

BEAUFORT COUNTY PARKS & LEISURE SERVICES

ADVISORY BOARD MINUTES

Conference Room
Beaufort Industrial Park, Building 102
Thursday, September 1, 2016
2:30 PM

Board Members Present: Tom Ertter (Vice Chairman), Ronald Campbell, Christian Kata, Mike Manesiotis, Eric Priester, Bruce Yeager

Board Members Absent: Arthur Middleton, Chuck Culpepper, Dr. Gregory McCord

Staff Present: Shannon Loper (PALS Interim Director), Phil Foot (Assistant County Administrator - Public Safety), John Williamson (PALS Athletic Director), Anny Binette (Aquatics), Vincent Leon (Aquatics), Kristina Ledesma (Aquatics)

Guest Present: Frank Soule (Island Recreation Association), Willie Mae Lewis (South Carolina Mary Anne Taft (Radiance Women's Center), Amy Horn (Low Country Montessori School), Molly Kirchgraber (Sun City Volleyball Club), Mike Bostwick (YMCA)

CALL TO ORDER

Tom Ertter called the meeting to order at 2:30 PM. The pledge of allegiance was said by all present. Everyone introduced themselves. Phil Foote announced Shannon Loper as the new PALS Director. She will be getting together a new organization chart within the next 60 days. PALS will be looking for a new Deputy Director to replace Shannon.

PUBLIC COMMENT

Tom explained that each person would present their case and then the PALS Board would meet in Executive Session to discuss the information. The Board would get back with them with the results.

South Carolina Family & Community Leaders (Willie Mae Lewis, Representative) - This non-profit organization meets the 2nd Friday of every month from 10am-2pm for their meetings/luncheon and the 4th Monday of every month from 10am-2pm for crafts. They are requesting a waiver of 8 hours each month for a total of \$200.00 plus the \$50.00 deposit each month. Radiance Women's Center (Cassandra Deans, Representative) - This organization is having a Race For Life fund raising event on October 15, 2016 from 6am – 1:00pm. The starting and finishing place will be at the Holy Trinity Classical Academy and the Bob Jones Field. They have already secured permission from Holy Trinity. They want to have access to on-site bathrooms and will be setting up three tents set up—one for registration, one for first aid, and one for snacks. They will not be selling food or serving alcohol. They are requesting a waiver of \$300 per field for a total of \$900 plus the \$500 security deposit. Low Country Montessori School (Amy Horn, Representative) – They want to use the Shell Point Park Monday thru Friday from 11am – 1pm for about 150 students (50 x 30 minutes). They also want to use the field on Monday, Wednesday, and Friday from 3:45pm – 4:30pm for the cross country track team. They want to know if they can do community work such as trash pickup or park improvements with the town or other ways. Last year they donated a park bench to the park. YMCA (Mike Bostwick, Representative) - They have been using our pools to teach classes with Robert Smalls School and the migrant kids free of charge. According to the new fee schedule they will now be

charged \$2.00 per child. They are requesting a flat rate fee for one lane usage at the Battery Creek and Beaufort pools for two months in the summer. SUN CITY HILTON HEAD VOLLEYBALL CLUB (Molly Kirchgraber, Representative) - They use the Buckwalter facility 2 days a week from 11am-1pm. Under the new fee policy effective July 1st the Sun City out of county residents have to pay (\$5.00 per day). This is because they live on the north side of Sun City which is in Jasper County. They are requesting a waiver of the \$5.00 fee for non-residents and charge all Sun City residents the standard senior rate of \$1 per day/\$4 per week/\$8 per month/\$75 per year.

APPROVAL OF JUNE 2, 2016 MINUTES

Christian Kata said he was absent from the June meeting and requested the minutes be change to reflect his absence. A motion was made by Mr. Manesiotis and seconded by Mr. Priester to approve the amended minutes of June 2, 2016 ([backup](#)). The minutes were approved unanimously.

PALS INTERIM FINANCIAL STATEMENT

Shannon asked the Board what kind of information they wanted to see at the Board meetings. The Finance Committee will review this and get back to Shannon. The December financial report was provided to board members. Impact fees are Bluffton - \$900k, Burton Wells - \$5k, Lady's Island - \$15k, and Saint Helena \$30k and special projects \$30k. The only major project going on at this time is the Buckwalter Expansion.

NEW BUSINESS

A. City of Beaufort Fire Department Fund Raiser – They want to host a softball tournament October 15th using 3 fields at Burton Wells, along with the bases, field lines, and lights. They sent one child to the MUSC Burn Children's Camp in August and aided Nicholas who has leukemia. MOTION: was made by Mr. Campbell and seconded by Mr. Kata to use 3 fields at Burrton Wells, bases, lights, and field alignment free of charge. It was approved unanimously.

B. FEE CHANGES

a. Playgrounds – There was a typo in the original fee schedule. It currently reads "Playgrounds (with Baseball Fields & Pavilions) \$75 and \$100." It is listed twice. I should read \$100. MOTION: was made by Mr. Priester and seconded by Mr. Kata to read \$100. It was approved unanimously.

b. Monthly Batting Cages Fees – Current fee is \$2 for 25 balls or \$10 for unlimited balls for one hour. We are proposing adding an additional monthly fee for individuals. This would be for 50 balls per day when cages are available. MOTION: was made by Mr. Yeager and seconded by Mr. Manisostis that we add the new fee charge for individuals to include 50 balls per day when cages are available. It was approved unanimously.

c. Parent Fee – Currently we charge for parents coming in with a child. Our current policy is that anyone 12 and under must be accompanied by a parent. One parent has asked why they have to pay. MOTION: This has been tabled by the Board with the request that it be brought back to the Board if it becomes a trend/problem.

C. World Series – PALS will be hosting the 2017 Dixie Boys and Dixie Junior Boys. We will be using Oscar Frazier and MC Riley fields. We will be working with Bluffton Youth Sports and Hilton Head Sports to see if we can come up with one team to represent Beaufort County at the tournament.

- D. **Grace Sulak Memorial Field or Gym** – Heidi Henson presented a request to name one of the new fields in memory of her daughter, Grace Sulak, who was recently killed in an accident. Grace was very involved with PALS sports program.
- E. **Aquatics Hours** – Propose to change the opening time of Beaufort Pool from 6am to 7am on Tuesday and Thursday. Also want to change the opening time of Battery Creek pool from 6am on Tuesdays and Thursday to 7am. MOTION: was made by Mr. Priester and seconded by Mr. Campbell to change the opening time of the Battery Creek and Beaufort pools to 7am on Tuesday and Thursday. The motion was approved unanimously.
- F. **PALS Advisory Board Meeting Dates** – Shannon asked if the Board wanted to meet every other month instead of once a quarter due to the length of the meetings. MOTION: was made by Mr. Yeager and seconded by Mr. Kata to meet every other month starting with the February 2017 meeting. The motion was approved unanimously.
- G. **Proposed Dates to View PALS Locations** – Shannon said she was making the dates of October 7th and October 15th available for Board members to tour the various PALS facilities. PALS would provide transportation. She asked the members to let Denise know which date would be preferable for them. No vote was needed for this request.

DIRECTOR'S REPORTS

- A. **Island Recreation Association** – Frank Soule gave an update on programs. He thanked the staff and volunteers, recognized the coaches for the spring sports, and longtime employee Anne who has been with the Island Rec since the early 90s. Their special events include summer jams and fireworks. The Preschool/Youth Summer Camps included over 160 kids, 25 Challenger campers, 20 SOAR campers. They partnered with the All American Football Camp and Weekend of Champions with 200+ kids to include golf, soccer, football, basketball, volleyball, and lacrosse. The aquatics program included the Seaside & Shore program of sailing and rowing, paddleboard, and surfing. The adults and senior program included pickleball and health/fitness classes. Their fall programs are underway. Upcoming events include the Jeep Event at Shelter Cover, Burgers & Brew, Pumpkin Patch Oyster Roast, and Turkey Trot.
- B. **Athletics** – John Williamson gave an update on athletics. To date we have 526 participants in Beaufort and 789 in Bluffton. Upcoming sports include Fall Adult Softball (Beaufort and Bluffton), Adult Kickball (Bluffton). We will be starting basketball registration shortly.
- C. **Aquatics** – Lind Brown Pool – Vincent Leon reported summer participation of 1,099 for June, 1,989 for July, and 241 for August. They had 34 participants for the group swim lessons. The new hours for mid-August thru September 5th will be Tuesday, Wednesday, and Thursday from 3pm – 6pm, Friday from 3pm – 8pm, and Saturday and Sunday hours remain the same. Next summer we would like to offer private swim lessons, water aerobics, and an additional slide. Beaufort Pool – Anny Binette reported that they had 2,621 participants for 2015 - 2016 school swim lessons and 330 participants for August 2015 – August 2016 private/group lessons. They offer Lifeguarding Instructor classes and Water Safety Instructor classes. The next WSI class is the end of this month. Beaufort High School and Beaufort Academy swim teams recently had their first swim meet. Water Zumba classes will be changing to 12 noon whenever school starts back up. Upcoming Events - Movie Night one time a month. The cost will be \$4 per person with PALS offering popcorn and water for \$1 each. Battery Creek Pool – Kristina Winland reported that the water aerobics are very popular, private swim lessons had 37 participants from March – August 2016, and they offered summer group swim lessons. Proposed activities include 1) Get 2 free swim lessons with a referral (Battery Creek and possibly Beaufort), 2) December is buy one get one half off on lessons (Battery Creek and Beaufort), and 3) volleyball \$30 per person. Volleyball would be seasonal team sport of 8 participants per team. We would play 10 games. We want to get the word out and see what kind of interest

we might get. We are looking at ways to increase pool usage. MOTION: was made by Mr. Priester and seconded by Mr. Kata to allow a trial period through December 2016 at the Battery Creek and Beaufort pools for 1) Free lessons with a referral and 2) Buy One Get One Half Offer on swim lessons. The purpose is to increase pool usage. The motion was approved unanimously. MOTION: made by Mr. Yeager and seconded by Mr. Campbell to add Volleyball as PALS sport at all pools for the summer season. Cost would be \$30 per person (8 on team). The motion was approved unanimously. Bluffton Pool – Kristina reported that water aerobics start in October. They had 199 private swim lessons from March thru August 2016 and already have 33 scheduled for September. They also had 46 group lessons from June thru July 2016. There was a sharp drop in group lessons from last year (100) to this year. We think that was because of the time change due to weather problems. Upcoming events include evening water aerobics classes so those who work can participate. All Indoor Pool Proposals – 1) Boat races \$10 for three total races or \$4 per race. 2) \$5 boat rentals and 3) Sunday swim for 12 Noon – 4pm for half price daily fee. We anticipate having free boat usage for all ages from 12 noon to around 4-5pm. We would have three races within that time frame. Someone would be paying \$5 for the boat rental and then for however many races they decide to compete in. MOTION: was made by Mr. Priester and seconded by Mr. Kata to open the Beaufort and Bluffton pools on Sundays from 12 noon – 4pm for half the daily fee. This would be a trial period thru December 2016. The motion was approved unanimously. MOTION: was made by Mr. Yeager and seconded by Mr. Campbell to allow boat races at \$10 for 3 races or \$4 per race and \$5 boat rentals. This would be a trial period thru December 2016. The motion was approved unanimously.

- D. Summer Nutrition** – We served 50,095 meals with 47,619 being served and 2,476 seconds. We started out with 42 sites and ended with 33 sites. Future of program - we've met with the Boys and Girls Club, YMCA, Love House Ministries. They are going to be doing their own summer nutrition program next year. We will be concentrating on our in home sites. We've met with the non-profit groups with the offer to help them with their grants. We've looked ACE to bid on preparing the meals for us and possibly using some of the culinary students through the summer. We paid \$3.11 per meals for delivered meals and \$3.07 per meal for meals we picked up.
- E. Construction Project Update - Buckwalter Expansion** – This facility is coming along; however, there are a few glitches. The County hired Andrea Atherton to assist us with some of the problems we have been having. We are exploring other options for the polished concrete floor as you come into the new part of the building. The gym is done and it looks beautiful. We still need to have the goals so they will rise at different levels depending on the age groups. Pictures were shown indicating the progress.

ANNOUNCEMENTS

The next Board meeting will be held on December 8, 2016 at the Beaufort County Administration Offices.

EXECUTIVE SESSION

The motion was made by Tom Ertter for the Board go into an executive session to discuss requests made during the public comments section of the meeting. The Board reconvened and Tom said the individuals will be notified of the Board's decisions.

ADJOURNMENT

The meeting was adjourned around 3:30pm.