



AGENDA
PARKS & LEISURE SERVICES BOARD
Thursday, September 25, 2014
(Reschedule from 9/4, 2014)

2:30 p.m.

Conference Room, Building 3, Beaufort Industrial Village
104 Industrial Village Road, Beaufort
843.255.6680

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. INTRODUCTIONS
4. REVIEW AND APPROVAL OF JUNE 5, 2014 MINUTES
5. PUBLIC COMMENT
6. PALS FISCAL REPORT – ALAN EISENMAN
7. PROGRAM REPORTS
 - A. ISLAND REC UPDATE – FRANK SOULE
 - B. ATHLETICS – MATT WHITMORE
 - C. AQUATICS – VIKI HILL
 - D. SUMMER FOOD SERVICES PROGRAM – SCOTT MARSHALL
 - E. PROJECT UPDATES
8. UNFINISHED BUSINESS
 - A. STRATEGIC PLANNING
9. NEW BUSINESS
 - A. BOY SCOUTS
 - B. PROPOSED FEE SCHEDULE RESOLUTION
 - C. HILTON HEAD ISLAND PROPERTY INTERESTS
 - D. POOL HOURS
 - E. RELINQUISHING CENTERS
 - F. AFTER SCHOOL CHALLENGES
 - G. STANDARD REPORT FORMAT
 - H. TPARS UPDATE AND DEMONSTRATION – SHANNON LOPER
10. ANNOUNCEMENTS
 - A. Next meeting December 4, 2014, 2:30 PM at Beaufort Industrial Village, Bldg. 3
11. ADJOURN



BEAUFORT COUNTY PARKS & LEISURE SERVICES

ADVISORY BOARD MINUTES

Conference Room
Beaufort Industrial Park, Building 102
Thursday, June 5, 2014
2:30 PM

Board Members Present : Arthur Middleton, Chairman
Ronald Campbell
Chuck Culpepper
Tom Ertter
Christian Kata
Mike Manesiotis
Erac Priester
Bruce Yeager

Board Members Absent: Gregory McCord

Staff Present: Scott Marshall, PALS Director
Shannon Loper, PALS Deputy Director
Viki Hill, PALS Aquatics
Alison Meacham, Recreation Supervisor

Guest Present: Tabor Vaux,
Alan Eisenman, Finance Department
Bryan Hill, Beaufort County Deputy Director
Frank Soule, Island Recreation Association

CALL TO ORDER

Arthur Middleton, Chairman of the Advisory Board, called the meeting to order at 2:30 PM. The pledge of allegiance was said by all.

APPROVAL OF MARCH 20, 2014 MINUTES

The following changes need to be made to the minutes from the March 20, 2014 Advisory Board meeting: Christian Kata was absent. Also under "New Business" A) Budget - Bruce Yeager is serving on the Finance Committee instead of Erac Priester, and C) Web Site change "we" to "Web". The minutes were unanimously approved with the changes to be made.

PUBLIC COMMENT

There were no public comments.

PALS INTERIM FINANCIAL STATEMENT

The April Interim financial statement was presented by Alan Eisenman, Finance Department. The General Fund Revenues were \$578k while the Expenditures were at \$2.73M. When we compare that to this time last year our revenues were \$587k and our expenditures were \$2.48M. The Special Revenue Funds (which have restrictions as to how they can be spent) are as follows: PALS Capital Program - \$63k Fund Balance, PALS Impact Fees - \$2.9M Fund Balance, Summer Nutrition Program - \$27k Fund Balance, Special Events - \$69k Fund Balance. The Special Revenue Funds Impact Fees are as follows: Daufuskie - \$483 Fund Balance, Bluffton - \$2.12M Fund Balance, Port Royal - 643 Fund Balance, Lady's Island - \$26k Fund Balance, St. Helena - \$822k Fund Balance. These reports are unaudited and can be located at the following website:

ISLAND RECREATION UPDATE

Frank Soule reported on the updates at the Island Recreation Center.

- Youth Spring Review includes several preschool and youth programs, athletics, and aquatics.
- Adult/Senior Spring Review – The Adults have pickleball, SWEAT boot camp, soccer, Masters swim, and lap swim. The Seniors currently have 551 members; however, the goal is to have 600 by September. They have bridge, tennis, walking groups, water aerobics, painting, and soccer.
- Community Events include Wingfest, Seafood Festival, Easter Eggstravaganza, and a Latino Music Festival.
- Youth Summer Preview consists of 1) Preschool/Youth (summer camp, challenge camp, and Discovery Club). 2) Athletic Camps (all sports, basketball, lacross, soccer, tennis, cheerleading, golf, volleyball). 3) Aquatics consists of (swim league, Rec swim club, H2A swim club, and open swim). The Adult Summer Preview consist of SWEAT boot camp, Futso, lifeguard training, Masters swim, lap swim, and triathlon training.
- Community Events for Summer – Farmers Market, Summer Jams, and Water Fun Day
- Continuing Projects – Enhancement/expansion of Island Recreation Center, Management of parking Plan for Shelter Cover Towne Center Park, Management of Rowing and Sailing Center at Squire Pope Community Park
- Continue to review plans for water playground

UNFINISHED BUSINESS

- A) **Strategic Planning** – Christian Kata is chairing this committee and there is nothing new to report at this time.

NEW BUSINESS

- A) Scott introduced Ali Meacham, Recreation Supervisor, in charge of the centers, summer camp, and after school programs.
- B) A football survey will be put in place at the beginning and ending of the season. We are looking at the possibility of the players keeping their jerseys at the end of the football season. We are looking at the way we distribute the uniforms.
- C) Previewed “Day in the Life of PALS” video. It will be available for public viewing in the near future.

ACTIVITY REPORTS

- A) **Aquatics** – Viki Hill reported that we are conducting summer swim lessons at all four pools. There will be lifeguard training held at the Beaufort pool June 9-13. The Bluffton pool resurfacing has been completed. The Lind Brown outdoor pool opened up Memorial Day for the summer season and runs through Labor Day. Battery Creek pool still needs a pool heater. Water aerobics are held at all pools: Battery Creek on Mondays and Thursdays at 5:30, Bluffton on Mondays and Wednesdays at 5:30, Beaufort Indoor pool on Tuesdays and Thursdays at 12 noon. We are working with the YMCA so they complete their lifeguarding lessons. A chair lift has been installed in all four facilities and all are ADA compliant. We have offered to assist with the lifeguarding at Hunting Island
- B) **Athletics** – Shannon Loper reported that youth and adult tennis lessons have wrapped up for the summer. Larry will be conducting tennis lessons in Beaufort in the fall. Adult softball is wrapping up for the season. Adult softball in Bluffton is in the middle of playoffs. Youth baseball/softball and soccer will be finished this week. The youth baseball All Star teams have been selected. The church softball league in Beaufort started three weeks earlier this year and are trying something new this year. They are playing double headers and hope this will allow them to complete the season in a timely manner. Fall sports registration opened up on May 10th. We are looking at starting a summer basketball (3 on 3) league this year.
- C) **Enrichment Programs** – The After School program is coming to a close. The Summer Food Service Program will be providing lunches for the summer camp sites and at various other locations throughout the county. Summer camp runs June 9th thru August 8th. We have eight camp sites this year (Burton Wells, Port Royal, Broomfield, Lind Brown, Dale, Scott, Bluffton, and Buckwalter).
- D) **Special Events** – Sport tournaments are as follows: Dixie Boys Ozone District – June 23-27 at Burton Wells, Dixie Boys Regional – June 30 – July 3 and July 7-8 at Burton Wells, and Dixie Girls Softball State – July 11-15 at Oscar Frazier. Some of the games will be telecast on the County Channel.
- E) **Personnel Updates** – Shannon Loper has been promoted to Deputy Director. Matthew Whitmore has been hired as the Athletics program Manager. Alison Meacham has been hired as the Recreation Supervisor. We have our seasonal hires the summer camp and nutrition programs.

MEETING/ADJOURNMENT

There were no further concerns that needed to be addressed at this time. Arthur thanked everyone for attending. The next Board meeting will be held on September 4, 2014 at 2:30 PM at the Beaufort Industrial Village, Bldg. 3 in Beaufort, SC. The meeting was adjourned at 3:22 PM.

DRAFT