

**BEAUFORT COUNTY PARKS & LEISURE SERVICES**  
**ADVISORY BOARD MINUTES**  
**THURSDAY, FEBRUARY 6, 2007**  
**Burton Wells Recreation Center**  
**2:30 P.M.**

Present: Arthur Middleton, Chairman  
Allan Stern, Vice Chair  
William Grayson  
Bill Evans  
Bryan Hill  
Corinne Hagood  
Thomas Mobley

Absent: Michael Manesiotis  
William Brown

PALS Staff: John Miller, Director, Northern Beaufort PALS  
Joe Penale, Director, Southern Beaufort PALS  
Stacie Hawkins, Assistant to the Directors

**CALL TO ORDER**

Mr. Middleton called the meeting to order at 2:30 p.m.

**APPROVAL OF FEBRUARY 6, 2007 AGENDA**

**Mr. Stern motioned to approve February 1, 2007 agenda.**

**Mr. Mobley seconded the motion.**

**Motion passed unanimously.**

**PALS CAPITAL IMPROVEMENT PROJECT REQUESTS**

Mr. Miller, referencing handout of proposed PALS CIP requests, reminded Board of request of Joe Penale and himself to compile one list indicating PALS 3-year CIP requests. Mr. Miller explained CIP process.

Mr. Stern referred to six (6) items on request list he determined not to be in line with CIP letter sent to Council. Those items are:

1. Agnes Major Center Expansion & Restroom/Picnic Shelter
2. Fort Fremont Park Ranger Station & Restrooms
3. Burton Wells County Park Trails
4. Scott Center Restroom/Picnic Shelter
5. Gloria Potts Community Center Picnic Shelter/Restrooms
6. Booker T. Washington Center Renovations

Mr. Hill asked if there were any deferred maintenance cost set aside for PALS facilities. Mr. Miller explained with submission of CIP requests, PALS must also submit operation and maintenance costs. Mr. Miller advised PALS will request clarification of responsibility of improvements to PALS existing facilities. Funds for these projects will be submitted subject to determination of responsibility.

Mr. Mobley asked Mr. Miller to give an explanation of the six (6) projects Mr. Sterns referred to. Mr. Miller explanations are:

1. Agnes Major Center – PALS Board at their last meeting endorsed a proposal to seek CIP fund to begin project of expanding existing facility to accommodate Sheldon residents in their plight to gain access to Agnes Major center for Community events.
2. Scott Center – An effort to eliminate use of portable toilets. Scott Center has active baseball fields, soccer field and tennis courts.
3. Gloria Potts Community Center – Another effort to eliminate use of portable toilets at PALS sites.
4. Fort Fremont Park Ranger Station and Restrooms – Fort Fremont Park is already seeing its share of tourist. PALS submitted in budget request personnel to man park. Constructing a ranger station to house staff for collection of fees would allow for possible early opening of park. Construction of restrooms would benefit staff, as wells as visitors.
5. Burton Wells County Park Trails – PALS is applying for a matching funds grant. Matching funds must be available to use this grant if awarded.
6. Booker T. Washington Center – This community center has been experiencing lighting problems for quite some time. Lighting needs to come up to code

Mr. Miller, referencing CIP letter forwarded to Council stated PALS has to look at recreation as a whole. While building new active facilities is always good, PALS has a responsibility to also maintain facilities already in existence.

**Mr. Stern motioned to submit CIP request as outlined by PALS Board (attached), along with copy of CIP letter previously submitted to Council. PALS is to verify responsibility of projects submitted as improvements to existing facilities.**

**Mr. Hill seconded.**

**Motion passed unanimously.**

#### **NEXT MEETING/ADJOURNMENT**

PALS Board Finance Committee will meet Wednesday, February 21, 2007 at 10 a.m. at Bluffton Center, 61B Ulmer Road, Bluffton, South Carolina. Topic: PALS Budget.

Next regularly scheduled meeting is Thursday, March 1, 2007 at 2:30 p.m. at Burton Wells Recreation Center, 1 Middleton Recreation Drive, Burton, South Carolina.

Meeting adjourned at 3:17 PM.

/srh