



**AGENDA
PARKS & LEISURE SERVICES BOARD
Thursday, June 5, 2014
2:30 p.m.**

**Conference Room, Building 3, Beaufort Industrial Village
104 Industrial Village Road, Beaufort
843.255.6680**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. REVIEW AND APPROVAL OF MARCH 20, 2014 MINUTES ([backup](#))
4. PUBLIC COMMENT
5. PALS INTERIM FINANCIAL STATEMENT
6. ISLAND RECREATION UPDATE – FRANK SEOULE
7. UNFINISHED BUSINESS
8. NEW BUSINESS
9. ACTIVITY REPORT
 - A. Aquatics
 - B. Athletics
 - C. Summer Camp
 - D. Special Events
10. ANNOUNCEMENTS
 - A. Next meeting September 4, 2014, 2:30 PM at Beaufort Industrial Village, Bldg. 3
11. ADJOURN



**BEAUFORT COUNTY PARKS & LEISURE SERVICES
ADVISORY BOARD MINUTES**

Conference Room
Beaufort Industrial Park, Building 102
Thursday, March 20, 2014
2:30 PM

Board Members Present : Arthur Middleton, Chairman
Ronald Campbell
Tom Ertter
Christian Kata
Mike Manesiotis
Eric Priester
Bruce Yeager

Board Members Absent: Chuck Culpepper
Gregory McCord

Staff Present: Scott Marshall, PALS Director
Shannon Loper, PALS Fiscal Technician
Viki Hill, PALS Aquatics

Guest Present: Alan Eisenman, Finance Department

CALL TO ORDER

Arthur Middleton, Chairman of the Advisory Board, called the meeting to order at 2:30 PM. The pledge of allegiance was said by all.

APPROVAL OF DECEMBER 6, 2013 MINUTES

The minutes from the December 6, 2013 Advisory Board meeting were unanimously approved.

PUBLIC COMMENT

Chairman Arthur Middleton requested Tom Ertter to serve as the Vice Chairman of the Board. It was voted unanimously for Tom to serve this position and he accepted.

PALS INTERIM FINANCIAL STATEMENT

The January Interim financial statement was presented by Alan Eisenman, Finance Department. The General Fund Revenues were \$287k while the Expenditures were at \$1.91M. When we compare that to this time last year our revenues were \$294k and our expenditures were \$1.77M. The Special Revenue Funds (which have restrictions as to how they can be spent) are as follows: PALS Capital Program - \$61k Fund Balance, PALS Impact Fees - \$2.6M Fund Balance, Summer Nutrition Program - \$34k Fund Balance, Special Events - \$65k Fund Balance. The Special Revenue Funds Impact Fees are as follows: Daufuskie - \$483 Fund Balance, Bluffton - \$1.76M Fund Balance, Port Royal - negative \$282k Fund Balance, Lady's Island - \$20k Fund Balance, St. Helena - \$820k Fund Balance. These reports are unaudited and can be located at the following website:

[http://www.bcgov.net/departments/Finance/finance/financial reports, fiscal year 2014, third quarter ending March 31, 2014, PALS January Financials.](http://www.bcgov.net/departments/Finance/finance/financial%20reports,%20fiscal%20year%202014,%20third%20quarter%20ending%20March%2031,%202014,%20PALS%20January%20Financials)

UNFINISHED BUSINESS

- A) **Strategic Planning** – This area is moving forward. It was reiterated that we need to go back to the Ballard-King report for some of their recommendations. Scott reviewed some of the recommendations and the progress we have made so far.
- B) **Circle of Hope** - We have asked Circle of Hope to remove all their belongings from the Lind Brown Center as we have terminated the lease with them.

NEW BUSINESS

- A) **Budget** – Mike Mannesitois and Erac Prieston are serving on the Finance Committee. There is no news on the FY2015 budget. We are still working on it.
- B) **Atlanta Baseball Program** – This is the company out of Atlanta area that is partnering with us regarding the old Barker field. We are proposing to start with the summer/fall time frame.
- C) **Web Site** – PALS has a new web site located at BCPALS.COM. This web site is more user friendly. Scott showed a few of the tabs within the site.

ACTIVITY REPORTS

- A) **Aquatics** - The heaters at the Beaufort and Bluffton pools have been replaced. The one at Bluffton is a heat pump. We are conducting lifeguarding classes by demand (usually on the weekends) and whenever we have enough requests. There are Life Swim classes also being conducted. This is for ages four and up and done in a group setting. There will be a mini triathlon for girls only at the Bluffton pool. This will be done in May, June, and July and will consist of a 250 yard swim/10 mile bike ride/200 yard run. You can participate in all three series or any one. There will be an Infant Self Rescue class in the near future. Viki had a video available to explain how these self-rescue works.
- B) **Athletics** – We sent all the Football coaches a survey to assist PALS with our football process. We mailed out 49 surveys, received 12 back, and only two attended the Coaches meeting held to discuss the results. Our Spring registration numbers are as follows: Beaufort Soccer – 321, Baseball – 376, and Softball – 104. Bluffton Soccer has 817, Flag Football -39, Tennis – 37, and Lacrosse – 51. Tennis Update - Wayne Lilly, our Tennis Instructor, is interested in setting up some adult clinics. The schools in Bluffton are willing to match dollars for the classes. He wants to do the same in Beaufort and we are working on that. In Bluffton we have Lacrosse for ages 9-12. Adult Softball will be starting about three weeks earlier in Bluffton (around July) while the church league in Beaufort will run from May to July. We only have two teams to sign up for Adult Basketball so that is on hold for the time being.
- C) **Enrichment Programs** – Our summer camp currently have 172 registered. The nutritional program will be starting up at the same time summer camp starts (June 9th). We have posted for the summer positions. Our senior programs are still running.
- D) **Special Events** – The 11-12 Bluffton Basketball team won the South Carolina District State Basketball tournament by beating North Charleston. The Doyle Baseball camp was a success with the kids and the coaches. We had 13 kids and 12 coaches attend. The coaches were teasing that they were not going to share the tips they learned at the camp with those coaches that did not attend. We are offering Challenger Soccer camps later on in the summer. We will be hosting the Dixie Youth Softball tournaments in July. We will have the State Sweeties (6 years old), Ponytails (7-8 years old), and Angels (9-12 years old). The Home and Garden Show was held at Buckwalter and was a huge success.
- E) **Projects** – The online registration we currently have is not a true online registration process. There is still a lot of back end work that needs to be accomplished by the staff. We are currently getting trained on the new Tyler system. This system will tie into the MUNIS system the County currently uses. We are actually a part of the pilot program for this Tyler project and are getting a good deal on it. Buckwalter Regional Park Expansion is for an additional gym, 2 racquetball courts, 2 multipurpose rooms, batting cages, exercise room, and a common area. We also want to include a walking deck above the gym. We should be able to use the Impact Fees for Saint Helena Ball Park after the baseball season is over.

MEETING/ADJOURNMENT

There were no further concerns that needed to be addressed at this time. Arthur thanked everyone for attending. The next Board meeting will be held on June 5, 2014 at 2:30 PM at the Beaufort Industrial Village, Bldg. 3 in Beaufort, SC. The meeting was adjourned at 3:38 PM.