



BEAUFORT COUNTY  
LIBRARY BOARD OF TRUSTEES  
Wednesday, January 11, 2017  
4:00 p.m.  
Hilton Head Branch Library  
11 Beach City Road  
Hilton Head, South Carolina 29926  
843.255-6500

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Board & Administration
- IV. Public Comment
- V. Approval of Minutes:
  - A. November 9, 2016 Minutes (**backup**)
- VI. Corresponding/Membership
- VII. Library Director's Report
  - A. Personnel Update
  - B. Projects Update
- VIII. Financial Reports:
  - A. County Funds
  - B. Library Revenues & Trustee Funds (**backup**)
  - C. Library Director's Expenditure Report (**backup**)
- IX. Committee Reports:

Beaufort County Library  
BOARD OF TRUSTEES MEETING  
Minutes – November 9, 2016 – 4:00 pm

The sixth scheduled meeting for 2016 was held at the Beaufort Branch Library.

Trustees: Bernard Kole, *Chair*; Eileen Fitzgerald *Vice-Chair*; Joseph Bogacz, Deborah Johnson, Laura Sturkie, Brenda Ladson Powell, Anna Maria Tabernik, Rosalie Richman, Linda MacDonald, and Peggy Martin.

Absent: Lynne Miller.

County Staff: Monica Spells, Assistant County Administrator- *Civic Engagement and Outreach*.

Library Staff: Ray McBride, Library Director; Ileana Herrick, Administrative Technician.

County Council Member: Councilman Steven Fobes, District 10.

Call to Order: The meeting was called to order at 4:06 p.m.

Pledge of Allegiance: Mr. Kole led those present in the Pledge of Allegiance.

Public Comment: None.

Minutes of September 14, 2016: The minutes were unanimously approved as written on a motion from Ms. Fitzgerald, and a second from Ms. Martin. There was a unanimous vote.

Correspondence/Memberships: None.

Library Director's Report: Mr. McBride presented his report (attachment).

Personnel Updates:

- Six (6) current vacant positions: All are being advertised on the County's website.
- The new compensation package may decrease the 15% annual turnover rate. However, it is important to keep in mind that we have transient population (e.g. military).

Projects:

- Kajeet: The library has received a \$23,194 LSTA grant from the State Library to expand the 'Kajeet Smartspot' WiFi Loan Project.
  - The Library has received 50 new Smartspots and is working with the school district to identify students who need the device to connect to the Internet for their school assignments.
- Switch Replacement: this project has been completed at four libraries branches (network diagram is attached).
- Computer replacement: New public computers will be ordered to replace non-working "thin clients".

Financial Report:

- The Friends Group had its *Monster Book Sale* on October 29, 2016. It was very successful.
- The annual meeting will be held on Tuesday November 15, 2016.
- Hilton Head Branch:
  - The annual meeting was moved to November 15 from November 8 in order to avoid a conflict with Election Day.
  - Members are working on programs for January and February 2017.

#### School Liaison:

- Mr. McBride reported that the library currently has three partnerships with the School District.
  - *Kajeet* Smartspot WiFi loan project.
  - *Early Literacy* kits: 655 kits for 1-3 year old children.
  - *Literacy* kits for three through fifth grader students.

#### Policies and Procedures:

- Bookmobile policy: (see attachment)
  - The policy was earlier emailed to all members for their feedback and input.
  - Ms. Tabernik presented the policy for the board's approval. Ms. Tabernik made a motion to accept the policy and guidelines. Ms. Martin seconded. There was a unanimous vote.
  - The plan is for the bookmobile to be ready in March 2017. The vehicle will be parked at St. Helena Branch because this location has more physical space for staff and library materials and has security cameras.
- Bylaws: (see attachment for more details).
  - Ms. Tabernik mentioned that the committee has reviewed and updated the Bylaws.
  - The Bylaws were earlier emailed to all members for their feedback and input.
  - Main points:
    - Board members are allowed to attend board meetings virtually – via FaceTime, phone conference call, video call, etc.- only once per calendar year. Members should notify the Library Director at least 24 hours in advance of their intention to attend virtually. The desire is for members to be physically present at board meetings.
    - Voting by email is not permissible. All voting will be done in person during public meetings. However, members may vote virtually as long as there is an in-person quorum of at least six board members.
    - A quorum (six members) must be physically present at each meeting.
    - It was reiterated that members may be dropped from the board after three consecutive absences.
    - Strategic Planning Committee is a standing committee.
    - The revised Bylaws were unanimously approved after a motion from Mr. Bogacz and a second from Ms. Johnson.
    - The Bylaws were signed by the board members and Library Director.

#### Strategic Planning Committee:

- Ms. Johnson mentioned that the final strategic plan will not be ready for approval by the January 2017 meeting. The evacuation following Hurricane Matthew delayed the final stage of the process.

Mr. Kole asked if there was any other business. There being none, the meeting was adjourned at 5:32 p.m. on a motion from Ms. Fitzgerald and a second from Mr. Bogacz.

Respectfully submitted,

Ray McBride  
*Library Director*

Beaufort County Library  
Fines and Fees

FY2017	BFT	Credit Card Beaufort Branch	HH	Credit Card H. Head Branch	BLU	Credit Card Bluffton Branch	LOB	Card Lobeco Branch	STH	Credit Card St. Helena Branch	TOTAL
<b>FINES &amp; FEES</b>											
July	\$ 1,433.39	\$ 907.91	\$ 1,511.59	\$ 355.91	\$ 1,950.40	\$ 694.20	\$ 427.51	\$ 18.79	\$ 618.96	\$ 132.67	\$ 8,051.33
August	\$ 1,799.94	\$ 785.18	\$ 1,566.30	\$ 254.73	\$ 2,133.07	\$ 1,008.80	\$ 360.57	\$ 36.80	\$ 562.26	\$ 97.02	\$ 8,604.67
September	\$ 1,315.19	\$ 664.66	\$ 1,288.39	\$ 355.65	\$ 1,885.90	\$ 611.13	\$ 196.55	\$ 13.40	\$ 364.71	\$ 154.00	\$ 6,849.58
October	\$ 1,354.63	\$ 535.23	\$ 733.95	\$ 125.65	\$ 1,531.23	\$ 785.45	\$ 237.00	\$ 28.20	\$ 391.15	\$ 54.62	\$ 5,777.11
November	\$ 1,749.40	\$ 610.23	\$ 1,046.70	\$ 184.62	\$ 1,695.71	\$ 669.96	\$ 265.50	\$ 59.99	\$ 367.89	\$ 90.07	\$ 6,740.07
December	\$ 1,563.90	\$ 479.98	\$ 1,291.87	\$ 306.55	\$ 1,482.28	\$ 514.47	\$ 217.59	\$ 18.80	\$ 482.40	\$ 104.60	\$ 6,462.44
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 9,216.45</b>	<b>\$ 3,983.19</b>	<b>\$ 7,438.80</b>	<b>\$ 1,583.11</b>	<b>\$ 10,678.59</b>	<b>\$ 4,284.01</b>	<b>\$ 1,704.72</b>	<b>\$ 175.98</b>	<b>\$ 2,787.37</b>	<b>\$ 632.98</b>	<b>\$ 42,485.20</b>
<b>COPIERS</b>											
July	\$ 151.35	\$ -	\$ 116.95	\$ -	\$ 107.75	\$ -	\$ -	\$ -	\$ 24.20	\$ -	\$ 400.25
August	\$ 107.20	\$ -	\$ 85.25	\$ -	\$ 101.10	\$ -	\$ -	\$ -	\$ 52.25	\$ -	\$ 345.80
September	\$ 88.65	\$ -	\$ 64.40	\$ -	\$ 82.10	\$ -	\$ 82.95	\$ -	\$ 89.00	\$ -	\$ 407.10
October	\$ -	\$ -	\$ 44.80	\$ -	\$ 56.00	\$ -	\$ -	\$ -	\$ 25.45	\$ -	\$ 126.25
November	\$ 144.75	\$ -	\$ -	\$ -	\$ 96.90	\$ -	\$ -	\$ -	\$ 21.60	\$ -	\$ 263.25
December	\$ 83.95	\$ -	\$ 78.75	\$ -	\$ 95.30	\$ -	\$ 67.65	\$ -	\$ 46.55	\$ -	\$ 372.20
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 575.90</b>	<b>\$ -</b>	<b>\$ 390.15</b>	<b>\$ -</b>	<b>\$ 539.15</b>	<b>\$ -</b>	<b>\$ 150.60</b>	<b>\$ -</b>	<b>\$ 259.05</b>	<b>\$ -</b>	<b>\$ 1,914.85</b>
<b>INTEREST REVENUE</b>											
July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.38
August	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.44
September	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.39
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.55
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.49
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.66
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20.91</b>
<b>Convenience Fee</b>											
July	\$ -	\$ 22.70	\$ -	\$ 8.90	\$ -	\$ 17.36	\$ -	\$ 0.47	\$ -	\$ 3.32	\$ 52.75
August	\$ -	\$ 19.63	\$ -	\$ 6.37	\$ -	\$ 25.22	\$ -	\$ 0.92	\$ -	\$ 2.43	\$ 54.57
September	\$ -	\$ 16.62	\$ -	\$ 8.89	\$ -	\$ 15.28	\$ -	\$ 0.33	\$ -	\$ 3.85	\$ 44.97
October	\$ -	\$ 13.38	\$ -	\$ 3.14	\$ -	\$ 19.64	\$ -	\$ 0.70	\$ -	\$ 1.37	\$ 38.23
November	\$ -	\$ 15.26	\$ -	\$ 4.62	\$ -	\$ 16.75	\$ -	\$ 1.50	\$ -	\$ 2.25	\$ 40.38
December	\$ -	\$ 12.00	\$ -	\$ 7.66	\$ -	\$ 12.86	\$ -	\$ 0.47	\$ -	\$ 2.62	\$ 35.61
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 99.59</b>	<b>\$ -</b>	<b>\$ 39.58</b>	<b>\$ -</b>	<b>\$ 107.11</b>	<b>\$ -</b>	<b>\$ 4.39</b>	<b>\$ -</b>	<b>\$ 15.84</b>	<b>\$ 266.51</b>



Board of Trustees - Library Board  
**General Ledger**  
As of December 31, 2016

	Type	Date	Num	Name	Memo	Split	Amount	Balance
First Citizens Bank (Total)								14,152.07
BDC Collection								616.67
Total BDC Collection								616.67
Bluffton Building Fund								6,227.70
Total Bluffton Building Fund								6,227.70
Bluffton Miscellaneous Fund								39.08
Total Bluffton Miscellaneous Fund								39.08
Clover Carolina Room Fund								1,440.81
Total Clover Carolina Room Fund								1,440.81
H Scheper Book Fund								4,199.74
Total H Scheper Book Fund								4,199.74
Historical Society Fund								396.61
Total Historical Society Fund								396.61
Kiwanis Club of Beaufort								131.46
Total Kiwanis Club of Beaufort								131.46
THOMAS FULLER - BDC								500.00
Total THOMAS FULLER - BDC								500.00
WEBSTER FAMILY FOUNDATION								500.00
	Deposit	12/27/2016			Deposit	Contributions Income	500.00	1,000.00
Total WEBSTER FAMILY FOUNDATION							500.00	1,000.00
WOLF CREEK ENTERPRISES								100.00
Total WOLF CREEK ENTERPRISES								100.00
First Citizens Bank (Total) - Other								0.00
Total First Citizens Bank (Total) - Other								0.00
Total First Citizens Bank (Total)							500	14,652.07

<i>Line Item</i>	<i>FY17 County</i>	<i>Expended to</i>		
<b>Administration</b>	<b>Allocations</b>	<b>Date</b>	<b>Remaining</b>	<b>Notes</b>
Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$490,602.00	\$214,873.00	\$275,729	44%
ADVERTISING	\$750	\$299	\$451	
PRINTING	\$8,127	\$4,445	\$3,682	2 newsletters pending
POSTAGE/OTHER CARRIERS	\$49,000	\$16,050	\$32,950	33%
TELEPHONE	\$11,300	\$4,812	\$6,488	43%
<b>MAINTENANCE CONTRACTS</b>	\$25,000	\$0	\$25,000	invoice due in March
REPAIRS TO EQUIPMENT	\$500	\$95	\$405	19%
EQUIPMENT RENTALS	\$1,225	\$319	\$906	26%
PROFESSIONAL SERVICES	\$7,610	\$7,397	\$213	97%
OTHER VEHICLE OPER COSTS	\$50	\$0	\$50	0%
GARAGE REPAIRS & MAINT	\$2,249	\$112	\$2,137	5%
BOOKS,SUBS,MEMBERSHIPS	\$3,870	\$2,510	\$1,360	65%
TRAINING AND CONFERENCES	\$8,500	\$1,333	\$7,167	16%
VEHICLE INSURANCE	\$2,000	\$1,671	\$329	84%
UNCLASSIFIED OPERATING	\$1,800	\$660	\$1,140	37%
SUPPLIES-OFFICE/PHOTO/ETC	\$20,084	\$9,123	\$10,961	45%
DATA PROCESSING SUPPLIES	\$8,825	\$1,691	\$7,134	19%
LIBRARY PERIODICALS	\$335	\$335	\$0	100%
FUELS/LUBRICANTS	\$550	\$139	\$411	28%
MINOR OFF FURN/EQP <\$5,000	\$45,210	\$10,187	\$35,023	orders pending
DATA PROCESSING EQUIP <\$5,000	\$25,000	\$13,279	\$11,721	53%
	\$221,985	\$74,457	\$147,528	
<b>personnel and operating</b>	<b>\$712,587</b>	<b>\$289,330</b>	<b>\$423,257</b>	<b>41%</b>

### Beaufort

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$457,588	\$208,415	\$249,173	46%
TELEPHONE	\$30	\$9	\$21	30%
ELECTRICITY/NAT'L GAS	\$62,000	\$27,635	\$34,365	45%
WATER/SEWER/GARBAGE	\$1,950	\$870	\$1,080	45%
MAINTENANCE CONTRACTS	\$20,000	\$0	\$20,000 invoice due in March	
EQUIPMENT RENTALS	\$600	\$195	\$405	32%
SUPPLIES-OFFICE/PHOTO/ETC	\$2,900	\$996	\$1,904	34%
LIBRARY PERIODICALS	\$2,500	\$2,500	\$0	100%
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	\$89,980	\$32,205	\$57,775	
<b>personnel and operating</b>	<b>\$547,568</b>	<b>\$240,620</b>	<b>\$306,948</b>	<b>44%</b>

### Bluffton

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$563,168	\$266,116	\$297,052	47%
TELEPHONE	\$1,050	\$480	\$570	46%
ELECTRICITY/NAT'L GAS	\$65,000	\$28,633	\$36,367	44%
WATER/SEWER/GARBAGE	\$3,400	\$3,414	-\$14	101%
MAINTENANCE CONTRACTS	\$19,500	\$0	\$19,500 invoice due in March	
EQUIPMENT RENTALS	\$1,350	\$445	\$905	33%
GARAGE REPAIRS & MAINT	\$274	\$136	\$138	50%
SUPPLIES-OFFICE/PHOTO/ETC	\$1,200	\$583	\$617	49%
LIBRARY PERIODICALS	\$2,500	\$2,500	\$0	100%
FUELS/LUBRICANTS	\$50	\$0	\$50	0%
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	\$94,324	\$36,191	\$58,133	
<b>personnel and operating</b>	<b>\$657,492</b>	<b>\$302,307</b>	<b>\$355,185</b>	<b>46%</b>

#### Hilton Head

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$537,647	\$224,416	\$313,231	42%
TELEPHONE	\$2,600	\$945	\$1,655	36%
ELECTRICITY/NAT'L GAS	\$66,000	\$27,764	\$38,236	42%
WATER/SEWER/GARBAGE	\$3,880	\$436	\$3,444	11%
MAINTENANCE CONTRACTS	\$19,750	\$210	\$19,540 invoice due in March	
EQUIPMENT RENTALS	\$1,420	\$471	\$949	33%
OTHER VEHICLE OPER COSTS	\$50	\$15	\$35	30%
GARAGE REPAIRS & MAINT	\$1,975	\$0	\$1,975	0%
SUPPLIES-OFFICE/PHOTO/ETC	\$3,000	\$459	\$2,541	2%
LIBRARY PERIODICALS	\$2,500	\$2,570	-\$70	103%
FUELS/LUBRICANTS	\$150	\$61	\$89	41%
	<u>\$101,325</u>	<u>\$32,931</u>	<u>\$68,394</u>	
<b>personnel and operating</b>	<b>\$638,972</b>	<b>\$257,347</b>	<b>\$381,625</b>	<b>40%</b>

#### Lobeco

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$133,737	\$61,058	\$72,679	46%
POSTAGE/OTHER CARRIERS	\$114	\$75	\$39	66%

TELEPHONE	\$12	\$0	\$12	0%
ELECTRICITY/NAT'L GAS	\$5,100	\$3,205	\$1,895	63%
MAINTENANCE CONTRACTS	\$6,950	\$120	\$6,830	invoice due in March
EQUIPMENT RENTALS	\$550	\$178	\$372	31%
SUPPLIES-OFFICE/PHOTO/ETC	\$725	\$151	\$574	21%
LIBRARY PERIODICALS	\$1,000	\$1,000	\$0	100%
	<hr/>	<hr/>	<hr/>	
	\$14,451	\$4,729	\$9,722	

<b>personnel and operating</b>	<b>\$148,188</b>	\$65,787	\$82,401	44%
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#### St. Helena

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$439,266	\$185,939	\$253,327	42%
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TELEPHONE	\$25	\$10	\$15	40%
ELECTRICITY/NAT'L GAS	\$66,500	\$27,715	\$38,785	42%
WATER/SEWER/GARBAGE	\$3,300	\$1,065	\$2,235	32%
MAINTENANCE CONTRACTS	\$25,750	\$6,133	\$19,617	invoice due in March
EQUIPMENT RENTALS	\$1,120	\$386	\$734	34%
OTHER VEHICLE OPER COSTS	\$50	\$0	\$50	0%
GARAGE REPAIRS & MAINT	\$2,249	\$131	\$2,118	6%
INSURANCE BUILDING	\$557	\$0	\$557	0%
SUPPLIES-OFFICE/PHOTO/ETC	\$775	\$319	\$456	41%
LIBRARY PERIODICALS	\$1,500	\$1,500	\$0	100%
FUELS/LUBRICANTS	\$250	\$63	\$187	25%
	<hr/>	<hr/>	<hr/>	
	\$102,076	\$37,322	\$64,754	

<b>personnel and operating</b>	<b>\$541,342</b>	\$223,261	\$318,081	41%
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#### Technical Services

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$300,203	\$139,138	\$161,065	46%
TELEPHONE	\$5	\$0	\$5	0%
EQUIPMENT RENTALS	\$450	\$178	\$272	40%
PROFESSIONAL SERVICES	\$24,000	\$20,244	\$3,756	84%
SUPPLIES-OFFICE/PHOTO/ETC	\$150	\$27	\$123	18%
LIBRARY MATERIALS	\$53,580	\$40,772	\$12,808	76%
FUELS/LUBRICANTS	\$25	\$0	\$25	0%
	<hr/>	<hr/>	<hr/>	
	\$78,210	\$61,221	\$16,989	
 <b>personnel and operating</b>	 <b>\$378,413</b>	 \$200,359	 \$178,054	 53%

#### Beaufort District Collection

Personnel Per MUNIS (Salaries,FICA,Medicare,SC Retirement)	\$94,599	\$44,653	\$49,946	47%
TELEPHONE	\$12	\$1	\$11	1%
MAINTENANCE CONTRACTS	\$1,700	\$1,152	\$548	68%
EQUIPMENT RENTALS	\$1,200	\$102	\$1,098	8%
FUELS/LUBRICANTS	\$75	\$18	\$57	24%
	<hr/>	<hr/>	<hr/>	
	\$2,987	\$1,273	\$1,714	
 <b>personnel and operating</b>	 <b>\$97,586</b>	 \$45,926	 \$51,660	 47%
 County Allocations	 \$3,721,948	 \$1,624,937	 \$2,097,011	 44%

## FY17 Special Funds

Location	Impact Fees*	State Aid/Lottery	Foundation	Grants	Trustees	Special Trusts	Friends
Library System		\$243,349.50 \$36,956.52	FY17 projected State Aid FY17 Projected Lottery			\$1,332.51 -\$213.33	Beaufort \$44,750.00 -\$16,661.00
carryforward State Aid/Lottery FY16		\$39,551.00					Bluffton \$14,948 -13235.12
FY17 1st Quarter State Aid		\$60,837.38 -\$100,388.38	Materials,Hoopla		\$1,000.00 LSTA Continuing Ed. Grant Bookmobile conference		Hilton Head \$61,325.00 -\$42,749.52
FY17 2nd Quarter State Aid		\$60,837.38			\$200.00 LSTA Continuing Ed. Grant online management course	\$469.03	
FY17 1st Quarter Lottery		\$9,184.56 -\$55,237.00	Materials,Hoopla		\$23,194.00 LSTA Kajeet Grant smartspots	-\$295.00 -\$42.57	
Beaufort( Port Royal Island)	\$699,931.00 -\$50,000.00 -\$30,000.00 \$619,931.00	Bookmobile switches/servers	\$14,784.94	\$1,749.85 Launchpads for St. Helena			
Bluffton	\$1,328,880.00 -\$50,000.00 -\$40,000.00 \$1,238,880.00	Bookmobile switches/servers			\$25,000.00 Reconstruction Grant	\$6,306.94 -\$60.92	Building,materials
Del Webb Agreement	\$2,569.00						
Hilton Head( incl Daufauskie)	\$260,887.00 -\$11,687.30 -\$30,000.00 \$219,199.70	Bookmobile switches/servers				\$257.82 -\$257.82	\$8,114.95 materials, FF&E -\$5,241.74 Morningstar
Lobeco(Sheldon)	\$42,365.00 -\$12,157.70 -\$2,500.00 \$27,707.30	Bookmobile switches/servers					
St. Helena( included Lady's Island)	\$181,736.00 -\$20,000.00 -\$7,500.00 \$154,236.00	Bookmobile switches/servers		\$607.00 materials			
BDC						\$7,153.00	\$29,500.00 materials
	\$2,262,522.00		\$70,021.94	\$607.00	\$4,054.95	\$14,649.66	\$239,821.21 \$48,377.36
* totals reflect current posted balance in MUNIS							
updated Jan. 4, 2017							