

**MINUTES
PUBLIC FACILITIES COMMITTEE**

February 4, 2019

Executive Conference Room, Administration Building,
Beaufort County Government Robert Smalls Complex,
100 Ribaut Road, Beaufort, South Carolina 29902

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

Attendance

- Present: Committee Chairman Brian Flewelling, Committee Vice Chairman York Glover, and members Michael Covert, Mark Lawson and Joseph Passiment.
- Ex-officio: Gerald Dawson, Chris Hervocho, Alice Howard, Stu Rodman, Paul Sommerville (Non-committee members of Council serve as *ex-officio* members and are entitled to vote.)
- Staff: Angel Bowers, Assistant Disaster Recovery Coordinator; Pamela Cobb, Disaster Recovery Coordinator; Alicia Holland, Assistant County Administrator Finance; Patrick Hill, I.T. Director; Eric Larson, Manager Stormwater Utility; Rob McFee, Director Facilities and Construction Engineering; Stefanie Nagid, Passive Parks Manager; Jon Rembold, Airports Director; Dave Thomas, Purchasing Director; John Weaver, Interim County Administrator; Dave Wilhelm, Public Works Director.

Call to Order

Chairman Flewelling called the meeting to order at 2:00 p.m.

Approval of Agenda

It was moved by Mr. Passiment, seconded by Mr. Covert to approve the agenda as presented. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Hervocho, Mrs. Howard, Mr. Lawson and Mr. Passiment. Mr. Sommerville did not vote. Mr. Glover and Mr. Rodman were not yet present. The motion passed.

Citizen Comments

There were no citizen comments.

ACTION ITEMS

Item: Consideration of Contract Awards – Dave Thomas

- A. Southeastern Environmental Waste Equipment Company, Columbia, South Carolina / Used Oil Equipment for the Public Works Department, Solid Waste and Recycling Section / \$58,659.88
- B. Flint Equipment Company, Savannah, Georgia / (1) Finn T90 Hydro Seeder for the Public Works Department, Stormwater Infrastructure Section / \$ 62,409.94
- C. Steen Enterprises, Adams Run, South Carolina / (1) Kubota Track Loader for the Public Works Department / \$70,808.00

Discussion: These items have been budgeted. If not needed by the Public Works Department, retired equipment will be sold on GovDeals.

Mr. Covert requested a report be created and distributed comparing the purchase price to the cost recuperated from the sale of retired equipment.

Dave Wilhelm will share at the March Planning Retreat a list of the equipment anticipated to be replaced in the current fiscal year that has not been purchased yet.

Motion: It was moved by Mr. Passiment, seconded by Mr. Covert that Committee approve the contract awards to Southeastern Environmental Waste Equipment Company for the purchase of used oil equipment; Flint Equipment Company for the purchase of a Hydro Seeder; and Steen Enterprises for the purchase of a track loader. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: The contracts were approved. No recommendation to Council needed.

Item: Consideration of Grant Match Commitments / Lady’s Island Airport Generator – Jon Rembold, Airports Director; Pamela Cobb, Disaster Recovery Coordinator

Discussion: The Lady’s Island Generator Grant project has been awarded under the 2016 Hazard Mitigation Grant Program by SC Emergency Management Division. This project includes a trailered, mobile generator unit as a backup power source for Lady’s Island Airport that would provide continuity of air operations for Beaufort County. It would also afford outside agencies that may need air operations during a natural disaster the option for use.

The cost of the project is \$55,105 with a federal share of \$41,329 and a non-federal share of \$13,776. To move forward with the grant application, a funding source of \$13,776 needs to be identified.

Alicia Holland recommended funds from the County Administrator’s Contingency budget. John Weaver agreed.

Motion: It was moved by Mr. Glover, seconded by Mr. Covert that Committee approve the grant opportunity using \$13,776 in funds from the Administrator’s Contingency budget. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: The funds were approved. No recommendation to Council needed.

Item: Consideration of Grant Match Commitments / Increase of Estimated Program Costs, Daufuskie Island Fire Department Grant – Angel Marcinkoski, Assistant Disaster Recovery Coordinator

Discussion: In late 2018, The Daufuskie Island Fire Department was awarded a FEMA grant for a retrofit project. The project will install protective shutters to the department’s building windows, doors and bay doors. This will allow personnel and residents to shelter-in-place during a disaster. While the grant was awarded in 2018, the cost estimates were obtained in 2017 and have since increased. The non-federal cost share is split 70% by the fire department and 30% by the County. Council previously approved a cost share match of \$6,209 taken from general funds. An additional cost share match of \$1,863.83 is needed to complete the project.

Motion: It was moved by Mr. Passiment, seconded by Mr. Glover that Committee approve the additional cost share match of \$1,863.83 from the Administrator’s Contingency budget. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: The additional cost share match was approved. No recommendation to Council needed.

Item: Text Amendments to the Beaufort County Code of Ordinances, Chapter 22, Article IV, Disaster Recovery and Reconstruction – Pamela Cobb, Disaster Recovery Coordinator

Discussion: The Disaster Recovery Ordinance, along with the Disaster Recovery Plan are reviewed on an annual basis. Many of the proposed edits are administrative changes. These changes are a reflection of lessons learned from recent events and procedure changes to maintain alignment with various department plans.

Motion: It was moved by Mr. Covert, seconded by Mr. Glover that Committee recommend Council approve Text Amendments to the Beaufort County Code of Ordinances, Chapter 22, Article IV, Disaster Recovery and Reconstruction. The vote: The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: Council approve Text Amendments to the Beaufort County Code of Ordinances, Chapter 22, Article IV, Disaster Recovery and Reconstruction

Item: Conveyance of Multiple Parcels of Real Property from Beaufort County to SC Department of Transportation (SCDOT) for the Highway Widening of SC HWY 170 Rob McFee,
Director Facilities & Construction Engineering

Discussion: This is to convey multiple parcels of real property purchased by the County with Traffic Impact Fees and State Infrastructure Bank funds to SCDOT for the widening of SC HWY 170. All utilities have been relocated. This will complete the conveyance for highway improvements. Maintenance will be the responsibility of the state.

Motion: It was moved by Mr. Covert, seconded by Mr. Passiment that Committee recommend Council approve the conveyance of multiple parcels of real property from Beaufort County to SCDOT for the highway widening of SC Highway 170. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: Council approve the conveyance of multiple parcels of real property from Beaufort County to SCDOT for the highway widening of SC Highway 170.

Item: County / Graves Barn Site Lease Agreement – Eric Greenway, Director Community Development Department

Discussion: This item will be discussed at a later date

Item: Passive Parks Facilities Rental Policy – Stefanie Nagid, Passive Parks Manager

Discussion: Passive park properties are under the Community Development Department purview. There is currently no policy for the rental of passive park property, structures, or rooms. As passive parks are developed, there is a need to generate revenue for maintenance and operations. Additional properties will be added to the policy over time as they become available to the public.

Motion: It was moved by Mr. Passiment, seconded by Mr. Glover that Committee recommend Council adopt the Passive Parks Facilities Rental Policy correcting the typographical error on page 10. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Item: Consideration of Appointments and Reappointments / Beaufort County Transportation Committee

Motion: It was moved by Mr. Glover, seconded by C. Hervochon that Committee recommend Council reappoint Robert Arundell, Afif Combs, Joe DeVito, Craig Forrest, Kraig Gordon and Mark McCain as members of the Beaufort County Transportation Committee. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: Council reappoint Robert Arundell, Afif Combs, Joe DeVito, Craig Forrest, Kraig Gordon and Mark McCain as members of the Beaufort County Transportation Committee.

Item: Consideration of Appointment and Reappointments / Solid Waste and Recycling Board

Motion: It was moved by Mr. Lawson, seconded by Mr. Passiment that Committee recommend Council reappoint Sally Dennis as a member of the Solid Waste and Recycling Board. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Motion: It was moved by Mr. Covert, seconded by Mr. Lawson that Committee recommend Council appoint Randy Boehme as a member of the Solid Waste and Recycling Board. The vote: YAYS – Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Glover, Mr. Hervochon, Mrs. Howard, Mr. Lawson, Mr. Passiment and Mr. Rodman. Mr. Sommerville did not vote. The motion passed.

Recommendation: Council reappoint Sally Dennis and appoint Randy Boehme to serve as members on the Solid Waste and Recycling Board.

INFORMATION ITEMS

Item: Consideration of Grant Match Commitments / Potential Mitigation Grant Projects – Angel Marcinkoski, Assistant Recovery Coordinator; Eric Larson, Stormwater Utility Manager

Discussion: Presented project considering pursuing grants for. Know what the cost share is in the future to write into next year’s budget. If and when the grants are approved

Potential Mitigation Grant Projects:

- Update to the Hazard Mitigation Plan (Year 2020): It would be a regional plan to include Beaufort, Colleton, Hampton and Jasper Counties. Beaufort County’s cost is \$8,080.64. The grant is in the application approval process.
- Alljoy Home Elevations and Acquisitions Project: A grant proposal has already been submitted by an Alljoy resident. (16) homes have been identified as elevation projects, (27) homes and (4) lots have been identified as acquisition projects. The estimated local match is \$1,632,595. An alternative project would be acquisition in lieu of elevation. The estimated local match is \$805,825.
- Additional Warning Sirens (solar): The estimated local match per siren is \$7,819.56. It was recommended the County have (24) sirens; it currently has (12).
- Big Oak Street Home Elevation Project. A private homeowner has requested the County’s help to obtain the grant. The estimated cost to elevate is \$195,000. The homeowner is covering the local match.

Mr. Flewelling asked why the County would be responsible for elevating homes. Mr. Larson replied it was in response to the concern Council had with last year’s flooding in the Alljoy area. The elevation and acquisition grant is one of several potential solutions to the flood-prone neighborhood. Other solutions being considered are stormwater pumps, ponds or a combination of all.

The Stormwater Utility funds from the Alljoy Flood Mitigation Project may be used to cover some of the elevation and acquisition grant match.

Mr. Flewelling commented that the homeowner covering the local grant match for Big Oak Street home elevation project should set the precedence for others if Council chooses to pursue the grant.

Without objection the grant match for all of the presented projects were agreed upon, to include (12) additional sirens, and should be written into next year's budget.

Status: Proceed with the grant proposals and include grant matches into next year's budget.

Item: Review of Committee Mission Statement

Discussion: The Mission Statement for the Public Facilities Committee was reviewed. No changes were needed.

Item: Discussion of Open Issues from 2018

Discussion: Mr. Flewelling asked the Committee if there were items needing discussion between now and the March Planning Retreat. Mr. Weaver will soon distribute a draft agenda for the retreat to gather input.

Mr. Rodman suggested staff give regular updates regarding transportation issues and the status of outstanding projects.

Mr. Glover asked for a report on the plans for Lady's Island Airport.

Status: Add Transportation Update and Report on the Plans for Lady's Island Airport to the next Public Facilities Agenda.

Adjournment

The meeting adjourned at 4:44 p.m.

Ratified by Committee: March 4, 2019