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Our mission: inspire trust and enhance public health

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GENERAL MANAGER
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AGENDA

Regular Meeting of the Members of the Authority
Executive Board Room, 109B, Administration Building
6 Snake Road, Okatie SC
(Closed to the Public)

ELECTRONIC MEETING

Thursday, April 23, 2020 | 8:00 am

This meeting is being held via video conference in accordance with BJWSA Bylaws, as amended, and can be viewed live on the BJWSA's website page (<https://bjwsa.org/publicmeeting/>)

I. CALL TO ORDER

Members Roll Call

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT*

Public Comments may be submitted electronically by emailing your comments to publicmeeting@bjwsa.org. Advanced Comments will be accepted up to 1 hour prior to the scheduled meeting start time and shall be limited to three (3) minutes or 390 words. All Advanced Comments will be provided to the Chair and read aloud for the record during the initial Public Comment period.

Public Comments may also be submitted throughout the course of the meeting. Those comments should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair and read aloud as indicated in Item XII, noted below.

IV. APPROVAL OF MINUTES

MICHAEL L. BELL
CHAIR

LORRAINE W. BOND
R. THAYER RIVERS, JR

JAMES E. BAKER, JR
VICE CHAIR

BRANDY M. GRAY
GERALD H. SCHULZE

GREGORY A. PADGETT
SECRETARY/TREASURER

ANDERSON M. KINGHORN, JR
WILLIAM SINGLETON, Ed.D

DONNA L. ALTMAN
IMMEDIATE PAST CHAIR

DONALD A. MANSON

Regular Meeting of 3/26/2020

V. GENERAL MANAGERS REPORT

- Public Affairs Report – *Pamela Flasch*

VI. COMMITTEE REPORTS

- A. Executive Committee – *Committee Chair, Michael Bell*
- B. Capital Projects Committee – *Committee Chair, Don Manson*
- C. Finance Committee - *Committee Chair, Greg Padgett*
- D. Personnel Committee – *Committee Chair, Jimmy Baker*

VII. OLD BUSINESS

- A.

VIII. NEW BUSINESS

- A. Capital Improvement Program

- *CIP Change Orders*

- 1) CIP-1366 Purrysburg WTP Expansion to 30 MGD for Engineering Services to Goodwyn Mills Cawood (GMC) for \$104,800.00 - *Approval.*
- 2) CIP-1696 Hwy 170 36 inch Water Main Extension for Engineering Services to Brown & Caldwell (B&C) for \$87,200.00 - *Approval.*
- 3) CIP-2185 Galvanized Water Line Replacement Program Increase of \$26,860.00 ~ \$11,860.00 to Lowcountry Engineering and an Additional \$15,000.00 Contingency - *Approval.*

- *Contract Award*

- 4) CIP-1696 Hwy 170 36 Inch Water Main Extension Contract Award.

- B. 2020B Series Resolution – Approving the Financing of the Highway 170 Water Line Project by the BJWSA Through the Borrowing of not Exceeding Eight Million Nine Hundred Sixty-One Thousand and Twelve Dollars (8,961,012), Plus Capitalized Interest, if any, from the State Drinking Water Revolving Loan Fund – *Approval.*

- C. Employee Handbook Revisions Adopted 2/27/2020 – Additional Proposed Minor Changes – *Approval.*

IX. EXECUTIVE SESSION

- A. Attorney-Client, Litigation/Claim Issues,
Pursuant to SC Code Ann. Section 30-4-40(a)(7), regarding:
 - 1) Kinard v. BJWSA

- B. Attorney-Client Communication Related to a Contractual Matter, Pursuant to SC Code Ann. Section 30-4-40(7).

X. RECONVENE

(Motion to end executive session and return to public session)

XI. POSSIBLE ACTION OF EXECUTIVE SESSION AGENDA ITEMS

XII. PUBLIC COMMENT*

Public Comments submitted throughout the course of the meeting should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair once the meeting has been reconvened following Executive Session and read aloud for the record at this time.

XIII. ADJOURNMENTⁱ

ⁱ Next Scheduled Meeting Thursday, 5/28/2020 8:00 a.m.

Section 30-40-80(A)(D)(E) In accordance with Chapter 4, Title 30, South Carolina Code of Laws, 1976, commonly known as the “*Freedom of Information Act*” (FOIA), as amended, notification of regular meetings was given at the beginning of the calendar year. This agenda was posted on the Authority’s bulletin board and website at www.bjwsa.org twenty-four hours prior to the meeting. A copy of the agenda was given to the requested public on file. Local media was properly notified.

*Article X, Section 2(g), BJWSA Bylaws, as amended, with respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the Authority both before and during the meeting as set forth in the agenda.