



BEAUFORT COUNTY
LIBRARY BOARD OF TRUSTEES

Wednesday, July 9, 2014

3:00 p.m.

St. Helena Island Branch Library
6355 Jonathan Francis Senior Road,
St. Helena Island, SC 29920
843.255.6486

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comment
- IV. Introduction of Annette Greenway – Beaufort Branch Manager
- V. Minutes of May 14, 2014 (**BACKUPS**)
- VI. Correspondence & Communications
- VII. Library Director's Report
- VIII. Assistant Librarian's Report – Jan O'Rourke (**BACKUPS**)
- IX. Financial Report:
FY 2014 Status Report
 1. County Funds – Alan Eisenman (**BACKUPS**)
 2. Library Revenues & Trustee Funds (**BACKUPS**)
- X. Committee Reports:
 - A. Advocacy – Lynne Miller, Chair; Laura Sturkie and Peggy Martin
 - B. Corresponding Secretary – Jean Morgan
 - C. Finance Committee - Anna Maria Tabernik, Chair; Joseph Bogacz and Peggy Martin
 - D. Foundation –Eileen Fitzgerald, Chair; and Laura Sturkie

- E. Friends of the Library (FOL):
 - Beaufort: Peggy Martin
 - Bluffton: Jean Morgan and Anna Maria Tabernik
 - Hilton Head: Lynne Miller and Eileen Fitzgerald
 - F. Library Services – Peggy Martin
 - G. Library Director Evaluation Committee - Eileen Fitzgerald, Chair; Jean Morgan and Yolanda Riley
 - H. Membership – Lynne Miller, Chair
 - I. Nominating Committee - Peggy Martin, Chair; Yolanda Riley, Joseph Bogacz and Laura Sturkie
 - J. School Liaison – Eileen Fitzgerald, Chair; Yolanda Riley and Laura Sturkie
 - K. Policies & Procedures – Jean Morgan, Chair; Anna Maria Tabernik, Joseph Bogacz and Eileen Fitzgerald.
-
- XI. Old Business
 - A. Review of final changes to Bylaws.
 - XII. New Business
 - A. Miscellaneous
 - B. Proposal to change meeting times at 4 pm instead of 3 pm.
 - XIII. Branch Liaison Reports (**BACKUPS**)
 - XIV. Adjournment
 - XV. Board Executive Session
 - A. Discuss evaluation of the Library Director
 - B. Personnel

Beaufort County Library
BOARD OF TRUSTEES MEETING
Minutes – May 14, 2014 - 3:00 p.m.

The third scheduled meeting for 2014 was held at the Hilton Head Branch Library.

Trustees:

- Attendees: Bernard Kole, Chair; Eileen Fitzgerald, Vice-Chair; Joseph Bogacz; Lynne Miller; Peggy Martin; Jean Morgan; Laura Sturkie and Anna Maria Tabernik

- Absentees: Yolanda Riley

Library Staff:

- Attendees: Wlodek Zaryczny, Jan O'Rourke, Mary Jo Berkes and Aimee Mentzer

County Staff:

- Attendees: Morris Campbell, Director of Community Services; Alan Eisenman, Financial Analyst; Bryan Hill, Deputy County Administrator, and Scott Grooms, Broadcast Services

County Council Member: Steve Fobes, District 10.

Call to Order: The meeting was called to order at 3:00 p.m.

Pledge of Allegiance: The Chair of the Board Mr. Bernard Kole led those present in the Pledge of Allegiance to the Flag.

Minutes of March 12, 2014: Corrections as follows: Mr. Bogacz made a motion that his name be taken off the absentee list from the March 12, 2014 minutes because he didn't receive a letter confirming he was a Trustee until after the meeting occurred. Ms. Miller seconded the motion. There was a unanimous vote.

Mr. Bogacz motioned that in the future the minutes be sent out marked with "draft" so the Trustees would know it was an unapproved document. Ms. Miller seconded the motion. There was a unanimous vote.

Mr. Bogacz made a motion to approve the minutes with the corrections they made. Ms. Martin seconded. There was a unanimous vote.

Public Comment: None.

Mr. Kole presented Teresa Dunn with a plaque for being the Chairman of the Trustees. Patsy Hand was not present for her award so the Trustees will present it to her at a later date.

Correspondences and Communications: Ms. Morgan sent a sympathy card to the Dan Huff family. Dan Huff had been a former Trustee member and has passed away. Ms. Morgan said another recruitment letter needs to go out to districts 2 and 4.

Librarian's Report: The report is attached.

Assistant Librarian's Report: The report is attached.

Financial Reports: The report is attached. Mr. Eisenman described briefly by PowerPoint the Beaufort County Library Fund accounts for the period ending March 31, 2014.

Committee Reports:

Advocacy: None.

Corresponding Secretary: None.

Foundation: None.

Friends of the Library (FOL):

- Beaufort Branch: None.
- Bluffton Branch: None.
- Hilton Head Branch: The Hilton Head Friends held their annual meeting on 5/13/14. They accepted 3 new members on the board, presented new ideas to increase money and Lou Benfante, Director of The Heritage Library, spoke at the meeting.

Library Services: None.

Membership: None.

School Liaison: None.

Policies and Procedures: Ms. Morgan reported that the committee will need another meeting to finalize the bylaws. Ms. Morgan said she will check with Ms. Rainey to determine if the Trustees need to send the bylaws through the county attorney or if they would just send the bylaws to the State Library.

Old Business: None.

New Business:

Amendment of State Aid Agreement: Mr. Zaryczny explained that there has been a change in funding from the report Mr. Eisenman gave. State Aid had been incorporated into the County

General Funds, but is now in a separate account. The revised agreement reflects those changes. Ms. Martin motioned to approve the signing of the Amendment of the State Aid Agreement and a letter requesting a waiver to the Deputy Director of the State Library and Ms. Miller seconded. There was a unanimous vote.

Memorial Gift in the name of Claire Hartwig: Ms. Miller moved that they approve the memorial for Claire Hartwig. Ms. Fitzgerald seconded the motion. There was a unanimous vote.

Bag Interest Fund to Pay for Commemorative Plaques: Ms. Fitzgerald motioned for the interest from the Bag Interest Fund to pay for the plaques for Ms. Dunn and Ms. Hand. Ms. Martin seconded the motion. There was a unanimous vote.

Operating Expenses: Ms. Fitzgerald motioned for \$400 from the Library County Budget to go into a separate line item to pay for Trustees supplies starting this current fiscal year. Ms. Martin seconded the motion. There was a unanimous vote.

Finance Committee: Eileen motioned to create a Finance Committee composed of: Ms. Tabernik, chair; Mr. Bogacz and Ms. Martin. Mr. Bogacz seconded. There was a unanimous vote.

Library Director Evaluation Committee: Mr. Kole recommended creating the Director Evaluation Committee composed of: Ms. Fitzgerald, chair; Ms. Morgan and Ms. Riley. Ms. Martin motioned to create the committee and Ms. Sturkie seconded. There was a unanimous vote.

Nominating Committee: Mrs. Tabernik motioned for the creation of the Nominating Committee composed of: Ms. Martin, chair; Ms. Riley; Mr. Bogacz; Ms. Sturkie. Mr. Bogacz seconded. There was a unanimous vote.

Election of Ms. Fitzgerald as Vice-Chair of the Board: Ms. Tabernik made a motion for Ms. Fitzgerald to be Vice Chair of the Board and Ms. Miller seconded. There was a unanimous vote.

Progress Report on Bylaw Revisions: Ms. Morgan has nothing further to add.

Mr. Zaryczny gave a brief report on the BAG fund for calendar year 2013. He said the funds were an anonymous gift of \$450,000 to the library. The fund is divided into three segments: Hilton Head, Beaufort District Collection and an endowment. Interest from the endowment is for projects and programming. There was an approval for the interest to go towards an IT upgrade. Interest for FY2013 is \$209.02. The total balance as of Dec 31, 2013 is \$270,000. The Library Director submits an annual report to an oversight committee composed of: Mr. McBride, Mr. DeLoach and Ms. Gnann.

Mr. Kole asked if there was any other business. Being none, the meeting was adjourned at 4:20 p.m. on a motion from Ms. Fitzgerald and a second from Ms. Martin.

Respectfully submitted,

Wlodek Zaryczny
Library Director

DRAFT

Assistant Director's Report to the LBOT
June 23, 2014

EDGE Initiative

The BCL is participating in the EDGE Initiative, a tool that assesses current public access technology and how it is used. This initiative was developed by a national coalition of leading library and local government organizations, funded by the Bill and Melinda Gates Foundation, and led by the Urban Library Council. EDGE is described as “a groundbreaking, first of its kind management and leadership tool, helping libraries create a path for the continuous growth and development of their public technology services”.

The assessment will:

- Provide an evaluation of our current technology services and advice on how to improve them.
- Increase our understanding of how library technology services help meet community goals.
- Generate data useful to demonstrating outcomes to local leaders.
- Help us determine more value to the community.

When completed, the results of the assessment will be provided.

For more information: www.libraryedge.org.

Extended Strategic Plan Update

Staff has selected specific literacies to work on. They are:

- Bluffton: Civic Literacy
- Beaufort: Environmental Literacy
- Hilton Head: Health and Wellness Literacy
- Lobeck: Financial Literacy
- St. Helena and IT Dept: Digital / Media Literacy
- Tech Services/ILL/Cataloging: Life Skills: Flexibility and Adaptability
- BDC: Digitization
Creation of a local online obituary archive

A project manager for each site will be named by the end of June.

A youth services librarian at each site will explore how to integrate common core standards into each literacy area.

Individual action plans will be developed by the end of July.

The Assistant Director and the Coordinators have begun meeting monthly with each group. They will help implement the project in terms of training, publicity, branding, programming, grant-writing opportunities, partnership development, etc.

Grant Awarded: Jr. First LEGO League (Jr.FLL)

The BCL has been selected to participate in this pilot project. We will receive 5 sets of LEGO kits (Base Kit plus WeDo Robotics Kit) valued at \$1,794.00 as well as team registration fees covered for one round of the program. This project will include a strong research and evaluation component so we will be participating in online, in-person, and phone surveys. We will be responsible for recruiting 5 teams (of 2 – 6 children) and 5 coaches. Jr.FLL will provide the challenge project to be completed by each team over several weeks. Registration begins in August.

For more information: www.juniorfirstlegoleague.org

Makerspaces

We will view the 8 minute TED Talk by Melanie Florencio, Computer Lab Instructor, St. Helena. The St. Helena makerspace is the hallmark of her talk on *The Library of the Future*.

The New York Times<http://nyti.ms/PB5hxz>

SUNDAYREVIEW | OPINION

Learning From Legos

By THOMAS de MONCHAUX MARCH 15, 2014

WHEN I was a boy, my father, an architect, attempted a no-toy policy, with the significant exception that he'd buy my brother and me almost anything — any birthday, holiday or restless rainy Saturday — as long as it was Lego.

And so, if I needed a gun, I made it with Legos. The same with a walkie-talkie. And a lie detector. And all the life-size artifacts — let's face it, mostly weapons — that were then my heart's desire. Plus every scale-model spaceship, supertruck, planetary fortress, recombinant Tyrannosaurus and transforming robot.

These days Lego — with its namesake movie's opening weekend box office of \$69 million, and with global sales revenue tripling, recession-proof, between 2007 and 2012 — appears to be something more than just a Danish construction toy based on snap-together plastic bricks. Some of the film's success comes from the charm of its intrepid construction worker hero and goth-ninja heroine, both remarkably expressive despite the limitations of Lego figurines' cylindrical heads and hands.

But the film's celebration of adaptive improvisation and spontaneous mythmaking also resonates deeply with our current moment of so-called maker culture. Thanks to new rapid-prototyping technologies like computer numerical control milling and 3-D printing, we've seen a convergence between hacker and hipster, between high-tech coding and the low-tech artisanal craft behind everything from Etsy to Burning Man.

Whether it's Google's first server rack having been made of Lego-like bricks (pragmatically cheap, heat-resistant and reconfigurable) at Stanford in 1996, or the programmable Lego bricks developed at the Massachusetts Institute of Technology's Architecture Machine Group (later the Media Lab where, no

coincidence, my father worked), Lego is literally built into the computational and architectural history of maker culture.

And it is, in a special way, an architectural history. “A small interior world of color and form now came within grasp of small fingers,” wrote Frank Lloyd Wright about his 9-year-old self in a 1943 autobiographical sketch. “These ‘Gifts’ came into the gray house” and “made something live here.” These were the famous Froebel Blocks, educational wooden building blocks in systematic shapes and sizes developed in the 1840s by Friedrich Froebel, the inventor of kindergarten.

“The smooth shapely maple blocks with which to build, the sense of which never afterward leaves the fingers; so form became feeling. These primary forms were the secret of all effects,” Wright recalled, “which were ever got into the architecture of the world.” Wright’s son John would complete the circle, inventing in 1916 the construction toy that came to be known as Lincoln Logs.

Architectural historians have sought origins for Wright’s innovative organic architecture — his long horizontals and pinwheel plans — in the geometries of his toys, even reconstructing his early house designs using the Froebel Blocks themselves.

I suspect that the connection isn’t that literal. But it is certainly primal, and visceral, to do with the idea of making and unmaking, and the complex relationships of parts to wholes, and brokenness to wholeness.

Once, detouring through a parking-lot flea market, I stumbled across some Froebel Blocks from Wright’s era, stacked as tightly and delicately as the dovetail joints of their original wooden box. Froebel Blocks are collectible antiques, but these were flea-market finds and not auctioneers’ goods because they had been methodically defaced by years of scribbled arabesques in Magic Marker, in a child’s hand.

I discovered that these lines traveled continuously from block to block, and that by carefully aligning the distinctly colored arcs and loops of the markings, I could reconstruct all the arrangements into which the blocks had been built — those magic marks the inadvertent blueprints for a forgotten memory palace.

I remember the fugue of that reconstruction, low on the ground below a flea market table. I remember the astonishing intimacy of visiting a stranger’s childhood, and how that intimacy somehow caused me to delay actually buying this treasure. I circled the flea market, and returned to find it gone.

Maker culture, like Lego, is about loss. All building-block toys are about appearance and disappearance, demolition and reconstruction. Maker culture, for all its love of stuff, is similarly a culture of resourcefulness in an era of economic scarcity: relentless in its iterative prototyping, its radically adaptive reuse of ready-made objects, its tendency to unmake one thing to make another — all in a new ecology of economy.

When my brother and I wanted a new toy, we cannibalized whatever we'd made before, which had been made of all the things we'd ever made before that. So of all those years of guns and starships, I have only that Wrightian feeling for form in the fingertips — and the sound, somewhere between rustling and clinking, of a thousand plastic pieces tumbling from an overturned bucket into a disorderly pile, rippling away from a seeking hand.

I remember the last thing I ever made of Lego, far later into adolescence than I should admit. It was a robot that, thanks to double-jointed hinges, could continually reconfigure itself without being disassembled. And in this sense it was anti-Lego, capable of being remade without being unmade. I knew that it was the most I could ever do in the medium, and the end of an era. It drifted back into that bucket.

A quarter-century later I saw the same bucket opened and overturned by a young nephew. And there, like a time traveler, was this same robot. Mostly just its legs, standing Ozymandias-like in a pile of bricks. I reached for it, but not faster than my nephew, who, recognizing an accretion of especially useful pieces, instantly dissolved it with his hands. One of Wright's secrets of all effects must be this: Because nothing comes from nothing, and nothing goes entirely out of the world, you have to take things apart if you seek to put everything together.

Thomas de Monchaux is an architect who is writing a book about trucks, forts and dinosaurs.

A version of this op-ed appears in print on March 16, 2014, on page SR5 of the New York edition with the headline: Learning From Legos.



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May 2014 Library Financials Narrative and Analysis

The Library's General Fund is right on track compared to the fiscal year 2014 budget. Revenues collected through library fines are higher than anticipated, while expenses are currently at 92% of budget, which corresponds exactly to May being the 11th month of the 2014 fiscal year.

There has not been much significant activity with the library's special revenue funds since most of these are tied to grants and have to be spent according to their restrictions or purpose. The Library and Finance Department have been recently working together to get some of these grants closed out and I anticipate this being reflected by the July 2014 library financials. There are a couple of grant funds that have a negative fund balance. These are reimbursement grants, in which the library has to spend the money first, and then the grantor will reimburse the library for these qualified expenses.

The library impact fees revenues are the highest in Bluffton due to the growth in this area compared to other areas of the County. Library impact fees are restricted to the area in which they are generated. The Lady's Island/St. Helena library impact fees fund is slightly negative, but this should return back to positive in a couple of months once more fees are collected.

Respectively submitted by,

Alan Eisenman, CPA

102 Industrial Village Road, Building 2, Beaufort, SC 29906

"Professionally we serve; Personally we care!"

UNAUDITED AND PRELIMINARY
BEAUFORT COUNTY LIBRARIES- GENERAL FUND
SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET (GAAP BASIS) AND ACTUAL
For the Period Ended May 31, 2014

	Annual Budget	Year to Date Budget	Actual	Annual Variance Positive (Negative)	Annual Percent of Budget	Year to Date Variance Positive (Negative)
Revenues						
Copy Fees	3,200	2,933	3,974	774	124%	1,041
Fines	50,000	45,833	86,395	36,395	173%	40,562
Total Revenues	<u>53,200</u>	<u>48,767</u>	<u>90,369</u>	<u>37,169</u>	<u>170%</u>	<u>41,602</u>
Library Administration						
Personnel	566,670	519,448	472,833	93,837	83%	46,615
Purchased Services	98,301	90,109	77,578	20,723	79%	12,531
Supplies	43,775	40,127	39,360	4,415	90%	767
Total Library Administration Expenditures	<u>708,746</u>	<u>649,684</u>	<u>589,771</u>	<u>118,975</u>	<u>83%</u>	<u>59,913</u>
Beaufort Branch						
Personnel	387,125	354,865	376,237	10,888	97%	(21,372)
Purchased Services	88,115	80,772	85,908	2,207	97%	(5,136)
Supplies	7,765	7,118	8,134	(369)	105%	(1,016)
Total Beaufort Branch Expenditures	<u>483,005</u>	<u>442,755</u>	<u>470,279</u>	<u>12,726</u>	<u>97%</u>	<u>(27,524)</u>
Bluffton Branch						
Personnel	447,885	410,561	374,941	72,944	84%	35,620
Purchased Services	82,314	75,455	80,112	2,202	97%	(4,658)
Supplies	10,925	10,015	10,852	73	99%	(837)
Total Bluffton Branch Expenditures	<u>541,124</u>	<u>496,030</u>	<u>465,905</u>	<u>75,219</u>	<u>86%</u>	<u>30,125</u>
Hilton Head Branch						
Personnel	386,759	354,529	443,652	(56,893)	115%	(89,123)
Purchased Services	84,666	77,611	89,778	(5,112)	106%	(12,168)
Supplies	12,080	11,073	13,570	(1,490)	112%	(2,497)
Total Hilton Head Branch Expenditures	<u>483,505</u>	<u>443,213</u>	<u>547,000</u>	<u>(63,495)</u>	<u>113%</u>	<u>(103,787)</u>
Lobeco Branch						
Personnel	115,465	105,843	95,408	20,057	83%	10,435
Purchased Services	16,973	15,559	15,845	1,128	93%	(286)
Supplies	4,341	3,979	4,181	160	96%	(202)
Total Loceco Branch Expenditures	<u>136,779</u>	<u>125,381</u>	<u>115,434</u>	<u>21,345</u>	<u>84%</u>	<u>9,947</u>
St. Helena Branch						
Personnel	473,348	433,902	379,962	93,386	80%	53,940
Purchased Services	67,063	61,474	81,043	(13,980)	121%	(19,569)
Supplies	9,843	9,023	9,711	132	99%	(688)
Total St. Helena Branch Expenditures	<u>550,254</u>	<u>504,400</u>	<u>470,716</u>	<u>79,538</u>	<u>86%</u>	<u>33,684</u>
Library Technical Services						
Personnel	284,518	260,808	228,518	56,000	80%	32,290
Purchased Services	21,076	19,320	21,667	(591)	103%	(2,347)
Supplies	40,708	37,316	28,909	11,799	71%	8,407
Total Library Technical Services Expenditures	<u>346,302</u>	<u>317,444</u>	<u>279,094</u>	<u>67,208</u>	<u>81%</u>	<u>38,350</u>
Library SC Room						
Personnel	90,861	83,289	83,838	7,023	92%	(549)
Purchased Services	5,280	4,840	4,783	497	91%	57
Supplies	3,930	3,603	3,986	(56)	101%	(384)
Total Library SC Room Expenditures	<u>100,071</u>	<u>91,732</u>	<u>92,607</u>	<u>7,464</u>	<u>93%</u>	<u>(875)</u>
Library Personnel Benefits						
Personnel	459,876	421,553	462,821	(2,945)	101%	(41,268)
Total Library Personnel Benefits	<u>459,876</u>	<u>421,553</u>	<u>462,821</u>	<u>(2,945)</u>	<u>101%</u>	<u>(41,268)</u>
Total Expenditures	<u>3,809,662</u>	<u>3,492,190</u>	<u>3,493,627</u>	<u>316,035</u>	<u>92%</u>	<u>(1,437)</u>
Net Expenditures	<u>(3,756,462)</u>	<u>(3,443,424)</u>	<u>(3,403,258)</u>	<u>353,204</u>	<u>91%</u>	<u>40,166</u>

UNAUDITED AND PRELIMINARY
BEAUFORT COUNTY, SOUTH CAROLINA
COMBINING BALANCE SHEET
LIBRARY SPECIAL REVENUE FUNDS
 May 31, 2014

	<u>Library Grants</u>	<u>Gilder Lehrman Civil War Grant</u>	<u>Del Webb Library Agreement</u>	<u>Public Library Foundation Grant</u>	<u>Steedman Library Trust</u>	<u>Friends of HHI Library Grant</u>	<u>Library Trust</u>
<u>ASSETS</u>							
Equity in Pooled Cash and Investments	\$ 19,670	\$ 102	\$ 198,595	\$ 11	\$ 316	1,440	\$ 19,367
Accounts Receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets	<u>19,670</u>	<u>102</u>	<u>198,595</u>	<u>11</u>	<u>316</u>	<u>1,440</u>	<u>19,367</u>
<u>LIABILITIES AND FUND EQUITY</u>							
Liabilities							
Accounts Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>316</u>	<u>150</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>316</u>	<u>150</u>	<u>-</u>
<u>FUND BALANCE</u>							
Reserved for Encumbrances	-	-	-	-	-	-	-
Reserved for Special Revenue Funds	<u>19,670</u>	<u>102</u>	<u>198,595</u>	<u>11</u>	<u>-</u>	<u>1,290</u>	<u>19,367</u>
	<u>19,670</u>	<u>102</u>	<u>198,595</u>	<u>11</u>	<u>-</u>	<u>1,290</u>	<u>19,367</u>
Total Liabilities and Fund Balance	<u>\$ 19,670</u>	<u>\$ 102</u>	<u>\$ 198,595</u>	<u>\$ 11</u>	<u>\$ 316</u>	<u>\$ 1,440</u>	<u>\$ 19,367</u>

Beaufort Library Special Trust	Hilton Head Library Special Trust	Library Special Trust	LSTA Summer Reading Grant	LTAI Civil War Grant	Friends of Bluffton Library Grant	LSTA Creation Place Grant	Gilder Lehrman Created Equal Grant	Library State Aid	Total
\$ 29,491	\$ 22,590	\$ 206,700	\$ -	-	-	-	-	-	498,282
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>29,491</u>	<u>22,590</u>	<u>206,700</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>498,282</u>
-	-	-	619	-	-	235	-	-	1,320
<u>-</u>	<u>-</u>	<u>-</u>	<u>619</u>	<u>-</u>	<u>-</u>	<u>235</u>	<u>-</u>	<u>-</u>	<u>1,320</u>
-	-	-	-	-	-	2,241	-	-	2,241
<u>29,491</u>	<u>22,590</u>	<u>206,700</u>	<u>(619)</u>	<u>-</u>	<u>-</u>	<u>(2,476)</u>	<u>-</u>	<u>-</u>	<u>494,721</u>
<u>29,491</u>	<u>22,590</u>	<u>206,700</u>	<u>(619)</u>	<u>-</u>	<u>-</u>	<u>(235)</u>	<u>-</u>	<u>-</u>	<u>496,962</u>
\$ 29,491	\$ 22,590	\$ 206,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 498,282

UNAUDITED AND PRELIMINARY
 BEAUFORT COUNTY, SOUTH CAROLINA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 LIBRARY SPECIAL REVENUE FUNDS
 For the Period Ended May 31, 2014

Library Grants				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Intergovernmental	\$ -	\$ -	\$ -	0%
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Expenditures				
Supplies	-	-	-	0%
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	0%
Fund Balance at Beginning of Year	<u>19,670</u>	<u>19,670</u>	<u>-</u>	<u>100%</u>
Fund Balance at End of Year	<u>\$ 19,670</u>	<u>\$ 19,670</u>	<u>\$ -</u>	<u>100%</u>

Gilder Lehrman Institute Civil War Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	\$ -	\$ -	0%
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Expenditures				
Supplies	-	1,398	(1,398)	100%
Total Expenditures	<u>-</u>	<u>1,398</u>	<u>(1,398)</u>	<u>100%</u>
Excess of Revenues Over (Under) Expenditures	-	(1,398)	(1,398)	0%
Fund Balance at Beginning of Year	<u>1,500</u>	<u>1,500</u>	<u>-</u>	<u>0%</u>
Fund Balance at End of Year	<u>\$ 1,500</u>	<u>\$ 102</u>	<u>\$ (1,398)</u>	<u>0%</u>

Del Webb Library Agreement				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	\$ 2,133	\$ 2,133	100%
Total Revenues	<u>-</u>	<u>2,133</u>	<u>2,133</u>	<u>100%</u>
Expenditures				
Capital	-	-	-	0%
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Excess of Revenues Over (Under) Expenditures	-	2,133	2,133	100%
Fund Balance at Beginning of Year	<u>196,462</u>	<u>196,462</u>	<u>-</u>	<u>0%</u>
Fund Balance at End of Year	<u>\$ 196,462</u>	<u>\$ 198,595</u>	<u>\$ 2,133</u>	<u>101%</u>

Public Library Foundation Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	\$ -	\$ -	0%
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Expenditures				
Supplies	-	-	-	0%
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	0%
Fund Balance at Beginning of Year	<u>11</u>	<u>11</u>	<u>-</u>	<u>0%</u>
Fund Balance at End of Year	<u>\$ 11</u>	<u>\$ 11</u>	<u>\$ -</u>	<u>100%</u>

UNAUDITED AND PRELIMINARY
 BEAUFORT COUNTY, SOUTH CAROLINA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 LIBRARY SPECIAL REVENUE FUNDS
 For the Period Ended May 31, 2014

Steedman Library Trust				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	\$ -	\$ -	0%
Total Revenues	-	-	-	0%
Expenditures				
Supplies	-	336	(336)	0%
Total Expenditures	-	336	(336)	0%
Excess of Revenues Over (Under) Expenditures	-	(336)	(336)	0%
Fund Balance at Beginning of Year	336	336	-	0%
Fund Balance at End of Year	\$ 336	\$ -	\$ (336)	100%

Friends of HHI Library Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	\$ 15,315	\$ 15,315	100%
Total Revenues	-	15,315	15,315	100%
Expenditures				
Supplies	-	14,025	(14,025)	100%
Total Expenditures	-	14,025	(14,025)	100%
Excess of Revenues Over (Under) Expenditures	-	1,290	1,290	100%
Fund Balance at Beginning of Year	-	-	-	0%
Fund Balance at End of Year	\$ -	\$ 1,290	\$ 1,290	100%

Library Trust				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	\$ 700	\$ 700	100%
Total Revenues	-	700	700	100%
Expenditures				
Other	-	2,976	(2,976)	100%
Total Expenditures	-	2,976	(2,976)	100%
Excess of Revenues Over (Under) Expenditures	-	(2,276)	(2,276)	100%
Net Change in Fund Balance	-	(2,276)	(2,276)	100%
Fund Balance at Beginning of Year	21,643	21,643	-	100%
Fund Balance at End of Year	\$ 21,643	\$ 19,367	\$ (2,276)	89%

Beaufort Library Special Trust				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Interest	\$ -	\$ -	\$ -	0%
Total Revenues	-	-	-	0%
Expenditures				
Supplies	-	912	(912)	100%
Total Expenditures	-	912	(912)	100%
Excess of Revenues Over (Under) Expenditures	-	(912)	(912)	-100%
Fund Balance at Beginning of Year	30,403	30,403	-	100%
Fund Balance at End of Year	\$ 30,403	\$ 29,491	\$ (912)	97%

UNAUDITED AND PRELIMINARY
 BEAUFORT COUNTY, SOUTH CAROLINA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 LIBRARY SPECIAL REVENUE FUNDS
 For the Period Ended May 31, 2014

Hilton Head Library Special Trust				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Interest	\$ -	\$ -	\$ -	0%
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Expenditures				
Supplies	-	12,305	(12,305)	100%
Total Expenditures	<u>-</u>	<u>12,305</u>	<u>(12,305)</u>	<u>100%</u>
Excess of Revenues Over (Under) Expenditures	-	(12,305)	(12,305)	-100%
Fund Balance at Beginning of Year	34,895	34,895	-	100%
Fund Balance at End of Year	<u>\$ 34,895</u>	<u>\$ 22,590</u>	<u>\$ (12,305)</u>	<u>65%</u>

Library Special Trust				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Interest	\$ -	\$ -	\$ -	0%
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Expenditures				
Supplies	-	202	(202)	100%
Capital	-	-	-	0%
Total Expenditures	<u>-</u>	<u>202</u>	<u>(202)</u>	<u>0%</u>
Excess of Revenues Over (Under) Expenditures	-	(202)	(202)	0%
Fund Balance at Beginning of Year	206,902	206,902	-	100%
Fund Balance at End of Year	<u>\$ 206,902</u>	<u>\$ 206,700</u>	<u>\$ (202)</u>	<u>100%</u>

LSTA Summer Reading Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	516	516	100%
Total Revenues	<u>-</u>	<u>516</u>	<u>516</u>	<u>100%</u>
Expenditures				
Purchased Services	-	495	(495)	100%
Supplies	-	640	(640)	100%
Total Expenditures	<u>-</u>	<u>1,135</u>	<u>(1,135.00)</u>	<u>100%</u>
Excess of Revenues Over (Under) Expenditures	-	(619)	(619)	-100%
Fund Balance at Beginning of Year	-	-	-	0%
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ (619)</u>	<u>\$ (619)</u>	<u>-100%</u>

LTAI Civil War Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	500	500	100%
Total Revenues	<u>-</u>	<u>500</u>	<u>500</u>	<u>100%</u>
Expenditures				
Purchased Services	-	500	(500)	100%
Total Expenditures	<u>-</u>	<u>500</u>	<u>(500)</u>	<u>100%</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	100%
Fund Balance at Beginning of Year	-	-	-	0%
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>100%</u>

UNAUDITED AND PRELIMINARY
 BEAUFORT COUNTY, SOUTH CAROLINA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 LIBRARY SPECIAL REVENUE FUNDS
 For the Period Ended May 31, 2014

Friends of Bluffton Library Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	8,389	\$ 8,389	100%
Total Revenues	<u>-</u>	<u>8,389</u>	<u>8,389</u>	<u>100%</u>
Expenditures				
Supplies	-	8,389	(8,389)	100%
Total Expenditures	<u>-</u>	<u>8,389</u>	<u>(8,389.00)</u>	<u>100%</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	100%
Fund Balance at Beginning of Year	-	-	-	100%
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>100%</u>

LSTA Creation Place Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	25,000	17,709	\$ (7,291)	71%
Total Revenues	<u>25,000</u>	<u>17,709</u>	<u>(7,291)</u>	<u>71%</u>
Expenditures				
Purchased Services	7,400	1,367	6,033	18%
Supplies	17,600	16,577	1,023	94%
Total Expenditures	<u>25,000</u>	<u>17,944</u>	<u>7,056</u>	<u>72%</u>
Excess of Revenues Over (Under) Expenditures	-	(235)	(235)	-100%
Fund Balance at Beginning of Year	-	-	-	0%
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ (235)</u>	<u>\$ (235)</u>	<u>-100%</u>

Gilder Lehrman Created Equal Grant				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ -	1,200	\$ 1,200	100%
Total Revenues	<u>-</u>	<u>1,200</u>	<u>1,200</u>	<u>100%</u>
Expenditures				
Purchased Services	-	1,200	(1,200)	0%
Supplies	-	-	-	0%
Total Expenditures	<u>-</u>	<u>1,200</u>	<u>(1,200)</u>	<u>0%</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	100%
Fund Balance at Beginning of Year	-	-	-	0%
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>100%</u>

Library State Aid				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Intergovernmental	\$ 202,791	202,791	\$ -	100%
Total Revenues	<u>202,791</u>	<u>202,791</u>	<u>-</u>	<u>100%</u>
Expenditures				
Supplies	202,791	202,791	-	0%
Total Expenditures	<u>202,791</u>	<u>202,791</u>	<u>-</u>	<u>0%</u>
Excess of Revenues Over (Under) Expenditures	-	-	-	100%
Fund Balance at Beginning of Year	-	-	-	0%
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>100%</u>

Total				
	Budget	Actual	Variance Positive (Negative)	Percent of Budget
Revenues				
Miscellaneous	\$ 25,000	\$ 46,462	\$ 21,462	186%
Intergovernmental	202,791	202,791	-	100%
Total Revenues	<u>227,791</u>	<u>249,253</u>	<u>21,462</u>	<u>109%</u>
Expenditures				
Supplies	220,391	257,575	(37,184)	117%
Purchased Services	7,400	3,562	3,838	48%
Other	-	2,976	(2,976)	100%
Total Expenditures	<u>227,791</u>	<u>264,113</u>	<u>(36,322)</u>	<u>116%</u>
Excess of Revenues Over (Under) Expenditures	-	(14,860)	(14,860)	-100%
Net Change in Fund Balance	-	(14,860)	(14,860)	-100%
Fund Balance at Beginning of Year	<u>511,822</u>	<u>511,822</u>	<u>-</u>	<u>100%</u>
Fund Balance at End of Year	<u>\$ 511,822</u>	<u>\$ 496,962</u>	<u>\$ (14,860)</u>	<u>97%</u>

UNAUDITED AND PRELIMINARY
Beaufort County
Library Impact Fees
For the Period Ending May 31, 2014

	HH/Daufuskie	Bluffton	Port Royal Island	Ladys Island/ St. Helena	Sheldon	Total
Beginning Fund Balance	73,650	344,920	597,557	208,475	43,790	1,268,392
Revenues						
Licenses and Permits	73,816	266,185	23,779	42,249	3,871	24,645
	73,816	266,185	23,779	42,249	3,871	24,645
Expenditures						
R.W. Chambers, Architect	(4,700)	-	-	-	-	(4,700)
Capital Outlay						
Bibliotheca	-	-	-	(194,394)	-	(194,394)
Transfer to Bluffton County TIF Fund	-	-	-	-	-	-
Transfer to 2006 Bonds Fund	-	-	-	(61,012)	-	(61,012)
	(4,700)	-	-	(255,406)	-	(148,987)
Total Revenues	73,816	266,185	23,779	42,249	3,871	409,900
Total Expenditures	(4,700)	-	-	(255,406)	-	(260,106)
Net Revenues (Expenditures)	69,116	266,185	23,779	(213,157)	3,871	149,794
Encumbered Fund Balance	99,000	-	-	-	1,764	100,764
Unencumbered Fund Balance	43,766	611,105	621,336	(4,682)	45,897	1,317,422
Ending Fund Balance	142,766	611,105	621,336	(4,682)	47,661	1,418,186

FY2014	BFT	Credit Card Beaufort Branch	HH	Credit Card H. Head Branch	BLU	Credit Card Bluffton Branch	LOB	Credit Card Lobeco Branch	STH	Credit Card St. Helena Branch	TOTAL
FINES & FEES											
July	\$ 1,511.31	\$ 541.37	\$ 2,324.69	\$ 166.00	\$ 2,526.53	\$ 406.16	\$ 258.80	\$ 38.00	\$ 1,092.65	\$ 106.03	\$ 8,971.54
August	\$ 2,024.26	\$ 499.14	\$ 1,984.36	\$ 151.14	\$ 2,378.83	\$ 389.73	\$ 279.96	\$ 41.41	\$ 861.94	\$ 88.81	\$ 8,699.58
September	\$ 1,379.68	\$ 506.80	\$ 1,652.90	\$ 252.91	\$ 1,585.74	\$ 352.08	\$ 244.16	\$ 33.65	\$ 636.31	\$ 47.20	\$ 6,691.43
October	\$ 1,599.26	\$ 410.26	\$ 2,061.54	\$ 180.69	\$ 2,630.68	\$ 507.69	\$ 287.66	\$ -	\$ 551.27	\$ 48.65	\$ 8,277.70
November	\$ 963.60	\$ 224.00	\$ 1,579.09	\$ 173.85	\$ 2,180.93	\$ 375.32	\$ 205.16	\$ 18.90	\$ 506.07	\$ 304.15	\$ 6,531.07
December	\$ 1,188.64	\$ 312.25	\$ 1,513.50	\$ 119.73	\$ 1,571.25	\$ 461.26	\$ 230.27	\$ 29.44	\$ 835.61	\$ 49.40	\$ 6,311.35
January	\$ 1,909.21	\$ 428.33	\$ 2,482.59	\$ 317.39	\$ 1,561.88	\$ 569.80	\$ 359.30	\$ 45.31	\$ 547.20	\$ 17.21	\$ 8,238.22
February	\$ 1,214.73	\$ 660.52	\$ 2,737.96	\$ 255.57	\$ 2,016.14	\$ 496.25	\$ 301.07	\$ 14.00	\$ 786.76	\$ 137.79	\$ 8,620.79
March	\$ 1,670.66	\$ 667.51	\$ 2,430.80	\$ 259.49	\$ 2,089.85	\$ 643.93	\$ 234.69	\$ 121.40	\$ 758.21	\$ 104.19	\$ 8,980.73
April	\$ 1,772.87	\$ 543.93	\$ 1,726.29	\$ 158.50	\$ 1,915.34	\$ 371.04	\$ 222.95	\$ 21.80	\$ 513.49	\$ 43.01	\$ 7,289.22
May	\$ 1,565.50	\$ 919.72	\$ 1,776.40	\$ 241.25	\$ 1,959.35	\$ 400.08	\$ 208.73	\$ 30.39	\$ 684.12	\$ 76.54	\$ 7,862.08
June	\$ 1,709.60	\$ 482.77	\$ 2,056.13	\$ 511.50	\$ 2,484.32	\$ 747.35	\$ 544.01	\$ 68.61	\$ 660.58	\$ 95.96	\$ 9,360.83
TOTAL	\$ 18,509.32	\$ 6,196.60	\$ 24,326.25	\$ 2,788.02	\$ 24,900.84	\$ 5,720.69	\$ 3,376.76	\$ 462.91	\$ 8,434.21	\$ 1,118.94	\$ 79,547.38
COPIERS											
July	\$ 87.65	\$ -	\$ 92.45	\$ -	\$ 69.75	\$ -	\$ 17.55	\$ -	\$ 96.80	\$ -	\$ 364.20
August	\$ 144.50	\$ -	\$ 86.00	\$ -	\$ 123.25	\$ -	\$ 21.25	\$ -	\$ 29.70	\$ -	\$ 404.70
September	\$ 59.95	\$ -	\$ 76.30	\$ -	\$ 90.35	\$ -	\$ 24.65	\$ -	\$ 27.20	\$ -	\$ 278.45
October	\$ 71.61	\$ -	\$ 73.80	\$ -	\$ 96.00	\$ -	\$ 28.75	\$ -	\$ 16.00	\$ -	\$ 286.16
November	\$ 55.35	\$ -	\$ 84.25	\$ -	\$ 84.70	\$ -	\$ 24.30	\$ -	\$ 20.40	\$ -	\$ 269.00
December	\$ 123.10	\$ -	\$ 76.00	\$ -	\$ 59.55	\$ -	\$ 6.40	\$ -	\$ 41.85	\$ -	\$ 306.90
January	\$ 163.70	\$ -	\$ 90.80	\$ -	\$ -	\$ -	\$ 24.90	\$ -	\$ 17.20	\$ -	\$ 296.60
February	\$ 109.61	\$ -	\$ 104.35	\$ -	\$ 190.95	\$ -	\$ 11.80	\$ -	\$ 60.05	\$ -	\$ 476.76
March	\$ 105.44	\$ -	\$ 205.50	\$ -	\$ 92.20	\$ -	\$ 25.80	\$ -	\$ 49.45	\$ -	\$ 478.39
April	\$ 98.10	\$ -	\$ 115.55	\$ -	\$ 82.05	\$ -	\$ 21.85	\$ -	\$ 71.40	\$ -	\$ 388.95
May	\$ 203.15	\$ -	\$ 98.10	\$ -	\$ 68.75	\$ -	\$ 19.40	\$ -	\$ 34.00	\$ -	\$ 423.40
June	\$ 82.74	\$ -	\$ 91.40	\$ -	\$ 95.85	\$ -	\$ 43.00	\$ -	\$ 27.90	\$ -	\$ 340.89
TOTAL	\$ 1,304.90	\$ -	\$ 1,194.50	\$ -	\$ 1,053.40	\$ -	\$ 269.65	\$ -	\$ 491.95	\$ -	\$ 4,314.40

INTEREST REVENUE												
July	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.12
August	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.19
September	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.21
October	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.31
November	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.33
December	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.42
January	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.48
February	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.39
March	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.62
April	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.63
May	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.74
June	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1.75
TOTAL	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 17.19
Convenience Fee												
July	\$ -	\$ 14.89	\$ -	\$ 4.57	\$ -	\$ 11.17	\$ -	\$ 1.05	\$ -	\$ 2.92	\$ -	\$ 34.60
August	\$ -	\$ 13.73	\$ -	\$ 4.16	\$ -	\$ 10.72	\$ -	\$ 1.14	\$ -	\$ 2.44	\$ -	\$ 32.19
September	\$ -	\$ 13.94	\$ -	\$ 6.95	\$ -	\$ 9.68	\$ -	\$ 0.93	\$ -	\$ 1.30	\$ -	\$ 32.80
October	\$ -	\$ 11.28	\$ -	\$ 4.97	\$ -	\$ 13.96	\$ -	\$ -	\$ -	\$ 1.34	\$ -	\$ 31.55
November	\$ -	\$ 6.16	\$ -	\$ 4.78	\$ -	\$ 10.32	\$ -	\$ 0.52	\$ -	\$ 8.36	\$ -	\$ 30.14
December	\$ -	\$ 8.59	\$ -	\$ 3.29	\$ -	\$ 12.68	\$ -	\$ 0.81	\$ -	\$ 1.36	\$ -	\$ 26.73
January	\$ -	\$ 11.78	\$ -	\$ 8.73	\$ -	\$ 15.67	\$ -	\$ 1.25	\$ -	\$ 0.47	\$ -	\$ 37.90
February	\$ -	\$ 18.16	\$ -	\$ 7.03	\$ -	\$ 13.65	\$ -	\$ 0.39	\$ -	\$ 3.79	\$ -	\$ 43.02
March	\$ -	\$ 18.36	\$ -	\$ 7.14	\$ -	\$ 17.71	\$ -	\$ 3.34	\$ -	\$ 2.87	\$ -	\$ 49.42
April	\$ -	\$ 14.96	\$ -	\$ 4.36	\$ -	\$ 10.20	\$ -	\$ 0.60	\$ -	\$ 1.18	\$ -	\$ 31.30
May	\$ -	\$ 25.29	\$ -	\$ 6.63	\$ -	\$ 11.00	\$ -	\$ 0.84	\$ -	\$ 2.10	\$ -	\$ 45.86
June	\$ -	\$ 13.28	\$ -	\$ 14.07	\$ -	\$ 20.55	\$ -	\$ 1.89	\$ -	\$ 2.64	\$ -	\$ 52.43
TOTAL	\$ -	\$ 170.42	\$ -	\$ 76.68	\$ -	\$ 157.31	\$ -	\$ 12.76	\$ -	\$ 30.77	\$ -	\$ 447.94
	\$ 1,776.10	\$ -	\$ 2,636.30	\$ -	\$ 2,182.05	\$ -	\$ 260.49	\$ -	\$ 807.66	\$ -	\$ -	\$ 7,662.60

Board of Trustees - Library Board
General Ledger
As of July 1, 2014

	Type	Date	Num	Name	Memo		Amount	Balance
First Citizens Bank (Total)								19,381.50
Alexander Dawson Fund								1,451.97
Total Alexander Dawson Fund								1,451.97
BDC Collection								616.67
Total BDC Collection								616.67
Bluffton Building Fund								6,227.70
Total Bluffton Building Fund								6,227.70
Clover Carolina Room Fund								1,440.81
Total Clover Carolina Room Fund								1,440.81
Greater Island Committee								236.68
Total Greater Island Committee								236.68
H Scheper Book Fund								4,199.74
Total H Scheper Book Fund								4,199.74
Hilton Head Rotary Fund								654.45
Total Hilton Head Rotary Fund								654.45
Historical Society Fund								496.56
	Bill Pmt -Check	06/19/2014	1225	AMERICAN LIBRARY ASSOCIATION	BFT HISTORICAL SOCIETY-BDC	Accounts Payable	-99.95	396.61
Total Historical Society Fund							-99.95	396.61
JOHN-CAROLINE TRASK								50.00
Total JOHN-CAROLINE TRASK								50.00
Kiwanis Club of Beaufort								119.78

Board of Trustees - Library Board
General Ledger
 As of July 1, 2014

	Type	Date	Num	Name	Memo		Amount	Balance
Total Kiwanis Club of Beaufort								119.78
Sally & Joseph Harrington								3,642.14
	Bill Pmt -Check	07/01/2014	1226	Ingram Library Services	HH HARRINGTON FUND	Accounts Payable	-51.23	3,590.91
Total Sally & Joseph Harrington							-51.23	3,590.91
SHIRLEY DILLON								100.00
Total SHIRLEY DILLON								100.00
Wendy Allen Memorial								145.00
Total Wendy Allen Memorial								145.00
First Citizens Bank (Total) - Other								0.00
Total First Citizens Bank (Total) - Other								0.00
Total First Citizens Bank (Total)							-151.18	19,230.32
Library Board of Trustees Meeting July 9, 2014							Financial Report Prepared by I. Herrick	

Bimonthly Report	
	&



OUTREACH PROGRAMMING		
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)		
Children (Ages 5-11)		
Teen (Ages 12-17)		
Adults (Ages 18+)		

IN-HOUSE LIBRARY PROGRAMMING		
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)		
Children (Ages 5-11)		
Teen (Ages 12-17)		
Adults (Ages 18+)		

MEETING ROOM USE		
	#Groups / #Attendees	#Groups / #Attendees

STATISTICS		
New Library Cards		
Door Count		
Circulation		
Reference		
Internet Use		

Staff Continuing Education Sessions Attended		

FACILITIES NOTES	
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Report submitted by:			

BLUFFTON BRANCH LIBRARY



Bimonthly Report

MAY & JUNE 2014

OUTREACH PROGRAMMING	MAY	JUNE
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)		
Children (Ages 5-11)		1/8
Teen (Ages 12-17)		
Adults (Ages 18+)	1/35	1/30

IN-HOUSE LIBRARY PROGRAMMING	MAY	JUNE
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)	17/303	9/250
Children (Ages 5-11)	11/117	12/341
Teen (Ages 12-17)	2/13	3/133
Adults (Ages 18+)		8/215

MEETING ROOM USE	MAY	JUNE
	#Groups / #Attendees	#Groups / #Attendees
	25/266	33/188

STATISTICS	MAY	JUNE
New Library Cards	317	411
Door Count	11,575	14,344
Circulation	18,668	25,899
Reference	2,068	2214
Internet Use	1,491	1433

Staff Continuing Education Sessions Attended	MAY	JUNE
	3/15	6/18

FACILITIES NOTES
New computer chairs(purchased by the Friends) have arrived. Customers love them. Repairs were made on the front porch where vandals damaged the railing. Air conditioning continues to be a problem.

Report submitted by:			
Mary Jo Berkes	Branch Manager	255-6517	maryjob@bcgov.net
Hilton Head Library			

HILTON HEAD BRANCH LIBRARY

Bimonthly Report

MAY & JUNE 2014



OUTREACH PROGRAMMING	MAY	JUNE
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)	29/538	8/155
Children (Ages 5-11)	6/153	7/160
Teen (Ages 12-17)	0/3	
Adults (Ages 18+)		1/10

IN-HOUSE LIBRARY PROGRAMMING	MAY	JUNE
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)	11/607	13/325
Children (Ages 5-11)	5/89	6/65
Teen (Ages 12-17)	1/9	3/38
Adults (Ages 18+)	6/44	9/15

MEETING ROOM USE	MAY	JUNE
	#Groups / #Attendees	#Groups / #Attendees
	17/305	11/300

STATISTICS	MAY	JUNE
	New Library Cards	65
Door Count	10,700	12,565
Circulation	16,460	20,755
Reference	2,2120	1,778
Internet Use	1,633	1,402

Staff Continuing Education Sessions Attended	MAY	JUNE
		5/15

FACILITIES NOTES	Air conditioning continues to be a problem. Refrigerator is not working properly. New Tech system installed in Children's Storytime Room and Conference Room.
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Report submitted by:			
Mary Jo Berkes	Branch Manager	255-6517	maryjob@bcgov.net
Hilton Head Library			

Bimonthly Report	
	&



OUTREACH PROGRAMMING		
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)		
Children (Ages 5-11)		
Teen (Ages 12-17)		
Adults (Ages 18+)		

IN-HOUSE LIBRARY PROGRAMMING		
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)		
Children (Ages 5-11)		
Teen (Ages 12-17)		
Adults (Ages 18+)		

MEETING ROOM USE		
	#Groups / #Attendees	#Groups / #Attendees

STATISTICS		
New Library Cards		
Door Count		
Circulation		
Reference		
Internet Use		

Staff Continuing Education Sessions Attended		

FACILITIES NOTES	
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Report submitted by:			

LOBECO BRANCH LIBRARY

Bimonthly Report

MAY & JUNE 2014



OUTREACH PROGRAMMING	MAY	JUNE
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)	1 program/200 attendees	-0-
Children (Ages 5-11)	2 programs/ 230 attendees	-0-
Teen (Ages 12-17)	-0-	3 programs/141 attendees
Adults (Ages 18+)	-0-	-0-

IN-HOUSE LIBRARY PROGRAMMING	MAY	JUNE
	#Programs / #Attendees	#Programs / #Attendees
Early Learners (Ages 0-4)	-0-	3 programs/27 attendees
Children (Ages 5-11)	13	6 programs/ 228 attendees
Teen (Ages 12-17)	-0-	1 program/ 10 attendees
Adults (Ages 18+)	-0-	-0-

MEETING ROOM USE	MAY	JUNE
	#Groups / #Attendees	#Groups / #Attendees
	7	-0-

STATISTICS	MAY	JUNE
New Library Cards	NA	67
Door Count	1644 (estimated--door counter broken)	2280
Circulation	2050	2563
Reference	222	196
Internet Use	274	379

Staff Continuing Education Sessions Attended	MAY	JUNE
	1	1

FACILITIES NOTES	Facilities management corrected a plumbing issue and they will continue to update the branch with a new coat of paint.
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Report submitted by:			
Belinda Blue	Branch Manager	(843)255-6483	bblue@bcgov.net
Lobeco Branch Library	1862 Trask Parkway	Lobeco	SC 29931

June 2014 @ the Lobeco Library

SUMMER READING PROGRAM
Saturday, June 7—Friday, July 18

Register to win prizes at
www.beaufortcountylibrary.org/summer-reading



MAD SCIENCE



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Thursdays @ 4:30pm

Try wacky experiments while learning fun facts about science! Ages 7+



Join Ms. Tracye for
Storytimes @11:30am.
Children ages 4-6.

The Traveling Preschool Bus
will be here

Tuesday, June 24 @11:30am.

Revolting Recipes

Wednesdays @4:00pm



Make it and taste it as we whip up some gross grub! Ages 7+

TINKER & MAKE IT GO

Learn about robotics and circuits
with Kevin Sandusky

Thursday, June 26, 1-3pm



1-866-657-8556 or info@cslreads.org for more information.



Lobeco Branch Library
1862 Trask Parkway Lobeco, SC 843.255.6479
For Learning • For Leisure • For Life