

**BEAUFORT COUNTY PARKS & LEISURE SERVICES
ADVISORY BOARD MINUTES**

Buckwalter Recreation Center
Thursday, June 7, 2018
2:37 PM

Board Members Present: Arthur Middleton, Chairman, Erac Priester, Bruce Yeager, Stan Ganshow, Bill Brown, Ron Campbell, Dr. Gregory McCord

Board Members Absent: Tom Erter Vice Chairman, Mike Manesiotis,

Staff Present: Shannon Loper (PALS Director), Matt Watts (PALS Deputy Director), Phil Foot (Director of Public Safety), Vincent Leon (PALS Pool Manger), Antoinette Binette (PALS Pool Manager), Lisa Arrington (Administrative Assistant to Director),

Guest Present: Frank Soule with Island Recreation Center

Call to Order: Arthur Middleton called the meeting to order at 2:37 p.m. Pledge of Allegiance said by all present.

Public Comment:
No public comment.

Review: Board approved the minutes for April of 2018. Arthur Middleton made a motion to approve the minutes, and Bill Brown seconded the motion. All approved.

Island Recreation Center: Frank Soule presented the Summer Programs up and running, averaging about 200 kids a day. He thanked the schools for helping during their construction, which now is in the 17th month. Frank gave numbers for the summer and cheer camp with ongoing programs. Summer celebration with Fireworks on Tuesday night and July 4th celebration. Should be receiving our CDC to be able to move offices back into the building, then should be moving the child care program back into the building. On June 27th at 6pm there will be a celebration of successes and able to view the Rec Center. Hope to be open the first of November.

New Business

Name Change: Name change from Park and Leisure Services to Parks and Recreation, need a vote to move forward with the change. Stan Ganshow made motion to change name to Parks and Recreation, seconded by Ron Campbell. All approved.

Ordinances: Shannon provided copy of ordinance changes. Shannon read through the ordinances and spoke of the changes. Discussion of termination of School and Military from the board. Bruce Yeager stated he thought it would be more beneficial to keep both. Shannon stated the School contract was sent out last week for termination. Discussion continued, then tabled for further discussion.

No Board member should serve any Program that directly competes with PALS programs, coaching is not competing.

Appoint member as secretary to the Board. Discussion of Duties and Responsibility for PALS. Markers for beach locations. Named all unlawful rulings placed in ordinance. Discussed facilities and pets in park areas. Policy on alcohol on facilities property. Questions on smoking or illegal drug use, Shannon stated the county has an ordinance pertaining to those items. Fees for Parks and Recreation are set by Board. Renaming of facilities or parks to be approved through Board. Volunteers are required to complete a background checks through the vendor approved by County. Director may revoke the volunteer status if necessary. Shannon requested to approve ordinances except for those tabled for next meeting. Arthur Middleton made motion to approve ordinances, all in favor.

Field Use Policy: Shannon stated the field use policy was approved, now where to use that policy. Shannon stated they created the details of the policy. Matt discussed issues with programs using our fields and others wanting to use the fields as well.

Director's Report

PALS Maintenance: Still on schedule for July 1st to transfer the maintenance to Parks and Recreation Dept. There will be 24 employees moving over with that transfer.

Kenny Mack: Request from St Helena group met, request June through August at Wesley Felix, Broomfield or Scott field, to invite their church group to come out and play baseball. They would need to fill out waiver and release of liability form if approved. Bruce Yeager suggested to limit to two hours and specific time. Bruce made motion to let Mr. Mack and his group use one field for up to two hours during the months of June through August with liability waivers signed, seconded by Ron Campbell. All approved.

Wounded Warriors: Fundraising softball game for Wounded Warriors to use field and concessions at Burton Wells. Stan Ganshow made motion to allow to use the field without the concession stand, seconded by Arthur Middleton. All in favor.

Possible Pool Closure: Bluffton pool more insulation has falling into the pool with rust. Josh Gruber has taken it before council to do emergency money to fix the issues. The pool maybe closed for 60-90 days, we would like to do it now. After completing Bluffton, they will work on doing the other pools.

Shannon read three letters and emails received from customers with positive recognition of staff.

Deputy Director Report

Athletics: Updated on sports, almost completed with Spring sports. Still have some baseball and softball. Summer basketball and Lacrosse will continue for season.

Camps: Challenger soccer camps for Summer. Golf clinics for summer, 70/30 program. Keith Brooking football camp again, will be doing one in Beaufort too.

Tournaments: Hosting two baseball tournaments, first one is machine pitch in Beaufort. Host the Darlings at Oscar Frazier next week. Hosting a State Tournament in July with multiple teams. Dick's Sports is hosting appreciation day on Sat from 10 to 2 with Keith Brooking.

Aquatics

Pool Locations: Anny Binette provided the numbers for the Battery Creek and Beaufort pools with classes. Vinny Leon provided the numbers for the Bluffton pool with classes. Question of what will occur with lessons and team swim if Bluffton pool closes. Vinny will call to give other options. Arthur asked if the signs has increased the use of the pools? Shannon says they have increased. Anny Binette gave update of the Lind Brown pool. Picture of crew placing mats on the bottom of the pool below the slide due to injuries last year.

Program Updates: Shannon presented a video with mats purchased for exercising in the pool. Purchased 8 which cost \$5000.00, these will be used North of the Broad.

Employee Update: One short for part time admin clerk, pending hire. One Athletic Supervisor still open for hire. Seasonal Pool Manager, have an employee that will transfer to position. Seasonal lifeguard still pending hire. Maintenance Superintendent was posted, hope to hire after the 1st of July.

Bruce Yeager says we have done a good job meeting the community and running smoothly. He wants to see what the budget is for running the facilities. Shannon says that we are catching up with system and replacement of staff. Bruce asked to see what the budget is for next fiscal year. Shannon stated the budget stayed the same from this year.

Executive Session: No Executive Session

Questions: No questions.

7. Announcements:

A. Next Meeting-August 2, 2018

Adjourned at 4:09 pm