

**BEAUFORT COUNTY PARKS & LEISURE SERVICES  
ADVISORY BOARD MINUTES**

Conference Room  
Beaufort Industrial Park, Building 102  
Thursday, June 4, 2015  
2:30 PM

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**Board Members Present :** Ronald Campbell  
Eric Priester

**Board Members Absent:** Arthur Middleton, Chairman  
Tom Ertter, Vice Chairman  
Chuck Culpepper  
Christian Kata  
Mike Manesiotis  
Gregory McCord  
Bruce Yeager

**Staff Present:** Scott Marshall, PALS Director  
Shannon Loper, PALS Deputy Director  
Melanie Ott, PALS Recreation Supervisor  
Matthew Whitmore, PALS Athletics Program Manager

**Guest Present:** Phil Foot, Assistant County Administrator, Public Safety  
Alice G. Howard, County Council District 4  
Alan Eisenman, Finance Department  
Frank Soule, Island Recreation Association  
William Kinsey, Citizen  
Robbie Kinsey, Citizen

**CALL TO ORDER**

Ronald Campbell called the meeting to order at 2:46 PM. The pledge of allegiance was said by all present. Everyone else introduced themselves.

**APPROVAL OF MARCH 5, 2015 MINUTES**

The minutes from March 5, 2015 were not approved at this time because there were not enough Board members present to vote.

**PUBLIC COMMENT**

Robbie Kinsey talked about an alleged incident that took place after a baseball game at Burton Wells on May 11, 2015. He was dissatisfied with the way it was handled by PALS. He said he was dissatisfied with PALS and would no longer be coaching or assisting with PALS programs.

William Kinsey spoke about how dissatisfied he is with PALS and that he would no longer be coaching or assisting with PALS programs.

## **PALS INTERIM FINANCIAL STATEMENT**

Alan Eisenman, Finance Department, gave the report for the April financials. The General Fund Revenues were \$563k while the Expenditures were at \$2.84M. When we compare that to this time last year our revenues were \$578M and our expenditures were \$2.90M. The Special Revenue Funds balances (which have restrictions as to how they can be spent) are as follows: PALS Capital Program were \$89k, PALS Impact Fees were \$3.09M, Summer Nutrition Program were \$2k, Special Events were \$123k. The Special Revenue Funds Impact Fees fund balances are as follows: Daufuskie \$(346), Bluffton \$2.49M, Port Royal \$8k, Lady's Island \$59k, and St. Helena \$535k. These reports are unaudited and can be located at the following website:

<http://www.bcgov.net/departments/Finance/finance/documents/2013/April%202015%20PALS%20Financials%20and%20Signed%20Narrative.pdf>.

## **UNFINISHED BUSINESS**

- A) **Strategic Planning** – Scott reported that we met with County Council Community Services Committee on April 27<sup>th</sup> to share with them the PALS vision that the Board agreed to at their March 5<sup>th</sup> meeting. The general agreement was that this was the proper direction to go in at this time. He indicated he would speak later on in the meeting about PALS vision.
- B) **Hilton Head Island Recreation Transfer** - On May 7<sup>th</sup> Beaufort County Administrator, Gary Kubic, sent an offer letter to the Town of Hilton Head Island Manager, Steve Riley. This offer includes the transfer of \$1.2 million in real property, an additional \$2,500 in maintenance equipment, and offers nearly \$1million in subsidies for current utility and labor costs over the next five years. The total value of the plan is a little over \$2.2 million dollars. We have not had a formal response to date.
- C) **Scott and Coosaw Community Center Transfers** – The status of those centers has not changed and we are still supporting them. We continue to work with the communities to gather information about their programming.

## **NEW BUSINESS**

- A) **POD Exercise** – There is a POD exercise on June 10<sup>th</sup> at Sun City. When we have natural disasters and the area is evacuated whenever people start coming back into the area, it is PALS responsibility, along with library staff, to man the PODS or Points of Distribution. Our job is to distribute basic supplies and needs that the returning citizens would need to sustain themselves until power is restored and things get back to normal. This exercise will give us an opportunity to set up a traffic flow pattern and get hands on experience as to how the PODS would work.

## **PROGRAM REPORTS**

- A) **Island Recreation Update** - Frank Soule gave an update on the Island Recreation Center. Their spring activities include boys and girls lacrosse, softball, soccer, cross-fit, challenge mud run. They are partnering with the Special Olympics and SOAR (golf and tennis). Community events include wing fest, laser light show, easter egg hunt, and zip line. Summer preview includes summer day camp, weekly sports camp, aquatics, adults/senior programs. Shelter Cover community park set to open July 16<sup>th</sup>.
- B) **Athletics** - Matt Whitmore said we were able to hire two new Recreation Specialists—DeLeon Johnson and Tyler Carson. We just finished up our Spring seasons--soccer and flag football on both sides, along with baseball and softball in Bluffton. We will be hosting the Dixie Baseball and Softball All Stars coming up. Registration has just started this past week for our fall sports (flag football, tackle football, cheerleading, soccer, and fall baseball (Beaufort only)).

Shannon Loper said we are hosting the District Ozone Tournaments at Burton Wells on June 22 – 25. This will be for the Dixie Softball “Angels X Play” ages 9-10 years old, Dixie Youth Baseball “Ozones” ages 11-12 years old, and the 13 years old Dixie Junior Boys. We will also be hosting the Dixie Softball State Tournament at Oscar Frazier Park from July 10 – 15 which is for the “Ponytails” ages 11-12 years old. In November we will be hosting a two day State soccer tournament.

We have been approached about PALS becoming involved and sponsoring travel ball tournaments. Shannon feels that if PALS could do this it would generate more tournaments and revenue for PALS and the community. It would also give the

kids the ability to do both travel ball and PALS recreational ball. They have come up with a fee which would cover the uniforms, fees, and have PALS handling the registration process, five guaranteed tournaments, and offering them practice facility. The fee comes to about \$250.00 per child and would cover the entire season.

There is a lot of tennis activity going on at the Beaufort tennis courts; however, not much of it is organized. Larry Scheper, who lives across from the Beaufort tennis courts, would like to offer some tennis programs: 1) After School - from 4-5:30pm, 2) Adults – from 8-9am, 10-11am, and 6-7pm, 3) Saturdays small groups of kids from 12 Noon – 1:00pm, and 4) weekly summer camps when it starts up. We could do all these based on the 70/30 splits which PALS currently uses.

We are moving along with our TPAR registration. We are ready to start our next season of registration. We had some challenges last season working some things out such as trying to get the late people registered and into the system. It delayed our soccer, baseball, and softball seasons; however, we think we've got things figured out.

- C) **Aquatics** – In the summertime the instructors have taken a hiatus and so there are no water aerobics at the Beaufort and Bluffton pools. All four pools are offering group swim lessons for the public and the registrations are being done at the individual pools. Our outdoor pool at Green Street is opened on a modified schedule until school is completely out. It is currently opened Monday thru Friday from 3pm – 5pm. Beginning Monday, June 8<sup>th</sup>, the outdoor pool's normal schedule will be Monday – Saturday, 12pm to 5pm.
- D) **Programming** – Melanie Ott reported that we partnered with Anytime Fitness to do some “Saturdays In The Park” for four Saturdays in May. We held this at the Burton Wells Center and there were about 20 participants each week. Zumba will start at the Bluffton Center on June 8<sup>th</sup>. We have the following pending programs for Burton Wells: Boot Camp, Zumba, and Insanity.
- E) **Project Updates** - We have three capital improvement projects: 1) Wesley Felix Ball Park - lights have been installed, concession/bathrooms are under construction. 2) Burton Wells Vestibule –limping along with the contractor working in starts and stops. We have the frame for “store front” windows erected, the customer service desk and cabinets have also been installed, and the carpet is preparing to be laid. 3) Buckwalter Center Phase Two Expansion -Will consist of a gym with two full sized basketball courts and a skywalk, two racquetball courts, weight room, classrooms, and batting cages. Scott passed out a diagram that contains the ground level view and mezzanine view. Everything outside of the red outline is new construction. Everything should take about 15 months once we break construction. There is also a common area between the existing facility and the new gym which will serve us well for several functions. We did a walk thru with the entire project crew to identify any potential problems. Groundbreaking should start sometime in July.

## DIRECTOR'S REPORT

- A) **PALS Vision/Progress** - Scott reiterated that we met with County Council on April 27<sup>th</sup> to share with them the vision of PALS. Basically there are three phases to our vision: 1) Transition Enrichment Programs - We are making progress in that we have MOUs in place with Love House Ministries and the Boys and Girls Club to handle the 2015 Summer Camp. Our next step is to seek similar partnerships for our After School and Seniors programs. 2) Establish New Service Delivery Model South of Broad River – We sent a proposal to the Town of Hilton Head Island on May 2, 2015. Our next step is to assist Administration when a response is received from the Town of Hilton Head Island. We also need to reevaluate our recreational resources in Bluffton and surrounding areas for re-designation and/or transfer of ownership and responsibility to Town of Bluffton. If we can't transfer those resources then it's possible we can redistribute them to other departments within the county which will provide some added benefit especially with regard to our athletics needs and level of completion for our children. It also gives us the added benefit of already having packaged the information for ease of transfer or negotiations with the Town of Bluffton. 3) Refocus Centralized Services North of Broad River – We have not made any progress in this area because we really need to get the first two flowing well before we get a vision for the third. Our next step is to conceptualize what that service delivery model will look like and we need to take into

account the diverse geographic and socioeconomic needs of the communities North of the Broad River. We need charter an organization that will take care of those needs.

**MEETING/ADJOURNMENT**

There were no further concerns that needed to be addressed at this time. Ron thanked everyone for attending. The next Board meeting will be held on September 3, 2015 at 2:30 PM at the Beaufort Industrial Village, Bldg. 3 in Beaufort, SC. (The wrong date of December 10, 2015 is listed on the agenda.) The meeting was adjourned at 3:32 PM.