

**BEAUFORT COUNTY PARKS & LEISURE SERVICES BOARD
MINUTES**

MONDAY, 2 APRIL 2001

**BEAUFORT COUNTY COUNCIL CHAMBERS
3:30 P.M.**

Present: James Vicar, Chair
Orethia White
William McDuff
Jimmy Mackey
John Parker
J. Simon Fraser
Arthur Middleton
Allen Stern

Absent: Ben Barnes, Jr.
Colonel Robert Hayes
Obie Schramm

PALS Staff: John Miller, Jr., Acting Director
Joseph Penale, Acting Deputy Director
Jean Schroder, Assistant to the Director

County Staff: Morris C. Campbell, Deputy Administrator, Community Services

CALL TO ORDER

Mr. Vicar called the meeting to order at 3:30 p.m.

APPROVAL OF 2 APRIL 2001 AGENDA

Mr. Stern made a motion to approve the agenda.

Ms. White seconded the motion.

Discussion: none.

Motion passed unanimously.

APPROVAL OF 5 MARCH 2001 MINUTES

Ms. White made a motion to approve the minutes.

Mr. Stern seconded the motion.

Discussion: none.

Motion passed unanimously.

PUBLIC COMMENT

None.

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PRESENTATION OF BURTON WELLS DESIGN AND DEVELOPMENT DOCUMENTS

Mr. David Tomblin and Mr. Mark Clancy of LS3P Associates, Ltd., with Ms. Kyle Theodore and Mr. Mark Baker of Wood + Partners, Inc., presented the design and development documents to the Board. All information has been submitted to the cost estimator. Mr. Jim Strecansky of Strecansky and Company is the Project Manger. Construction will closely follow the project schedule.

Ms. Theodore led the site design discussion. Site design encompasses the area from within five feet of the buildings and outward (i.e. picnic tables and trash cans). Mr. Clancy led the architectural (building interior and exterior design) discussion. Large site drawings were on display to assist in illustration of discussion topics.

Recreation Center Building: This will be the first building seen upon entrance to the park and is entirely ADA compliant. The glass will be 1 inch thick; no hurricane shutters will be installed. There will be gutters and surface drainage.

Tennis courts will be located on the right of the building and basketball courts located on the far left. There will be a chain link fence enclosing the tennis courts and basketball courts. A playground enclosed by a picket fence will be located between the building and the basketball courts. There will be benches in the playground area.

The interior of the building will house the PALS administrative areas to the right of the entrance; all offices will have an outside view. To the far right in the building will be two racquetball courts. Located to the left of the entrance will be a Youth Program Room, a Seniors Program Room, and a game room; each of these rooms will have an accordion divider installed. Located to the far left will be a Weight/Aerobics Room with rubberized, impact resistant flooring. The middle of the building will house a 50'x84' gymnasium which will seat 300 people. The total capacity of the gymnasium is approximately 500 people. It will have retractable bleachers and goals and can be divided in the middle by a mechanical mesh curtain. The women's locker rooms will be located to the left of the gymnasium and the men's locker rooms to the right. There are separate restroom facilities for the locker rooms and for the gallery. Adequate restroom facilities are provided to accommodate a full seating situation.

Soccer Complex: There will be three soccer fields with a one-story, air-conditioned concession/restroom building in the center facing the third field. A split system heat pump will be used for the HVAC. The building currently faces west; LS3P Associates, Ltd., will do a sun angle diagram for the building to ensure that the concession workers will not become overheated. The building will have a pitched metal roof and be constructed of split-faced multicolored blocks. The plaza space in the front and back of the building is enlarged with a significant overhang. No bleachers or picnic tables are planned, but concrete pads will be in place for the addition of these items at a later date. There will be bicycle racks. This complex will connect to the Baseball Complex with a playground in between.

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Baseball Complex: There will be three baseball fields with a two-story, air-conditioned concession/restroom building in the center facing the three fields. The second floor will house the press box and will have a large window. Storage areas will be located in the corners of the second floor. The building will have a pitched metal roof, attic ventilation and have exposed trusses. The plaza area is elevated 18 inches, with stairs and ramps leading down to field level. Each field will have dual sets of bleachers and warm up areas next to the dugouts. The grassy areas between the fields may also be used as warm up areas. There will be one 70-foot batting cage. In response to a request to include more batting cages, Ms. Theodore will look for a location to place an additional six 50-foot cages. There will be two 280-foot fields and one 300-foot field. No scoreboard or PA system will be installed but will be wired for future installation. Lighting will be installed. Located behind home plate there will be a small wall between the plaza and the field, plus a recessed seating area with trash cans. There will be two picnic tables at each field. The location of the trees and plants will be similar to the placement of those at Crossings Park and will be irrigated.

Playground area: A circular playground area will be located between the athletic field complexes. It will be enclosed by a picket fence and have latching gates. It will be divided into four quadrants, each geared towards different age groups. An adult gathering place with benches will be located in the center. No drinking fountains have been planned, but LS3P Associated, Ltd., will look at installing some. Parking will be adjacent.

Mr. Stern made a motion to approve the presentation.

Mr. Mackey seconded the motion.

Discussion: none.

Motion passed unanimously.

UPDATE ON DALE CENTER

Plans to begin construction at Dale Center are moving ahead. The new building will be erected on the site of the current playground. The Community has requested that a plaque be placed on the site of the old building commemorating the location of the first school for blacks in this area. The old building will not be torn down until a new one is erected.

UPDATE ON GROUNDS AND MAINTENANCE FUNCTIONS

Mr. Christopher Eversmann, Director of Public Works, and Mr. John Miller, Acting Director, Parks & Leisure Services, are working on defining the responsible section of the Public Works Department for maintenance functions (i.e., maintenance of playground equipment, netting on tennis and volleyball courts, pool maintenance, etc.). These functions will need to be assigned to either the Grounds Section or Maintenance Section. During this transitional period, please report anything that seems out of place to the Parks & Leisure Services Department at 470-6200. Maintenance requests from PALS staff are being coordinated by Joe Penale. All centers should have dusk-to-dawn lighting on poles serving as security lights.

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CAPITAL PROJECTS UPDATE

Barker Field Parking - in progress; Phase One is nearing completion.

Bladen Street Tennis Courts - final design specifications have been received from Mr. Robert Klink, County Engineer. PALS is preparing an application to submit to the City of Beaufort Development and Review Team. Monson Street will not be made into a one-way street; the Department of Transportation denied this request. Existing parking will be used.

Camp St. Mary - This project is in the Master Planning process.

Burton Wells - The design and development phase is nearing completion. The plans are being prepared for submission to the cost estimator. The original budget amount for this project is \$5.9 million. Building construction should begin in 2003.

Coosaw Center - Mr. Mark Roseneau, Director, Building/Grounds Maintenance, is developing a construction timeline for this project.

M. C. Riley Concession/Restroom/Picnic Shelter - Bids opened 29 March 2001. Patterson Construction of Beaufort had the low bid (\$105,327). The original budget amount was \$60,000 for construction of restroom and picnic facilities. The extra money is because a concession building was added.

Mink Point Gym Roof; Scott Center; St. Helena Restroom/Picnic Shelter - Awaiting final design from Mr. Mark Roseneau, Director, Building/Grounds Maintenance.

Shults Park - A Memorandum of Agreement is being developed between the Town of Bluffton and Parks & Leisure Services. Wood + Partners, Inc., will begin construction when they have a signed contract. The cost of the survey is now under discussion.

M. C. Riley Pool - All metal for the enclosure is up and the project is on track for a 30 May 2001 delivery date. This pool is scheduled to open in mid-June if no construction problems occur. Construction will then move to the Battery Creek High School pool site and finally to the Beaufort High School pool site.

SUMMER CAMP UPDATE

Registration began on 2 April and will continue until 4 May. Fees are \$135 for the first child, \$110 for the second child, and \$85 for each additional child. Proof of Free Lunch Program from the school system reduces the fees to \$75 for the first child, \$45 for the second child, and \$25 for each additional child. The costs include a t-shirt. Summer Camp enrollment is down because of year-round school.

OLD BUSINESS

Mr. Mackey distributed a report for Gymnastics Committee. He will have more information at a later date and submit a full presentation to the Board. Please contact him with any questions regarding this project.

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NEW BUSINESS

Mr. Vicar congratulated Mr. McDuff on his re-appointment to another full term as Council District 11 representative for the Parks & Leisure Services Board.

County Council notified Mr. Vicar that the vacant Parks & Leisure Services Board Council District 8 seat was filled by Mr. Alvin Settles. Mr. Vicar indicated that this is not proper procedure as Mr. Settles is a Parks & Leisure Services employee.

All information sent to Mr. Vicar, Chair, should also be sent to Ms. White, Vice Chair.

A copy of Pen Pals, the Parks & Leisure Services newsletter, was given to each member. It is printed at Staff Services in the County Administration Building.

NEXT MEETING / ADJOURNMENT

The meeting adjourned at 5:10 p.m.

The next regular meeting of the Beaufort County Parks and Leisure Services Board will be held on 7 May 2001 @ 3:30 p.m. at the Bluffton Center.