

BEAUFORT COUNTY PARKS & LEISURE SERVICES BOARD
MINUTES
THURSDAY, AUGUST 5, 2004
Bluffton Recreation Center
2:30 P.M.

Present: Arthur Middleton, Chairman
Orethia White, Vice Chair
Allan Stern
Thomas Mobley
Corinne Hagood
William Grayson
Michael Manesiotis

Absent: William Brown

PALS Staff: John Miller, Director, Northern Beaufort PALS
Joe Penale, Director, Southern Beaufort PALS
Jeannie Wells, Assistant to the Directors, PALS

CALL TO ORDER

Mr. Middleton called the meeting to order at 2:33 p.m.

APPROVAL OF August 5, 2004 AGENDA

Mr. Stern motioned to approve August 5, 2004 agenda.

Mrs. White seconded the motion.

Motion passed unanimously.

APPROVAL OF July 1, 2004 MINUTES

Mrs. Hagood motioned to approve July 1, 2004 minutes.

Mrs. White seconded the motion.

Motion passed unanimously.

CORRECTION TO JULY 1, 2004 MINUTES: Mr. Middleton had questioned the painting and purchasing of vehicles and whether or not the existing PALS bus would be painted. Mr. Miller said the painting would be paid for through PALS First Vehicle Services Contract. All Board members were in favor of the correction to the July 1, 2004 minutes.

CHAIRMAN'S CORRESPONDANCE

None.

COMMITTEE REPORTS

Mr. Mobley asked that Mr. Middleton, Mr. Miller and he meet immediately following the Board Meeting to talk about the Weight Lifting Program.

DEPARTMENTAL UPDATE

Mr. Miller announced that PALS has hired Gwen Hendley as an Athletic Director. Ms. Hendley will work at Mink Point Gym. Jack Coates is now in athletics at Burton Wells. Mr. Miller apologized that he did not inform the Board sooner that Mrs. Brenda Benton was retiring. Her official retirement date is August 13, 2004. She worked 14 years for PALS. PALS is now conducting interviews for the Recreation Leader position at Burton Wells. Part-time lifeguards and recreation aide positions remain open. Youth softball, soccer and football registrations are complete. Fall softball program has added girls and PALS has 34 registered to play, ages 9-12. There are 48 registered for baseball, 165 for football and 555 for soccer. Men's basketball tournament is on-going this week and the Women's softball tournament begins August 5, 2004.

Mr. Penale announced that registrations for youth soccer, football and cheerleading would go on until August 16, 2004 with fall baseball going until the August 23, 2004. Currently the total number of children registered is about 220. Katie Sullivan has been hired to manage the Bluffton Pool and Joshua Pelger has been hired as the Athletic Director in Bluffton. The position of Recreation Specialist-Cultural Arts was abolished and he has created the position of Recreation Program Coordinator, which has been posted.

Mr. Middleton asked how the After School Program is doing at Burton Wells. Mr. Miller reported that the program is doing great and we have a waiting list. PALS can currently accept 25 children because of the number of staff available. The program is running wonderfully. The After School Program in Bluffton is going well also with 32 children attending.

Mr. Grayson asked whether the Recreation Coordinator position is north or south of the Broad River. Mr. Penale let him know it was south of the Broad River only.

OLD BUSINESS

Mr. Stern inquired about revisiting the Athletic Director job description. Mr. Miller said the last information he received from Mr. Kubic was that HR was going to look at all the job descriptions throughout the county. PALS has verified that HR has all our job descriptions. When the Maximus Study was done, the requirement was reduced to a two-year degree; HR keeps saying it is a four-year degree. It is unknown whether the Maximus Study has been accepted by the county. The Recreation Coordinator job requires a two-year degree.

Michael Manesiotis arrived at 2:42 pm.

Mr. Middleton announced that Mr. Brown is absent to due a death in the family. (Father in-law.)

NEW BUSINESS

Mr. Stern announced that he is now the head Volleyball Coach for the Bluffton High School. He will most likely miss the September and October meetings due to practices. If Mr. Stern misses the November meeting, that means the team made State Finals.

Mr. Grayson asked about the contract with Beaufort County and Association of Bluffton Baseball and Softball dated October 29, 2003. It should be reviewed every year. The contract states the ABBS will keep accurate operating records of all accounts using standard accounting practices and shall give PALS an annual operating statement within 60 days of the end of the ABBS FY. Mr. Penale said he sent a request for a statement and to find out when the end of the FY is for ABBS but has not received an answer yet. He will go by the end of the baseball season, wait 60 days and contact them again if he does not hear anything. Mr. Grayson also questioned membership of ABBS. The contract states that members must be registered in writing, however Mr. Grayson stated that no one has actually registered in writing so there are no "members". A schedule of the ABBS Board Meeting dates shall be submitted to the PALS Department. Mr. Penale states a schedule has not been submitted at all. Mr. Grayson asked that he and Mr. Penale get together and go over these items.

Mr. Middleton stated that the PALS Board Listing that was included in the August package needs to be updated. Mrs. Wells took the corrections and will include and updated listing in the September package.

Mr. Miller stated he would send another memo to Mr. Gaither at the School Board to fill the vacancy on the PALS Board.

NEXT MEETING/ADJOURNMENT

Next meeting is Thursday, September 2, 2004 at 2:30 p.m. at Burton Wells Center, 1 Middleton Recreation Drive, Burton, SC, 29906.

Meeting adjourned at 3:12 PM.

/jmw