrolled and sealed with a sealant. Mr. Brown asked the life expectancy of Mondo flooring. Mr. Miller explained that the life expectancy is 15 – 20 years. Mr. Grayson asked Mr. Miller to clarify the prices because the quotes did not match his proposed figures. Mr. Miller explained that the quotes did not include installation, therefore, the figures provided in the proposal includes estimated installment fees and any inflation fees since this project will not take place for the next six to nine months. Mr. Grayson asked Mr. Miller if PALS intended on using local vendors for the project. Mr. Miller explained that for the sake of completing this proposal, the attached quotes were included but vendors would be obtained via the County's Procurement process.

It was motioned by Bill Evans and second by Corinne Hagood to approve the recommendation for PALS to partner with Beaufort County School District to renovate St. Helena Gym. The motion was moved and passed unanimously.

### DEPARTMENTAL UPDATE

*Northern Beaufort – John Miller, Jr. reporting*

- A. Fort Fremont Park – PALS has received the final copies of the Preservation Plan from Cullen Chambers. The plan will be used to go into Phase II, safety phase for preserving the fort in which funding will be required. Graybar fencing has been contacted referencing bids for safety fencing with the idea to lock the front gate and placing a pedestrian gate up. It will cost \$175.00 to place the gate. One will not be able to drive into the fort once the gates are in place.
- B. Crystal Lake Park – Lad Howell is working on the project to expedite the negotiations. The negotiations process should be completed by late Winter or early Spring.
- C. Senior Services Center – Has been rescheduled to February 27, 2009 at 10:00 AM. The Board will receive invitations soon.
- D. Agnes Major Center Lease Agreement – Awaiting Jean Washington to bring in lease with changes. PALS is awaiting her visit.
- E. Budget – Mr. Miller and Mr. Penale have received budget form to begin compiling information for the upcoming budget. Mr. Miller and Mr. Penale will schedule a time to meet with the finance committee.
- F. Board Meeting Location Change – Mr. Miller asked the Board to approve the new 2009 Board Meetings in observance that all Board meetings will be held at the Conference Room in BIV 2 until facilities in Bluffton have been established with proper live broadcasting capabilities. Mr. Manesiotis asked when the facilities in Bluffton will be available. Mr. Miller answered that he was unsure when the time frame would be. Mr. Hill clarified that Beaufort County is in the process of purchasing a satellite truck that will allow the County to broadcast from anywhere for live streaming. The purchasing the satellite truck will happen within the next year.

It was motioned by Corinne Hagood and second by Allan Stern to accept the PALS 2009 Board Meetings as outlined until the mobile unit can be purchased and effective. The motion was moved and passed unanimously.

Bill Evans explained that he knows Phase II of Burton Wells has been put on hold but would like for Mr. Miller to explain what was included in Phase II. Mr. Miller explained Phase II of Burton Wells consists of a picnic area, enhancing current lake, walking trails in the park, and a low-key amphitheatre that would enhance the current park.

*Southern Beaufort – Joe Penale reporting*

- A. Buckwalter Recreation Center – Notice to proceed has been issued. Mobilization, silt fencing, and tree protection has been done. Clearing and grubbing has been started and is 95% done. Next on list is rough grading and building pad. The completion date is scheduled for February 2010. There will be a ground breaking ceremony in March. PALS is awaiting to hear from Suzanne Larson, PIO, with a date to inform the Board.
- B. Bluffton Tennis Courts – Resurfacing will take place once the weather warms up. Bill Evans asked Mr. Penale what is the resurfacing cycle of the courts. Mr. Penale explained this will be the first time Bluffton Tennis Courts has been resurfaced. There isn't any cycle program but if it were, it would probably be five to seven years. Mr. Evans explained the School District is currently looking at adopting a plan to resurface school courts and it would be advantageous if the County and School District acted in a joint venture. Mr. Hill asked Mr. Evans to get a list of planned school sites for all parties involved to get together and discuss such a venture.
- C. Broadcasting of Bluffton Basketball Games – Today is second live broadcast of Basketball Games in Bluffton. Mr. Middleton asked if the live broadcasting is done by a local media company. Mr. Penale clarified the live broadcasting is being conducted by the County Channel's staff.

**OLD BUSINESS**

Mr. Middleton explained at the last meeting program projections were requested. The Board will postpone receiving those projections until the Master Plan for PALS has been reviewed to ensure PALS is on track. Mr. Middleton will get with Mr. Miller and Mr. Penale to look over the Master Plan to make sure PALS is on target and the Board will then revisit the subject.

**NEW BUSINESS**

There was no new business.

**NEXT MEETING/ADJOURNMENT**

Chairman Middleton thanked everyone for attending the meeting.

Next regularly scheduled meeting will be on Thursday, March 5, 2009 at 2:30 pm at the Beaufort Industrial Village, Bldg. 2 in Beaufort, South Carolina.

The meeting was adjourned at 2:55 PM.