



BEAUFORT COUNTY LIBRARY
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A Department of Beaufort County Government

**MINUTES OF MEETING
HELD NOVEMBER 13, 2002**

The sixth scheduled meeting of the Beaufort County Library Board of Trustees for 2002 was held at the Beaufort Jasper Water Sewer Authority Board Room on November 13, 2002. The following members were present: Mrs. Dunn (presiding), Mrs. Doctor, Mrs. Kuchler, and Miss Zachowski. Also present were: Deputy Administrator Frank Guth, Adult Services Coordinator Kathy Mitchell, Beaufort Library Manager Hillary Barnwell, Bluffton Library Manager Ann Rosen, St. Helena Branch Manager Connie Newell, Beaufort Friends of the Library President Shirley Dillon, and Library Administrative Assistant Pege Gay.

Mrs. Dunn called the meeting to order at 3:00 p.m., without a quorum present. Absent board members were: Mrs. Banus, Dr. Heslin, Mr. Nevill, and Mrs. Wagoner.

There was no public comment.

Consideration of minutes of the September 11, 2002 meeting was postponed to the next meeting.

Miss Zachowski reported that a petition to consider the addition of specific Creationist materials to the collection had been received from Kevin F. Clawson. The petition, with 234 signatures, included a list of recommended titles and a proposed timetable. Collection development policies were discussed. Staff would review the existing collection and respond to the petitioner.

Miss Zachowski presented the Librarian's Report, which is filed as an attachment to these minutes. In addition:

- Since the printing of the report, Hilton Head Manager, Mary Jo Berkes, had reported that long time staff member Shirley Hallack had announced her retirement at the end of December.
- The contract had been signed for adding doors to the Hilton Head Branch Library restrooms.

The Financial Reports were postponed to the next meeting.

Under Old Business:

The Bluffton Library Expansion Project was considered to be essentially complete, with some minor adjustments being carried out. The dedication was scheduled for Friday, November 15, and the official opening for business on Saturday, November 16.

The total deposited in the Bluffton Book Fund as of November 13, 2002, was \$175,608.09 from approximately 397 gifts. \$34,514 had been expended to date for 1,857 books, which had been delivered and added to the collection. Additional large orders were on the way.

Work had begun on the Lobeco Library renovations. All of the interior had been removed except for the proscenium arch, which was discovered to support the back part of the ceiling. Beams would be placed to replace this support when the floor slab was poured. So far, work was proceeding ahead

of schedule. A sign had been placed to identify to the community what would be located in the building.

At their November meeting, the Beaufort Friends of the Library Board committed to provide \$48,000 toward furniture and equipment for the Lobeco facility. Some shelving kept in storage from the old Hilton Head building would also be used.

A report from the Endowment Guidelines committee was postponed.

Under New Business:

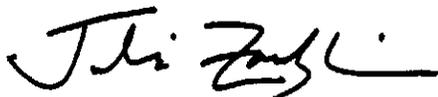
Miss Zachowski and Mr. Guth reported that options for relocation of the St. Helena Library, both short and long term, were being pursued. They had recently discussed needs informally with the Executive Director of Penn Community Center, seeking his suggestions.

Outgoing Bluffton Friends President Gloria Underwood requested permission to have a champagne toast with her Board of Directors at her last meeting in December. This request was approved by consensus of members present.

Branch Liaison Reports were presented and are filed as an attachment to these minutes.

Mrs. Kuchler moved, seconded by Mrs. Doctor, and the meeting was adjourned at 4:05 p.m.

Respectfully submitted,



Julie Zachowski
Executive Secretary

Attachments