



BEAUFORT COUNTY  
LIBRARY BOARD OF TRUSTEES  
Wednesday, May 10, 2017  
4:00 p.m.  
Bluffton Branch Library  
120 Palmetto Way  
Bluffton, South Carolina 29910  
843.255-6490

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Board & Administration
- IV. Public Comment
- V. Approval of Minutes:
  - A. March 8, 2017 Minutes (**backup**)
- VI. Corresponding/Membership
- VII. Library Director's Report
  - A. Personnel Update
  - B. Projects Update
- VIII. Financial Reports:
  - A. County Funds
  - B. Library Revenues & Trustee Funds (**backup**)
  - C. Library Director's Expenditure Report (**backup**)
- IX. Committee Reports:

- A. Advocacy – Lynne Miller, Chair; Laura Sturkie and Peggy Martin
- B. Finance Committee - Joseph Bogacz, Chair; Anna Maria Tabernik, and Peggy Martin
- C. Foundation – Lynn Miller
- D. Friends of the Library (FOL):
  - Beaufort: Peggy Martin
  - Bluffton: Laura Sturkie
  - Hilton Head: Lynne Miller and Eileen Fitzgerald
- E. School Liaison – Eileen Fitzgerald, Chair and Brenda Ladson Powell
- F. Policies & Procedures – Anna Maria Tabernik, Chair; Joseph Bogacz and Eileen Fitzgerald.
- G. Strategic Planning – Deborah Johnson, Chair; Anna Maria Tabernik, Brenda Ladson Powell, Lynn Miller, Marilyn Harcharik, Victoria Smalls, Chrissy Robinson
- H. Challenged Materials Committee – Eileen Fitzgerald, Chair; Laura Sturkie, Rosalie Richman.

X. Old Business:

- A. Strategic Planning Update
- B. Library Bookmobile Update
- C. Monthly Branch Statistics Update

XI. New Business:

- A. Library Director's Annual Evaluation
- B. Proposed FY18 Library Budget Review/Approval
- C. Beaufort Library Closed for Renovation (05/12 through 05/20)
- D. Peggy Martin Farewell

XII. Executive Session: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee.

XIII. Adjournment

Beaufort County Library  
**BOARD OF TRUSTEES MEETING**  
Minutes – March 8, 2017 – 4:00 pm

The second scheduled meeting for 2017 was held at the Beaufort Branch Library.

Trustees: Bernard Kole, *Chair*; Anna Maria Tabernik, Vice-chair; Joseph Bogacz, Deborah Johnson, Brenda Ladson Powell, Peggy Martin, Rosalie Richman, Tracey Robinson, and Laura Sturkie.

Absent: Lynne Miller, Eileen Fitzgerald.

Library Staff: Ray McBride, Director of Libraries; Madeline Helser-Howard, Youth Services Manager; Chantal Gunn, Information Services Librarian; and Ileana Herrick, Administrative Assistant.

Call to Order: The meeting was called to order at 4:02 p.m.

Pledge of Allegiance: Mr. Kole led those present in the Pledge of Allegiance.

Public Comment: None.

Minutes of January 11, 2017: The minutes were unanimously approved as written on a motion from Ms. Martin, and a second from Ms. Sturkie. There was a unanimous vote.

Correspondence/Memberships:

Introduction of Board Members: Mr. Kole introduced the new Board Member, Tracey Robinson (District 4). She currently works at the YMCA of Beaufort County. Ms. Robinson served in the US Army for twelve years.

Library Board members are invited to attend the next Beaufort City Council meeting. Mr. McBride will give City Council an update regarding Library Services and Library Impact Fees. The Beaufort City Council will hold its meeting on Tuesday, March 14<sup>th</sup> at 5 p.m. at the City Hall on Boundary Street.

Library Director's Report: Mr. McBride presented his report (attached).

Personnel Updates:

- The *Library Organizational Chart* is attached (there are three vacancies at this time).
- The *Bookmobile Driver* position is still vacant; the salary has been increased to attract more prospects.
- The LLDC (*Library Leadership Development Course*) is a one-year program to develop our own leaders. Madeline Helser-Howard and Chantal Gunn are members of this program, among other professional staff members.

Projects:

- Carpet Replacement at Bluffton Library: The purchase order to replace the carpet with tile in the work area has been approved. The tile installation may take a week to complete. The work room will be available to the contractor for work beginning on May 25, 2017 (ending May 31, 2017).
- Collection Inventory: This may be completed by the end of June 2017.
- New Library Skills Trainer: Circulation procedures will be standardized across the library system. Circulation staff will be trained so they can properly apply the circulation procedures.
- Bookmobile:
  - The vehicle is scheduled to be ready by the end of March 2017.
  - Equipment, stops, routes, schedules, and library materials are ready for the bookmobile.
  - Grand opening events will be held at all library branches.
- Art Inventory:
  - The inventory has been completed.
  - The Library Board is in charge of accepting and approving any donated pieces of art.
  - The library owns 111 pieces of art; they are under our insurance policy.
  - Appraisal of the Library art is due; it is included in the next year's budget. The last one was ten years ago. The art is currently valued at \$250,000.

#### Financial Report:

- The committee met prior to this meeting at 3 pm in the Library Director's office.
- Library expenditures are on track.
- Mr. Bogacz mentioned that a new single page format has been developed for the monthly financial report. It is easy to comprehend.
- The bookmobile's costs have been deducted from Library Impact Fees.

#### Library Director's Expenditure Report:

- Mr. McBride explained the Monthly Expenditure Report (see attachment)
- Mr. McBride explained the *Special Funds Report* in detail. (see attachment).

#### Committee Reports:

Advocacy Committee: None.

#### Finance Committee:

- Mr. McBride had his first budget meeting for the next fiscal year 2017-2018: with the County administration on March 7<sup>th</sup>.
- SC Retirement plan: there will be an increase for employees and employers.
- Mr. McBride added that the Library Board will need to approve the FY 2017-2018 proposed budget at the May board meeting.
- The FY 2017-2018 Library Budget will be ratified/verified at the July board meeting after the final State and County budget are finalized.

Foundation:

- Ms. Lynn Miller is appointed the new Liaison for the Foundation board.

Friends of the Library (FOL):

- Beaufort Branch:
  - The event '*Books Sandwiched In*' is very well-attended each week. This year set new records for attendance.
- Bluffton Branch: None.
- Hilton Head Branch: None.

School Liaison:

- Mr. McBride mentioned that the *SmartSpots WIFI Loan project* is doing well.

Meeting Room policy update: (see attachment)

- Mixed-use facilities (i.e. South Carolina Room at the Hilton Head Branch Library) were added as meeting spaces (see policy for more details).
- Mr. McBride requested that the three computer labs (St. Helena, Hilton Head and Bluffton) be added as meeting spaces to the request above.
- Ms. Tabernik made a motion to approve the revised meeting room policy with the caveat of adding the three computer lab spaces. Ms. Martin seconded. There was a unanimous vote to accept and the motion carried.

Strategic Planning Committee:

- The Staff Development Day Agenda is attached.
- The committee will meet prior to April 19<sup>th</sup>, Staff Development Day, to review the process.
- Ms. Johnson strongly recommended that all members attend the staff development day on April 19<sup>th</sup> for the strategic planning session. Participation in this process is important.
- Mr. Kole, Ms. Martin, and Ms. Robinson will attend the planning session on April 19<sup>th</sup> at the St. Helena Branch Library.
- A final draft of the proposed Strategic Plan will be submitted to the board for their review by May 2017 board meeting.

Challenged Material Committee: None.Library Director's Annual Evaluation:

- The Evaluation Committee members are Ms. Tabernik (Chair), Ms. Martin and Mr. Bogacz. Any member of the board is welcome to join the group.
- The committee will draft a comprehensive evaluation and send it to the board for their input. It will then be discussed with the Library Director in the Executive Session during the May board meeting.

SC Lends Consortium:

- The Annual Retreat was held at St. Helena Branch Library on February 23-24.

- Twenty-one Library Directors met to discuss the next software upgrades and circulation issues, among other topics.
  - The consortium agreed to consolidate the circulation policies (effective July 2017): Checkouts are limited to 30 items per Library Card holder.
  - The Board already agreed to follow the SC Lends Rules. The Library Director will keep the Library Board updated about SC Lends.
- 
- The Library has purchased the *ReferenceUSA* Database. This will be a good addition to our online databases.

Mr. Kole asked whether there was any other business. There being none, the meeting was adjourned at 4:50 pm on a motion from Ms. Tabernik and a second from Mr. Bogacz.

Respectfully submitted,

Ray McBride  
*Library Director*

Beaufort County Library System - Budget Update - Fiscal Year 2017  
 Actual Expenditures through April 25, 2017

Line Item	Administration				Beaufort				Bluffton				Hilton Head				Lobeco				St. Helena				Tech Services				BDC				Beaufort Library System								
	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes	FY17 Allocation	Expended YTD	Remaining	Notes									
Personnel Per MUNIS (Sal., FICA, Medicare, SC Retirement)	\$490,602	\$395,996	\$94,606	81%	\$447,088	\$340,626	\$106,462	76%	\$559,668	\$450,728	\$108,940	81%	\$516,647	\$403,689	\$112,958	78%	\$131,737	\$104,644	\$27,093	79%	\$428,266	\$324,009	\$104,257	76%	\$298,203	\$244,636	\$53,567	82%	\$94,599	\$78,438	\$16,161	83%	\$2,966,810	\$2,098,131	\$868,679	71%					
ADVERTISING	\$750	\$750	\$0	100%																																					
PRINTING	\$10,406	\$6,274	\$4,132	60%																																					
POSTAGE/OTHER CARRIERS	\$49,000	\$32,973	\$16,027	67%																																					
TELEPHONE	\$11,300	\$9,170	\$2,130	81%																																					
ELECTRICITY/NAT'L GAS					\$30	\$25	\$5	83%	\$1,050	\$738	\$312	70%	\$2,600	\$1,733	\$867	67%	\$12	\$1	\$11	10%	\$25	\$20	\$5	80%	\$5	\$2	\$3	37%	\$12	\$5	\$7	46%	\$15,034	\$11,693	\$3,341	78%					
WATER/SEWER/GARBAGE					\$62,000	\$45,779	\$16,221	74%	\$65,000	\$50,212	\$14,788	77%	\$66,000	\$49,174	\$16,826	75%	\$6,405	\$4,804	\$1,601	75%	\$61,000	\$42,596	\$18,404	70%																	
MAINTENANCE CONTRACTS	\$25,000	\$24,991	\$9	100%	\$1,950	\$1,548	\$402	79%	\$6,800	\$5,368	\$1,432	79%	\$4,380	\$3,324	\$1,056	76%					\$3,300	\$2,365	\$935	72%																	
REPAIRS TO EQUIPMENT	\$500	\$275	\$225	55%																																					
EQUIPMENT RENTALS	\$1,225	\$917	\$308	75%																																					
PROFESSIONAL SERVICES	\$10,410	\$9,214	\$1,196	89%	\$596	\$436	\$160	73%	\$1,350	\$1,002	\$348	74%	\$1,420	\$1,060	\$360	75%	\$550	\$402	\$148	73%	\$1,120	\$873	\$247	78%	\$450	\$357	\$93	79%	\$1,200	\$1,016	\$184	85%	\$7,911	\$5,705	\$2,206	72%					
OTHER VEHICLE OPER COSTS	\$50	\$17	\$33	34%					\$200	\$200	\$0	100%									\$24,000	\$21,146	\$2,854	88%																	
GARAGE REPAIRS & MAINT	\$2,649	\$1,717	\$932	65%					\$274	\$213	\$61	50%	\$50	\$32	\$18	64%					\$50	\$0	\$50																		
BOOKS, SUBS, MEMBERSHIPS	\$3,850	\$3,842	\$8	100%									\$2,649	\$1,674	\$976	63%					\$2,649	\$1,668	\$981	63%																	
TRAINING AND CONFERENCES	\$8,500	\$7,759	\$741	91%																																					
VEHICLE INSURANCE	\$2,000	\$1,999	\$1	100%																																					
INSURANCE BUILDING																																									
UNCLASSIFIED OPERATING	\$1,800	\$1,560	\$240	87%																																					
SUPPLIES-OFFICE/PHOTO/ETC	\$20,084	\$15,747	\$4,337	78%	\$2,900	\$2,345	\$555	81%	\$1,748	\$1,130	\$618	65%	\$3,000	\$2,186	\$814	73%	\$725	\$319	\$406	44%	\$975	\$760	\$215	78%	\$150	\$66	\$84	44%													
DATA PROCESSING SUPPLIES	\$4,825	\$3,355	\$1,470	70%																																					
LIBRARY MATERIALS																																									
LIBRARY PERIODICALS	\$335	\$335	\$0	100%																																					
FUELS/LUBRICANTS	\$550	\$340	\$210	62%	\$2,500	\$2,500	\$0	100%	\$2,500	\$2,499	\$1	100%	\$3,149	\$3,226	(\$77)	102%	\$1,000	\$999	\$1	100%	\$1,500	\$1,499	\$1	100%																	
MINOR OFF FURN/EQP <\$5,000	\$40,110	\$37,917	\$2,193	95%					\$50	\$0	\$50	0%	\$150	\$111	\$39	74%					\$250	\$177	\$73	71%																	
DATA PROCESSING EQUIP <\$5,000	\$40,000	\$39,603	\$397	99%																																					
	\$233,344	\$198,755	\$34,589	85%	\$89,976	\$53,833	\$36,143	60%	\$98,472	\$62,562	\$35,910	64%	\$103,148	\$64,245	\$38,903	62%	\$15,756	\$6,898	\$8,858	44%	\$97,176	\$57,315	\$39,861	59%	\$134,210	\$122,662	\$11,548	91%	\$2,987	\$2,740	\$247	92%	\$775,069	\$446,348	\$328,721	58%					
personnel and operating	\$723,946	\$594,751	\$129,195	82%	\$537,064	\$394,459	\$142,605	73%	\$658,140	\$513,290	\$144,850	78%	\$619,795	\$467,934	\$151,861	75%	\$147,493	\$111,542	\$35,951	76%	\$525,442	\$381,325	\$144,117	73%	\$432,413	\$367,298	\$65,115	85%	\$97,586	\$81,178	\$16,408	83%	\$3,741,879	\$2,530,452	\$1,211,427	68%					





**Beaufort County Library  
Fines and Fees**

FY2017	Credit Card Beaufort Branch		Credit Card H. Head Branch		Credit Card Bluffton Branch		Card Lobeco Branch			Credit Card St. Helena Branch		TOTAL
	BFT	HH	BLU	LOB	STH							
<b>FINES &amp; FEES</b>												
July	\$ 1,433.39	\$ 907.91	\$ 1,511.59	\$ 355.91	\$ 1,950.40	\$ 694.20	\$ 427.51	\$ 18.79	\$ 618.96	\$ 132.67	\$ 8,051.33	
August	\$ 1,799.94	\$ 785.18	\$ 1,566.30	\$ 254.73	\$ 2,133.07	\$ 1,008.80	\$ 360.57	\$ 36.80	\$ 562.26	\$ 97.02	\$ 8,604.67	
September	\$ 1,315.19	\$ 664.66	\$ 1,288.39	\$ 355.65	\$ 1,885.90	\$ 611.13	\$ 196.55	\$ 13.40	\$ 364.71	\$ 154.00	\$ 6,849.58	
October	\$ 1,354.63	\$ 535.23	\$ 733.95	\$ 125.65	\$ 1,531.23	\$ 785.45	\$ 237.00	\$ 28.20	\$ 391.15	\$ 54.62	\$ 5,777.11	
November	\$ 1,749.40	\$ 610.23	\$ 1,046.70	\$ 184.62	\$ 1,695.71	\$ 669.96	\$ 265.50	\$ 59.99	\$ 367.89	\$ 90.07	\$ 6,740.07	
December	\$ 1,563.90	\$ 479.98	\$ 1,291.87	\$ 306.55	\$ 1,482.28	\$ 514.47	\$ 217.59	\$ 18.80	\$ 482.40	\$ 104.60	\$ 6,462.44	
January	\$ 1,879.05	\$ 527.34	\$ 2,212.85	\$ 525.96	\$ 2,107.76	\$ 623.67	\$ 414.60	\$ 23.60	\$ 679.24	\$ 145.01	\$ 9,139.08	
February	\$ 1,057.20	\$ 409.15	\$ 2,016.20	\$ 169.70	\$ 1,654.70	\$ 851.12	\$ -	\$ 19.94	\$ 592.41	\$ 94.76	\$ 6,865.18	
March	\$ 1,817.49	\$ 642.33	\$ 1,991.99	\$ 351.05	\$ 1,967.42	\$ 858.24	\$ 836.44	\$ 100.40	\$ 518.73	\$ 330.70	\$ 9,414.79	
April	\$ 1,589.86	\$ 525.22	\$ 1,563.19	\$ 202.09	\$ 1,937.83	\$ 910.72	\$ 281.49	\$ 16.80	\$ 696.21	\$ 125.72	\$ 7,849.13	
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 15,560.05</b>	<b>\$ 6,087.23</b>	<b>\$ 15,223.03</b>	<b>\$ 2,831.91</b>	<b>\$ 18,346.30</b>	<b>\$ 7,527.76</b>	<b>\$ 3,237.25</b>	<b>\$ 336.72</b>	<b>\$ 5,273.96</b>	<b>\$ 1,329.17</b>	<b>\$ 75,753.38</b>	
<b>COPIERS</b>												
July	\$ 151.35	\$ -	\$ 116.95	\$ -	\$ 107.75	\$ -	\$ -	\$ -	\$ 24.20	\$ -	\$ 400.25	
August	\$ 107.20	\$ -	\$ 85.25	\$ -	\$ 101.10	\$ -	\$ -	\$ -	\$ 52.25	\$ -	\$ 345.80	
September	\$ 88.65	\$ -	\$ 64.40	\$ -	\$ 82.10	\$ -	\$ 82.95	\$ -	\$ 89.00	\$ -	\$ 407.10	
October	\$ -	\$ -	\$ 44.80	\$ -	\$ 56.00	\$ -	\$ -	\$ -	\$ 25.45	\$ -	\$ 126.25	
November	\$ 144.75	\$ -	\$ -	\$ -	\$ 96.90	\$ -	\$ -	\$ -	\$ 21.60	\$ -	\$ 263.25	
December	\$ 83.95	\$ -	\$ 78.75	\$ -	\$ 95.30	\$ -	\$ 67.65	\$ -	\$ 46.55	\$ -	\$ 372.20	
January	\$ 148.05	\$ -	\$ 108.60	\$ -	\$ 82.05	\$ -	\$ -	\$ -	\$ 40.60	\$ -	\$ 379.30	
February	\$ 80.90	\$ -	\$ 133.00	\$ -	\$ 103.50	\$ -	\$ -	\$ -	\$ 46.00	\$ -	\$ 363.40	
March	\$ 144.20	\$ -	\$ 170.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.30	\$ -	\$ 358.50	
April	\$ 102.50	\$ -	\$ 74.95	\$ -	\$ 116.20	\$ -	\$ -	\$ -	\$ 30.85	\$ -	\$ 324.50	
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 1,051.55</b>	<b>\$ -</b>	<b>\$ 876.70</b>	<b>\$ -</b>	<b>\$ 840.90</b>	<b>\$ -</b>	<b>\$ 150.60</b>	<b>\$ -</b>	<b>\$ 420.80</b>	<b>\$ -</b>	<b>\$ 3,340.55</b>	
<b>INTEREST REVENUE</b>												
July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.38	
August	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.44	
September	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.39	
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.55	
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.49	
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.66	
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.73	
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.42	
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.86	
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.80	
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35.72</b>	
<b>Convenience Fee</b>												
July	\$ -	\$ 22.70	\$ -	\$ 8.90	\$ -	\$ 17.36	\$ -	\$ 0.47	\$ -	\$ 3.32	\$ 52.75	
August	\$ -	\$ 19.63	\$ -	\$ 6.37	\$ -	\$ 25.22	\$ -	\$ 0.92	\$ -	\$ 2.43	\$ 54.57	
September	\$ -	\$ 16.62	\$ -	\$ 8.89	\$ -	\$ 15.28	\$ -	\$ 0.33	\$ -	\$ 3.85	\$ 44.97	
October	\$ -	\$ 13.38	\$ -	\$ 3.14	\$ -	\$ 19.64	\$ -	\$ 0.70	\$ -	\$ 1.37	\$ 38.23	
November	\$ -	\$ 15.26	\$ -	\$ 4.62	\$ -	\$ 16.75	\$ -	\$ 1.50	\$ -	\$ 2.25	\$ 40.38	
December	\$ -	\$ 12.00	\$ -	\$ 7.66	\$ -	\$ 12.86	\$ -	\$ 0.47	\$ -	\$ 2.62	\$ 35.61	
January	\$ -	\$ 13.18	\$ -	\$ 13.15	\$ -	\$ 15.59	\$ -	\$ 0.59	\$ -	\$ 3.63	\$ 46.14	
February	\$ -	\$ 10.23	\$ -	\$ 4.24	\$ -	\$ 21.28	\$ -	\$ 0.50	\$ -	\$ 2.37	\$ 38.62	
March	\$ -	\$ 16.06	\$ -	\$ 8.78	\$ -	\$ 21.46	\$ -	\$ 2.51	\$ -	\$ 8.27	\$ 57.08	
April	\$ -	\$ 13.13	\$ -	\$ 5.05	\$ -	\$ 22.77	\$ -	\$ 0.42	\$ -	\$ 3.14	\$ 44.51	
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 152.19</b>	<b>\$ -</b>	<b>\$ 70.80</b>	<b>\$ -</b>	<b>\$ 188.21</b>	<b>\$ -</b>	<b>\$ 8.41</b>	<b>\$ -</b>	<b>\$ 33.25</b>	<b>\$ 452.86</b>	

Board of Trustees - Library Board  
**General Ledger**  
 As of April 30, 2017

	Type	Date	Num	Name	Memo	Amount	Balance
<b>First Citizens Bank (Total)</b>							<b>15,152.07</b>
<b>BDC Collection</b>							<b>616.67</b>
Total BDC Collection							616.67
<b>Bluffton Building Fund</b>							<b>6,227.70</b>
Total Bluffton Building Fund							6,227.70
<b>Bluffton Miscellaneous Fund</b>							<b>39.08</b>
Total Bluffton Miscellaneous Fund							39.08
<b>Clover Carolina Room Fund</b>							<b>1,440.81</b>
Total Clover Carolina Room Fund							1,440.81
<b>H Scheper Book Fund</b>							<b>4,199.74</b>
Total H Scheper Book Fund							4,199.74
<b>Historical Society Fund</b>							<b>896.61</b>
Total Historical Society Fund							896.61
<b>Kiwanis Club of Beaufort</b>							<b>131.46</b>
Total Kiwanis Club of Beaufort							131.46
<b>THOMAS FULLER - BDC</b>							<b>500.00</b>
Total THOMAS FULLER - BDC							500.00
<b>WEBSTER FAMILY FOUNDATION</b>							<b>1,000.00</b>
Total WEBSTER FAMILY FOUNDATION							1,000.00
<b>WOLF CREEK ENTERPRISES</b>							<b>100.00</b>
Total WOLF CREEK ENTERPRISES							100.00
<b>First Citizens Bank (Total) - Other</b>							<b>0.00</b>
Total First Citizens Bank (Total) - Other							0.00
<b>Total First Citizens Bank (Total)</b>							<b>15,152.07</b>