

**BOARD OF TRUSTEES**  
**November 9, 2005**  
**2:00 P.M.**  
**Bluffton Branch**  
**120 Palmetto Way, Bluffton, SC 29910**

**AGENDA**

- I. Call to Order
- II. Public Comment
- III. Minutes of September 14, 2005 Meeting
- IV. Correspondence & Communications
- V. Guest Speaker – Patti Butcher, State Librarian
- VI. Library Facilities Master Plan – Draft.
- VII. Library Minimum Level of Service Standard
- VIII. Librarian's Report
- IX. Financial Report
  - A. FY 2006 Status Report
    - 1. County & State Appropriations
    - 2. Special Trustee Funds
- X. Committee Reports
  - A. Advocacy – Hillary Barnwell
  - B. Development – Wlodek Zaryczny, Theresa Dunn
  - C. Facilities – Wlodek Zaryczny, Janet Kuchler
  - D. Finance – Wlodek Zaryczny
  - E. History – Historian: Katherine Doctor
  - F. Human Resources – Sandy Stephan
  - G. Library Services – Dennis Adams
  - H. Long Range Task Force – Kathy Mitchell
  - I. Marketing – Wlodek Zaryczny, Janet Kuchler
  - J. Membership – Patsy Hand
  - K. Orientation – Wlodek Zaryczny, Patsy Hand
  - L. Policy Review – Kathy Mitchell
  - M. St. Helena Relocation – Wlodek Zaryczny, Patsy Hand
- XI. Old Business
  - A. Library Logo.
  - B. Collection / Development Policy & Strategy Plan
- XII. New Business
  - A. Closing Dates 2006
  - B. Board Meeting Dates 2006
  - C. Wine for Bluffton Friends Annual Party
- XIII. Branch Liaison Reports
- XIV. Adjournment