

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD
100 Clear Water Way
Beaufort, SC 29906
March 21, 2017

MEMBERS PRESENT: Grace Dennis, Gregory Hall, George Marshall, Frankie Middleton,
Nancy Pinkerton, Lynn Russo, Gardenia Simmons-White

MEMBERS ABSENT: Caleb Brown, David Green, Marcia Metzger, Monica Spells (Ex-officio)

STAFF PRESENT: William Love, Wanda Mayse, Janice Beach, Beth Cody

GUESTS PRESENT: Alice Howard

I. CALL TO ORDER – Nancy Pinkerton, Chairman
Mrs. Pinkerton called the meeting to order at 4:01 p.m.

II. WELCOMING GUESTS
Mrs. Pinkerton welcomed our guest, Ms. Alice Howard, County Council, Community Services.

III. APPROVAL OF THE MINUTES OF THE FEBRUARY 21, 2017 BOARD MEETING

MRS. PINKERTON ASKED FOR A MOTION TO APPROVE THE FEBRUARY 21, 2017 MINUTES. A MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY LYNN RUSSO. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE MARCH 21, 2017 AGENDA

MRS. PINKERTON ASKED FOR A MOTION TO ADOPT THE MARCH 21, 2017 AGENDA. A MOTION WAS MADE BY GARDENIA SIMMONS-WHITE AND SECONDED BY LYNN RUSSO TO ADOPT THE AGENDA. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Nancy Pinkerton, Chairman

Mrs. Pinkerton read a letter from David Green saying he would not be able to attend the meeting. He wanted to congratulate Wanda Mayse on her new position as Deputy Director and to invite everyone to the special grand opening celebration of the new Osprey Village thrift store on Thursday evening at 6pm at 2600 Main Street, Hilton Head Island. The official store opening is Saturday at 10:00 am. We are also going to have several Osprey Village offices in that building.

Ms. Pinkerton also expressed her concern about the letter that was received from the Secretary of Health and Human Services about Medicaid. She is concerned about what is going to happen to us and all our consumers. Mr. Love said he and other providers have been watching Price's appointment and some of his positions on Medicaid services. Two things I think are important for us to talk about; 1. He talks about being efficient and innovative. 2. On page 3 it talks about CMS and HCBS (Home & Community Based Services). That is the Final Rule. Final Rule was started 2 years behind schedule. They are going to give us additional time to come into compliance.

Mr. Love introduced Wanda Mayse as our new Deputy Director. She has been around about ten years. You all know her. We are re-evaluating and collapsing positions. She has a lot of experience, which I think is why Mr. Rufus Britt and Ms. Russo chose her. She can tell you about herself.

Ms. Mayse said she is from Beaufort, this is her home. She has traveled a lot with her husband, who was in the Marines, and has done a lot of different things. They ended up back here in Beaufort. She started out as a Speech/Language Pathologist. It was back when the position was itinerant and I got tired of working out of the trunk of a car. I moved around a lot with my husband being reassigned. I ended up in the school system working with special needs. From there I transitioned to mental health. I kind of attached myself to it because of opportunity but I developed a passion for it working with individuals with intellectual disabilities and mental health. I love what I do and I have a wonderful staff. I work with a strong team. I am glad to be doing what I'm doing and be where I am. I am excited about doing something different. Bill and I work well together. We have similar personalities and work ethics and philosophy about what we do. I am looking forward to working with the Board.

VI. EXECUTIVE DIRECTOR'S REPORT – Bill Love

Budget Update - Mr. Love turned the meeting over to Beth Cody for a budget update. Ms. Cody said she has handed out two papers today, our current budget and the proposed 2018 budget. We are 71% of the way through this year's budget. Total revenue is coming in at 75% and total expenditures are at 54%. We are showing a couple of large purchases in the budget, like the new home which may roll into the 2018 budget. That money is coming from the fund balance so it will just roll over into 2018. There are some changes showing in the budget in purchased services that are over. Waiver Respite is showing 262%. That reflects a change in the way we do business. We are now paying out to private providers where we used to only pay staff.

Ms. Cody said that she and Mr. Love attended our annual budget presentation on March 7th with the Finance Dept., Monica Spells, Josh Gruber and the usual folks. They are very supportive of DSN and very enthusiastic about what the county does for our folks. The first group of numbers is a comparison of what our 2017 budget is and what we requested for 2018, showing the difference and the percentage change. The second group of numbers shows where our funding comes from. The biggest change is the personnel study that was done increased wages for our staff. Some of them fairly significantly in order to bump up the professionalism of the position. Overall, personnel increased 3.63%. Purchased services increased to cover costs of a new home which was moved from 2017 to 2018. In the meeting we were instructed to pursue at least three more homes to increase our program. That is not included in this budget.

Subminimum Wage Certificate - Mr. Love said that we are going to cancel the sub-minimum wage certificate. The federal government says we can pay people less than minimum wage but we have to test them and monitor them. Last year we owed \$18,000 because of some miscalculation. We have seven individuals who are making less than minimum wage. We are going to start to pay everyone minimum wage. It just makes more sense. When the Department of Labor comes in you can't control what they ask or look at. This way we have more control.

Staffing - Mr. Love said he put staffing down because it is just an ongoing issue. We are going to try to improve how we compensate employees. We got a \$14,000 grant from the state to take a look at how we recruit and how we tell people about the jobs. We are looking at things to use as incentives. The County contributes 8% towards our retirement. In July they are going up to 11% and increase every year until it reaches 18%. That is a big deal.

Cyber Training – Mr. Love said that every employee is required by the State to go through computer security training twice a year. This is to make us aware of the vulnerability with phones and computers. We have just completed this training.

VII. POLICY COMMITTEE - Grace Dennis

Ms. Dennis reviewed the policies/directives listed on the agenda and made a motion to adopt the directives as written. Passed unanimously.

VIII. COMMITTEE REPORTS

- Hospitality Committee, Lynn Russo – Nothing
- Personnel Committee, Lynn Russo, Chair – I went and reviewed the Bluffton homes on March 13th as part of the Community Review Team. Ms. Mayse said that we really appreciate your participation with that. It is hard to catch everything ourselves.
- Public Relations/Legislative Committee, David Green, Chair – Nothing

IX. PUBLIC COMMENT

Ms. Pinkerton thanked Ms. Howard for attending the meeting today. Mr. Love said she is a great support on behalf of DSN.

Mr. Love said the old Broad River house is up for sale by the County.

The next board meeting will be held on **Tuesday, April 18, 2017** at 4:00 p.m. at:

Disabilities and Special Needs Department
100 Clear Water Way, Beaufort, SC 29906


X. ADJOURNMENT

MOTION WAS MADE BY LYNN RUSSO AND SECONDED BY GRACE DENNIS TO ADJOURN THE MARCH 21ST MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 4:50 p.m.


Nancy Pinkerton, Chairman

6-20-2017
Date


Gardenia Simmons-White, Vice-Chairman

Date