



**AGENDA**  
**PARKS & LEISURE SERVICES BOARD**  
**TUESDAY, APRIL 25, 2017 - 2:30 p.m.**  
**100 Ribaut Road, Beaufort 29901**  
**843.255.6710**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. INTRODUCTIONS
  - A. MATT WATTS
4. PUBLIC COMMENT
5. REVIEW AND APPROVAL OF FEBRUARY 2, 2017 ([backup](#))
6. PALS FISCAL REPORT
7. NEW BUSINESS
  - A. TIME OF MEETINGS
  - B. FREE SUMMER READING PASSES
  - C. MILITARY REFUNDS
  - D. BALLFIELD PRICES
  - E. ARTIFICIAL TURF
  - F. POOL CLOSING
8. DIRECTOR'S REPORT
  - A. TENNIS
  - B. TRAVEL BASKETBALL
  - C. GRACE SULAK
  - D. FISHING TOURNAMENT
  - E. CODE OF CONDUCT
  - F. ATHLETICS
  - G. AQUATICS
  - H. SUMMER NUTRITION
  - I. CONSTRUCTION PROJECT UPDATES
    - a. BUCKWALTER
  - E. EMPLOYEE UPDATE
9. ANNOUNCEMENTS
  - A. NEXT MEETING – JUNE 1, 2017
10. ADJOURN



# BEAUFORT COUNTY PARKS & LEISURE SERVICES

## ADVISORY BOARD MINUTES

Buckwalter Meeting Room  
Thursday, February 2, 2017  
2:30 PM

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**Board Members Present:** Arthur Middleton, Chairman , Tom Ertter (Vice Chairman), Ronald Campbell, Erac Priester, Bruce Yeager, Mike Manesiotis

**Board Members Absent:**

**Staff Present:** Shannon Loper (Director to PALS), Melissa Easler (Business Manager to PALS), Kristina Winland (PALS Pool Manager), Vance Deleon (PALS Pool Manger), Logan Colburn (Rec Tech to PALS), Bert Jenson, Mark Renniz (PALS Rec Tech), DeLEon Johnson (PALS Tech), Darrel Ketola (PALS Rec Tech)

**Guest Present:** Babara Jenson, Kyle Auffray (Rock Solid), Bob Rezek (Island Recreation Center)

**Call to Order:**

Arthur Middleton called the meeting to order at 2:30 PM. The pledge of allegiance was said by all present.

**Public Comment:**

Barbara Jenson made request to add lines to tennis courts on Battery Creek Road to play Pickleball.

**Review:**

Board approved Minutes for meeting in December of 2016 and January 2017.

**Financials:**

PALS Fiscal Report to be sent out prior to next meeting. Still working on issues with Maxgalaxy.

**New Business:**

- A. **Town of Port Royal:** Shannon Loper proposed to sell land to Port Royal. The town of Port Royal already maintains the land. Board approved sale.
- B. **Swim Team Coach:** Kristina Winland proposed to class for "Swim Team Coaches" at cost of \$50. Approved by Board
- C. **Aerobics:** Shannon Loper proposed half price aerobics classes on Sunday at the pools. To increase usage and revenue to pools. Approved by Board.
- D. **Adult Softball:** Shannon Loper to decrease the amount of Adult Softball games due to issues with fields after Hurricane Matthew. Also, to assign team members to officiate games to help reduce cost. Reduce cost of teams to \$350 due to driving to Bluffton for games with Beaufort fields damaged from Hurricane. Approved by Board.
- E. **Fishing Rodeo:** Shannon Loper proposed to do a fishing rodeo at the Burton Wells pond at no cost by BCSO. Event to teach children to fish with county Sherriff officers. Approved by Board.

- F. **Grace Sulak:** Shannon Loper proposed to place a plaque for Grace Sulak at the Buckwalter Soccer fields. Coast and plaque paid for by a foundation. Approved by Board
- G. **Rock Solid:** Kyle Auffray gave presentation for using soft shell helmet and shoulder pads for safety during flag football. Shannon Loper proposed to seek sponsorship for purchasing of the gear. Under review by Board

**Director's Report:**

- A. **Island Recreation Center:** Bob Rozek gave update on Island Rec Center sports and damage from Hurricane Matthew.
- B. **Bluffton Baseball:** Partnered with Bluffton Youth Sports, PALS to take registrations, Bluffton Youth Sports to take on most of the rest. Getting more involved in Gold league for 9-10 years. Trying to get the children more involved in youth sports.
- C. **Baseball Helmets:** Option for using helmet with face mask, discussion on need of face mask with all team members.
- D. **Officiating:** Mark Rennix has been handling the officiating for all the games, has someone at each game. We will continue it throughout season. Will help reduce the complaints for others by having them doing the officiating of other teams' games. This is for adult games only at this time. The people are placed through a certification process. PALS representative will still be on site during the game.
- E. **Use of Fields:** Due to the Hurricane Matthew at Lady's Island, the fields are not useable. Once debris is removed then irrigation and sod will have to be repaired. This caused changes for Adult Softball to be moved to Bluffton to accommodate their usage of fields for their games. Bluffton Elementary is able to use Eagle fields. River Ridge is using their fields without lights. They are not going to host home games due to the field issues.
- F. **Code of Conduct:** Board participation with the games. Yelling at the refs or coaches. Emails of parents of getting on the courts during the game. Officials stating she would not do it anymore with the parents getting out of control with yelling and screaming. Introduced flyers that would be enlarged to place at game locations of what is an acceptable practice (behaviors). *Code of Conduct* is given to each parent with their registrations. Start giving suspensions. Have Board members involved to help deal with it. Define the Code of Conduct in "Black and White".
- G. **Comprehensive Plan:** Introduced packets with the information. Each facility with their issues, improvement needed and estimated cost for project with estimated source for funding.
- H. **Athletics:** Reported numbers on each sport venue for adult and youth.
- I. **Aquatics:** Reported number for pool usage, memberships and money received for Beaufort and Bluffton pools. They would like to see comparative numbers from last year to this year.
- J. **Summer Nutrition:** Completed audit. Beaufort County School District will take on some of the areas. Will not be able to go into the homes as previous hoped.
- K. **Construction Project Updates:** Tour of the facility once completed.
- L. **Employee Update:** Hired a replacement for Denise for Administrative Assistant. Working on the Administrative Technician for Buckwalter. Next to replace Logan Calhoun who has decided to leave.

Next meeting is April 6<sup>th</sup> in Beaufort.

No Executive Session.

Adjourned at 4:29 pm