

INSTRUCTIONS FOR FILING A MOTION FOR NEW TRIAL

FOR A TRAFFIC OR CRIMINAL CASE

1. SC Code Section 22-3-1000 provides that a motion for a new trial must be filed with the Trial Court within ten (10) days of the trial/disposition date.
 2. Filing a motion for a new trial does not stop the execution of the original sentence.
 3. Filing a motion does not reopen your case. A hearing will be scheduled to determine whether your case will be reopened.
 4. One notice of hearing will be mailed to you at the address you provide.
 5. You must be present on your motion hearing date for your motion to be considered. If your motion is granted, your new trial will commence immediately thereafter.
 6. If you wish to file this motion, please complete the appropriate Motion for New Trial form and file it with the Traffic & Criminal Office.
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FOR A CIVIL CASE

1. If you have appeared in court for a **Rule to Vacate Case** and the Judge's decision was made in your presence, you have five (5) days from the court date to file a motion for a new trial. For all other civil cases, you have ten (10) days from the court date to file a motion for a new trial.
2. If you did not appear in court for a **Rule to Vacate Case**, you have five (5) days from the date of receipt of the written judgment/order to file a motion for a new trial. For all other civil cases, you have ten (10) days from the date of receipt of the written judgment/order to file a motion for a new trial.
3. Filing a motion for a new trial does not stop the execution of the original order.
4. Filing a motion does not reopen your case. A hearing will be scheduled to determine whether your case will be reopened.
5. One notice of hearing will be mailed to you at the address you provide.
6. You must be present on your motion hearing date for your motion to be considered.
7. If you wish to file this motion, please complete the appropriate Request for New Trial form and file it with the Civil Office.

PLEASE NOTE: BEAUFORT MAGISTRATE COURT STAFF AND JUDGES CANNOT ASSIST YOU IN COMPLETING THIS FORM. IF YOU HAVE ANY QUESTIONS OR REQUIRE LEGAL ADVICE, PLEASE CONTACT AN ATTORNEY.

STATE OF SOUTH CAROLINA)
)
COUNTY/CITY OF BEAUFORT)
)
STATE OF SOUTH CAROLINA)
)
vs.)
)
)
)

TRAFFIC/CRIMINAL CASE NUMBER

IN THE SUMMARY COURT

MOTION TO REOPEN

Defendant

Case Number(s)/Charge(s): _____

Permanent Address: _____

Mailing Address: _____

Phone Number: _____

Attorney on Record: _____

Driver's License #: _____ **Trial Date:** _____

State Licensed: _____ **Time of Trial:** _____

Presiding Judge: _____

Officer Name & Agency: _____

I make a Motion to Reopen based on the following:

I understand that if I change my address, it is MY responsibility to notify the Court IN WRITING at:

**Beaufort County
Beaufort Magistrate
104 Ribaut Road
P.O. Box 2207
Beaufort, SC 29901**

Signature of Defendant

Date

FOR ADMINISTRATIVE USE ONLY:

Date of Motion to Reopen: _____ Time: _____ Courtroom: _____

Officer Present: YES / NO Defendant Present: YES / NO Judge's Ruling: Granted / Denied

Comments: _____