



BEAUFORT COUNTY
LIBRARY BOARD OF TRUSTEES
Wednesday, July 12, 2023
4:00 p.m.
Bluffton Branch Library
120 Palmetto Way
Bluffton, SC 29910

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Board & Administration
- IV. Public Comment
- V. Approval of Minutes:
 - A. May 10, 2023 Minutes (**backup**)
- VI. Corresponding/Membership
- VII. Library Director's Report
 - A. Personnel Update
 - B. Projects Update
 - a. Strategic Plan achievements
 - b. New ILS
 - c. Parking Token pilot at Beaufort Branch
- VIII. Financial Reports:
 - A. Library Revenues (**backup**)
 - B. Library Director's Expenditure Report (**backup**)
- IX. Committee Reports:
 - A. Finance Committee - Joseph Bogacz, Chair; Janet Porter, and Jannine Mutterer
 - Update

- B. Foundation – Lynne Miller
- C. Friends of the Library (FOL):
 - Beaufort: Brenda Ladson Powell, James Morrall
 - Bluffton: Rosalie Richman
 - Hilton Head: Lynne Miller
- D. Policies & Procedures – Lynne Miller, Chair; Rosalie Richman, Tracey Robinson and James Morrall
 - Updates to *Collection Development Policy*
 - Updates to *Challenged Materials Policy*
 - Updates to *Customer's Request for Reconsideration* form
 - Updates to Library Board of Trustees Bylaws
- E. Strategic Planning – Janet Porter; Chair, Shawna Kulpa, Terry Thomas
 - Update
- F. Challenged Materials Committee – Joe Bogacz, Chair; Lynne Miller, Rosalie Richman, Shawna Kulpa and Janet Porter
- G. Library Facilities Committee, Bernie Kole; Chair; Rosalie Richman and Lynne Miller
 - Update
- H. Ad Hoc: Gifts and Art committee – Lynne Miller, Chair
 - Art Donations and Dedication

X. Old Business:

XI. New Business:

XII. Announcements:

- Next meeting scheduled for September 13, 2023 at 4pm at the St. Helena Branch Library

XIV. Adjournment

Beaufort County Library
BOARD OF TRUSTEES MEETING
Minutes – May 10, 2023 – 4:00 p.m.
Beaufort Branch Library
311 Scott Street
Beaufort, SC

The third scheduled meeting for 2023 was held in-person at the Beaufort Branch Library.

Trustees: Lynne Miller, Chair; Janet Porter, Vice-Chair, Joseph Bogacz, Brenda Ladson-Powell, Bernie Kole, Tracey Robinson, Shawna Kulpa, James Morrall and Terry Thomas

- *Trustee seat for District 9 is vacant.*

Absentees: Rosalie Richman

County Staff: Latera Grant (Broadcast Services), Keighla Pope (Broadcast Services)

County Council Member: Anna Maria Tabernik, Beaufort County Council District 6

Hosts: Amanda Dickman, Library Director; Joshua Greer, Deputy Director

Guests: Jannine Mutterer (applicant for District 9), Amanda Gascon (McMillan/Pazdan/Smith)

Call to Order: The meeting was called to order at 4:04 pm

Pledge of Allegiance: Mr. Bogacz led those in attendance in the Pledge of Allegiance.

Public Comment: None.

Minutes from meeting held March 8, 2023:

- The minutes for March 8, 2023 were approved on a motion from Ms. Robinson and a second from Mr. Kole. There was a unanimous vote to approve.

Correspondence/Memberships: None.

Introduction of New Board Member: Ms. Miller formally introduced Jannine Mutterer, applicant recommended to County Council for appointment to the Library Board of Trustees in the vacant District 9 seat.

Library Director's Report: Amanda Dickman, Library Director presented her report:

- **Personnel Update:** The *Library Organizational Chart* is provided for reference. There are currently four (4) vacant positions:
 - One (1) vacancy is in the process of being filled
 - Staff is actively reviewing applicants for vacant positions to hire qualified candidates
- **Projects Update:**

- **Port Royal Library design:** Amanda Gascon of *McMillan, Pazdan, Smith Architects, LLC* presented initial floor plan designs for the Port Royal Library.
- **National Library Week:** Ms. Dickman announced that Beaufort County Library had a successful National Library Week, April 23-29th. Library staff hosted a week filled with programs at each branch library. Of special note was National Library Workers Day (Tuesday, April 25th) in which staff received cupcakes and a “library” tshirt funded by the Friends of the Beaufort Library, the Friends of Bluffton Library, and the Friends of Hilton Head Library.
- **Summer Reading:** Ms. Dickman reports that Summer Reading will begin on June 1st and run through July 31st. Each board member received a game board to encourage them to be the first to participate. In addition to the Summer Reading program, each branch library will be sites for the Summer Break Café program providing free lunch to children throughout the summer.
- **Strategic Plan achievements:** Ms. Dickman presented the following update noting progress made towards achieving the strategic objectives outlined in the Strategic Plan 2023-2025:
 - **User Experience:**
 - Continue preparations for ILS migration from Evergreen to SirsiDynix
 - Scheduled system-wide Summer Reading events
 - **Collections:**
 - Scheduled Hoopla Help desk hours at each location to provide one-on-one assistance to customers
 - **Communication:**
 - Implemented staff newsletter for enhanced internal communication
 - Recorded WTOC advertisement for air on streaming platforms
 - Scheduled WHHI TV interview for May 2023
 - **Space:**
 - Replaced worn chairs at Beaufort Branch Library
 - Replaced worn conference chairs in the small meeting room at the St. Helena Branch Library
 - Acquired additional tables for the large meeting room at St. Helena Branch Library
 - Continue progress towards opening the Port Royal Library
- **ILS (Integrated Library System) change:** SCLENDS is 5 weeks away from the migration of data from our current provider (Equinox/Evergreen) to SirsiDynix. The “Go Live” date remains June 22, 2023.

Committee Reports:

Finance Committee: Mr. Bogacz explained the following financial documents in detail and expressed that the Beaufort County Library is in good financial standing.

- **FY 2023 Special Funds Report:** (see attachment)
Mr. Bogacz explained the attached report noting the receipts and expenditures from special fund sources.
- **Beaufort County Library System - Budget Update – FY 2023:** (see attachment)

- Mr. Bogacz noted the receipt of the final State Aid payment of \$105,332 for the purchase of library materials. For Fiscal Year 2023, Beaufort County Library should receive \$421,277.53 of State Aid funds in quarterly installments.
- Mr. Bogacz explained the documents in detail noting that at having completed the tenth month of the (83%) of FY2023, the Library spent 78% of the annual budget.
- **FY 2023 Library Materials Expenditure year-to-date:** (for more details, see attachment)
 - Mr. Bogacz explained the document in detail noting fiscal year-to-date expenditures totaling \$392,563.
 - Mr. Bogacz noted that with upcoming invoices to be paid for materials, the Library remains on track to reach the materials spending goal for FY23.
- **FY 2024 Budget update:** Mr. Bogacz reported that the FY24 budget is in the process of being reviewed and adopted by County Council.

Public Library Foundation: Ms. Miller announced the Public Library Foundation last met on April 19th to discuss the success of their annual Fashion Show fundraiser held on March 14th at Belfair. They also agreed to support another Artist in Residence in response to the positive feedback received from the pilot program this February.

Friends of the Library (FOL):

- **Beaufort Branch:** Ms. Dickman reported that the Friends of the Beaufort Library will next meet on Thursday, May 18th at 4pm at the Beaufort Branch Library.
- **Bluffton Branch:** Ms. Dickman reported that the Friends of the Bluffton Library will next meet on Thursday, May 11th. More details about the Friends of the Bluffton Library and their upcoming events are available on their website (friendsoftheblufftonlibrary.com)
- **Hilton Head Branch:** Ms. Miller confirmed the next scheduled meeting will be held on Tuesday, May 16th.

Policies and Procedures Committee: No update.

Strategic Planning Committee: No update.

Challenged Materials Committee: No update.

Library Facilities Committee: Mr. Kole reiterated that the Port Royal Library design process is underway. There is no update regarding a Pritchardville location.

Old Business: None.

New Business:

- **Committee Assignments for FY24:** Ms. Miller confirmed that all board members had received the revised committee assignments. She announced that the revised committee assignments will go into effect immediately.
- **Memorandum of Understanding with SC Codes:** Ms. Dickman informed the board members of a Memorandum of Understanding she would be signing to partner with SC Codes, a non-profit collaboration powered by the S.C. Department of Commerce's Office of

Innovation and Build Carolina. SC Codes provides free access to technology education to connect, train and empower future programmers across the state.

- **Memorandum of Agreement with Lowcountry Library Federation:** Ms. Dickman presented the updated Memorandum of Agreement with Lowcountry Library Federation for approval and signature.

Executive Session: Ms. Miller made a motion to enter Executive Session. Mr. Kole provided the motion. Ms. Porter provided the second. The motion passed unanimously.

Ms. Miller called the executive session to order at 5:05pm.

Matters arising out of Executive Session: With a motion from Mr. Kole and a second from Ms. Powell, Ms. Miller adjourned the executive session at 5:41pm on to reconvene the regular meeting.

- Mr. Kole made a motion to approve the Annual Performance Evaluation of the Library Director. Mr. Bogocz seconded. There was unanimous approval.

Announcements:

- Ms. Miller announced the training retreat is scheduled for Friday, June 2nd at the St. Helena Branch Library from 10am – Noon. An agenda will be provided in advance of the meeting.
- The next public meeting of the Library Board of Trustees is scheduled for July 12th at the Bluffton Branch Library.

With no other business to discuss, Ms. Miller adjourned the Library Board of Trustees meeting at 5:42pm on a motion from Mr. Kole and a second from Ms. Robinson.

Respectfully submitted,

Amanda Dickman
Library Director

Beaufort County Library - FY 23 Special Funds

<u>Library System</u>	<u>State Aid/Lottery</u>	<u>Impact Fee Districts</u>		<u>Special Trusts</u>	<u>Comments</u>
FY23 1st Quarter State Aid	\$105,332	Hilton Head			
FY23 2nd Quarter State Aid	\$105,332	May 1 Balance	\$829,746	\$ 219,147	<i>Endowment plus interest</i>
FY23 3rd Quarter State Aid	\$105,332	Receipts	\$10,082		
FY23 4th Quarter State Aid	\$105,332	Expenditures	\$0		
FY23 State Aid	\$421,328	Jun 30 Balance	\$839,828		
		Bluffton			
ST. Aid/Lottery to-date	\$420,452	May 1 Balance	\$3,853,325	\$ 8,684	<i>BDC materials/ Proquest & Materials only</i>
Total Remaining State Aid:	\$876	Receipts	\$41,293		
		Expenditures	\$0		
		Jun 30 Balance	\$3,894,618		
Impact Fees North		Beaufort(Port Royal)		\$ 1,644	<i>Donations to Bea. Co. Lib. Expenditures for Port Royal Branch renovation.</i>
May 1 Balance	\$0	May 1 Balance	\$722,756		
Receipts	\$9,682	Receipts	\$4,915		
Expenditures	\$0	Expenditures	(\$10,629)		
Jun 30 Balance	\$9,682	Jun 30 Balance	\$717,042		
Impact Fees South		St. Helena (& Lady's Island)			
May 1 Balance	\$0	May 1 Balance	\$677,708		
Receipts	\$6,095	Receipts	\$23,548		
Expenditures	\$0	Expenditures	\$0		
Jun 30 Balance	\$6,095	Jun 30 Balance	\$701,256		
New District Totals:	\$15,777	Lobeco (Sheldon)			
		May 1 Balance	\$63,353		
		Receipts	\$2,955		
		Expenditures	\$0		
		Jun 30 Balance	\$66,308		
		Del Webb Agreement			
		May 1 Balance	\$5,671		
		Receipts	\$20		
		Expenditures	\$0		
		Jun 30 Balance	\$5,691		
			\$6,224,744	\$ 229,475	

Unofficial and
Unaudited
6/30/2023

**Beaufort County Library - Budget
Update FY2023
Expenditures as of 6/30/2023 (100%)**

Description	FY23 Allocation	Expended YTD	Balance	% Spent
SALARIES AND WAGES	\$ 3,212,411.00	\$ 3,101,038.18	\$ 111,372.82	97%
EMPLOYER FICA	\$ 199,169.00	\$ 186,806.46	\$ 12,362.54	94%
EMPLOYER MEDICARE	\$ 46,580.00	\$ 43,688.59	\$ 2,891.41	94%
EMPLOYER SC RETIREMENT	\$ 531,975.00	\$ 539,703.05	\$ (7,728.05)	101%
PERSONNEL SERVICES TOTAL	\$ 3,990,135.00	\$ 3,871,236.28	\$ 118,898.72	97%
PRINTING	\$ 5,000.00	\$ 4,993.56	\$ 6.44	100%
POSTAGE/OTHER CARRIERS	\$ 10,600.00	\$ 10,940.79	\$ (340.79)	103%
MAINTENANCE CONTRACTS	\$ 110,000.00	\$ 94,542.23	\$ 15,457.77	86%
REPAIRS TO EQUIPMENT	\$ 300.00	\$ -	\$ 300.00	0%
EQUIPMENT RENTALS	\$ 10,250.00	\$ 4,695.96	\$ 5,554.04	46%
PROFESSIONAL SERVICES	\$ 32,500.00	\$ 26,458.99	\$ 6,041.01	81%
GARAGE REPAIRS & MAINT	\$ 150.00	\$ 18.95	\$ 131.05	13%
DUES & SUBSCRIPTIONS	\$ 5,000.00	\$ 3,519.59	\$ 1,480.41	70%
TRAINING AND CONFERENCES	\$ 4,500.00	\$ 1,471.21	\$ 3,028.79	33%
SUPPLIES-OFFICE/PHOTO/ETC	\$ 30,000.00	\$ 26,302.28	\$ 3,697.72	88%
LIBRARY MATERIALS	\$ 266,000.00	\$ 265,830.97	\$ 169.03	100%
MINOR OFF FURN/EQP (NON-CAP)	\$ 5,000.00	\$ 4,041.02	\$ 958.98	81%
CREDIT CARD FEES	\$ 4,000.00	\$ 2,941.81	\$ 1,058.19	74%
PERSONNEL AND OPERATING	\$ 4,473,435.00	\$ 4,316,993.64	\$ 156,441.36	97%

6/30/2023

Days of FY	% of Fiscal Yr	Amount of Fiscal Yr
365	100.00%	\$4,473,435
Days remaining	Unspent %	Unspent Funds
0	3.50%	\$156,441

Unofficial and Unaudited

**Beaufort County Library - Budget
Update FY2024
Expenditures as of 7/1/2023 (0%)**

Description	FY24 Allocation	Expended YTD	Balance	% Spent
SALARIES AND WAGES	\$ 3,278,240	\$ -	\$ 3,278,240	0%
EMPLOYER FICA	\$ 203,251	\$ -	\$ 203,251	0%
EMPLOYER MEDICARE	\$ 47,534	\$ -	\$ 47,534	0%
EMPLOYER SC RETIREMENT	\$ 608,441	\$ -	\$ 608,441	0%
PERSONNEL SERVICES TOTAL	\$ 4,137,466	\$ -	\$ 4,137,466	0%
PRINTING	\$ 7,500	\$ -	\$ 7,500	0%
POSTAGE/OTHER CARRIERS	\$ 11,500	\$ -	\$ 11,500	0%
MAINTENANCE CONTRACTS	\$ 90,000	\$ -	\$ 90,000	0%
EQUIPMENT RENTALS	\$ 6,000	\$ -	\$ 6,000	0%
PROFESSIONAL SERVICES	\$ 37,500	\$ -	\$ 37,500	0%
DUES & SUBSCRIPTIONS	\$ 37,000	\$ -	\$ 37,000	0%
TRAINING AND CONFERENCES	\$ 5,000	\$ -	\$ 5,000	0%
SUPPLIES-OFFICE/PHOTO/ETC	\$ 32,500	\$ -	\$ 32,500	0%
LIBRARY MATERIALS	\$ 442,500	\$ -	\$ 442,500	0%
UNIFORMS	\$ 1,750	\$ -	\$ 1,750	0%
MINOR OFF FURN/EQP (NON-CAP)	\$ 5,000	\$ -	\$ 5,000	0%
CREDIT CARD FEES	\$ 3,000	\$ -	\$ 3,000	0%
OPERATING EXPENSES TOTAL	\$ 679,250	\$ -	\$ 679,250	0%
PERSONNEL AND OPERATING	\$ 4,816,716	\$ -	\$ 4,816,716	0%

7/1/2023

Days of FY	% of Fiscal Yr	Amount of Fiscal Yr
0	0.00%	\$0
Days remaining	Unspent %	Unspent Funds
365	0.00%	\$0

Unofficial and Unaudited

Beaufort County Library - FY 24 Special Funds

<u>Library System</u>	<u>State Aid/Lottery</u>	<u>Impact Fee Districts</u>		<u>Special Trusts</u>	<u>Comments</u>
FY24 1st Quarter State Aid		Hilton Head			
FY24 2nd Quarter State Aid		Beginning FY24 Balance	\$839,828	\$ 219,147	<i>Endowment plus interest</i>
FY24 3rd Quarter State Aid		Receipts	\$0		
FY24 4th Quarter State Aid		Expenditures	\$0		
FY24 State Aid	\$0	Total: June 30, 2024	\$839,828	\$ 8,684	<i>BDC materials/ Proquest & Materials only</i>
ST. Aid/Lottery to-date	\$0	Bluffton			
Total Remaining:	\$0	Beginning FY24 Balance	\$3,894,618		
		Receipts	\$0		
		Expenditures	\$0	\$ 1,644	<i>Donations to Bea. Co. Lib.</i>
		Total: June 30, 2024	\$3,894,618		
Impact Fees North		Beaufort(Port Royal)			
Beginning FY24 Balance	\$9,682	Beginning FY24 Balance	\$717,043		<i>Expenditures for Port Royal Branch renovation.</i>
Receipts	\$0	Receipts	\$0		
Expenditures	\$0	Expenditures	\$0		
Total: June 30, 2024	\$9,682	Total: June 30, 2024	\$717,043		
Impact Fees South		St. Helena (& Lady's Island)			
Beginning FY24 Balance	\$6,095	Beginning FY24 Balance	\$701,256		
Receipts	\$0	Receipts	\$0		
Expenditures	\$0	Expenditures	\$0		
Total: June 30, 2024	\$6,095	Total: June 30, 2024	\$701,256		
New District Totals:	\$15,777	Lobeco (Sheldon)			
		Beginning FY24 Balance	\$66,308		
		Receipts	\$0		
		Expenditures	\$0		
		Total: June 30, 2024	\$66,308		
		Del Webb Agreement			
		Beginning FY24 Balance	\$5,690		
		Receipts	\$0		
		Expenditures	\$0		
		Total: June 30, 2024	\$5,690		
			\$6,224,743	\$ 229,475	

**Unofficial and
Unaudited**
7/1/2023

**Beaufort County Library
FY 2023
(July 2022 - June 2023)
Library Revenues**

CASH / CHECK DEPOSITS - FINES/FEES													
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
BEAUFORT	\$ 563.86	\$ 682.41	\$ 812.09	\$ 423.55	\$ 467.20	\$ 433.10	\$ 568.85	\$ 467.15	\$ 742.14	\$ 480.44	\$ 489.01	\$ 518.70	\$ 6,648.50
BLUFFTON	\$ 638.48	\$ 648.55	\$ 615.53	\$ 587.94	\$ 649.99	\$ 640.38	\$ 1,037.88	\$ 541.25	\$ 671.00	\$ 814.44	\$ 755.45	\$ 712.80	\$ 8,313.69
HILTON HEAD	\$ 511.05	\$ 617.34	\$ 415.50	\$ 724.81	\$ 523.08	\$ 417.05	\$ 828.77	\$ 671.55	\$ 744.65	\$ 825.89	\$ 787.28	\$ 525.88	\$ 7,592.85
ST. HELENA	\$ 273.21	\$ 335.50	\$ 287.85	\$ 218.31	\$ 269.90	\$ 220.90	\$ 355.67	\$ 220.05	\$ 298.84	\$ 211.15	\$ 263.94	\$ 270.92	\$ 3,226.24
LOBECO	\$ 108.90	\$ 140.91	\$ -	\$ 273.92	\$ 83.20	\$ 140.60	\$ 69.10	\$ -	\$ 236.25	\$ -	\$ 356.89	\$ 126.35	\$ 1,536.12
TOTAL	\$ 2,095.50	\$ 2,424.71	\$ 2,130.97	\$ 2,228.53	\$ 1,993.37	\$ 1,852.03	\$ 2,860.27	\$ 1,900.00	\$ 2,692.88	\$ 2,331.92	\$ 2,652.57	\$ 2,154.65	\$ 27,317.40

CREDIT CARD DEPOSITS/ HEARTLAND PAYMENT SYSTEM - FINES/FEES													
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
BEAUFORT	\$ 333.60	\$ 463.37	\$ 628.38	\$ 475.54	\$ 278.84	\$ 417.53	\$ 469.76	\$ 405.17	\$ 558.83	\$ 373.37	\$ 540.61	\$ 609.45	\$ 5,554.45
BLUFFTON	\$ 602.34	\$ 567.11	\$ 358.62	\$ 550.11	\$ 611.18	\$ 595.66	\$ 759.72	\$ 383.49	\$ 568.64	\$ 648.51	\$ 952.43	\$ 676.19	\$ 7,274.00
HILTON HEAD	\$ 423.65	\$ 515.49	\$ 332.22	\$ 491.28	\$ 413.97	\$ 316.19	\$ 610.91	\$ 685.04	\$ 334.79	\$ 358.51	\$ 408.49	\$ 218.00	\$ 5,108.54
ST. HELENA	\$ 153.90	\$ 54.91	\$ 173.85	\$ 67.12	\$ 44.10	\$ 78.14	\$ 30.50	\$ 137.72	\$ 79.19	\$ 147.22	\$ 75.22	\$ 106.41	\$ 1,148.28
LOBECO	\$ 76.79	\$ 41.32	\$ 37.20	\$ 106.70	\$ 78.18	\$ 14.50	\$ 51.50	\$ 18.12	\$ 76.91	\$ 73.42	\$ 112.10	\$ 106.68	\$ 793.42
TOTAL	\$ 1,590.28	\$ 1,642.20	\$ 1,530.27	\$ 1,690.75	\$ 1,426.27	\$ 1,422.02	\$ 1,922.39	\$ 1,629.54	\$ 1,618.36	\$ 1,601.03	\$ 2,088.85	\$ 1,716.73	\$ 19,878.69

COPIERS													
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
BEAUFORT	\$ -	\$ -	\$ -	\$ 149.45	\$ -	\$ 123.25	\$ -	\$ -	\$ 166.60	\$ -	\$ 233.60	\$ -	\$ 672.90
BLUFFTON	\$ 58.10	\$ 93.00	\$ 98.00	\$ 62.51	\$ 62.40	\$ 52.60	\$ 96.30	\$ 73.80	\$ 149.20	\$ 79.60	\$ 105.50	\$ 114.50	\$ 1,045.51
HILTON HEAD	\$ 51.50	\$ 107.60	\$ 53.20	\$ 49.05	\$ 69.45	\$ 38.65	\$ 65.15	\$ 153.95	\$ 94.95	\$ 84.85	\$ 55.80	\$ 64.10	\$ 888.25
ST. HELENA	\$ 36.00	\$ 23.15	\$ 27.35	\$ 21.00	\$ 15.95	\$ 18.45	\$ 18.75	\$ 18.40	\$ 124.40	\$ 10.20	\$ 12.25	\$ 106.50	\$ 432.40
LOBECO	\$ 25.10	\$ 48.60	\$ -	\$ 45.20	\$ 6.20	\$ 19.50	\$ 21.90	\$ -	\$ 46.35	\$ -	\$ 44.50	\$ 30.40	\$ 287.75
TOTAL	\$ 170.70	\$ 272.35	\$ 178.55	\$ 327.21	\$ 154.00	\$ 252.45	\$ 202.10	\$ 246.15	\$ 581.50	\$ 174.65	\$ 451.65	\$ 315.50	\$ 3,326.81

INTEREST SUMMARY -BB&T													
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
INTEREST REVENUE	\$ 0.28	\$ 0.29	\$ 0.29	\$ 0.29	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 1.15

GRAND TOTAL **\$ 50,524.05**

Unofficial and Unaudited