

BEAUFORT COUNTY BOARD OF DISABILITIES AND SPECIAL NEEDS
1804 OLD SHELL ROAD
PORT ROYAL, SC 29935

June 21, 2011

MEMBERS PRESENT: Jonathan Brown, Grace Dennis, Algredda Ford, David Green, Helene Gruber, Nancy Pinkerton, Gardenia Simmons-White, Murray Weiner, Ann Wirz and Morris Campbell (Ex-Officio)

MEMBERS ABSENT: Margaret Gatch and Marion McCall

STAFF PRESENT: Mitzi Wagner, Beth Cody, Cris Roberson and Joe Anne King

GUESTS PRESENT: Thomas Myers, Richard Lewis, Ms. Simmons-White's son and Mikel Swinton

I. CALL TO ORDER – Ann Wirz, Chair

The meeting was called to order at 4:05 p.m.

II. WELCOMING GUESTS

Ms. Wirz welcomed Mr. Myers, Mr. Lewis and Mikel Swinton.

III. MINUTES OF THE MAY 17, 2011 BOARD MEETING

Mr. Myers had a question regarding who the "he" was in the second paragraph on page two. Mr. Green and Ms. Wagner told him it referred to the director of SC Health and Humans Services, Mr. Anthony E. Keck.

MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY GARDENIA SIMMONS-WHITE TO APPROVE THE MAY 17, 2011 BOARD MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE JUNE 21, 2011 AGENDA

MOTION WAS MADE BY JONATHAN BROWN AND SECONDED BY HELENE GRUBER TO ADOPT THE JUNE 21, 2011 AGENDA AS WRITTEN. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT, Ann Wirz, Chair

Ms. Wirz welcomed the new board members, David Green and Murray Weiner. She thanked Mr. Brown for his suggestion that all board members purchase a brick to be placed together in a group in the ABLE courtyard and for suggesting a flagpole.

Ms. Wirz thanked Jonathan Brown and the members of the Public Relations Committee for their selection of the new board officers for fiscal years 2011/2012. New officers will begin their term with the July 19, 2011 meeting.

VI. EXECUTIVE DIRECTOR'S REPORT – Mitzi Wagner

Ms. Wagner introduced Beth Cody. Ms. Cody is our new Fiscal Operations Manager. She comes to us from North Carolina where she worked with the Health Department. Ms. Wagner said she is doing a great job and we are glad to have her with us.

Ms. Wagner also introduced Cris Roberson who is our new Enrichment Coordinator. One of her job requirements will be to work with our consumers in creating activities above and beyond what they normally are able to do, focusing on physical activities. Ms. Roberson has a lot of experience in developing those kinds of programs and we are very fortunate to have her in the program. She will also take on the role of Risk Manager and looking at what is creating risk in our facilities and is writing a grant that will help the people we serve. She said we are very hopeful that we will get it.

Ms. Wagner said she was very proud of our staff. Because of the shortfall in county revenue, some county employees were required to take five days of furlough beginning with Memorial Day. She said because we receive special funding from SCDDSN our staff were not required to furlough, however because we are county employees and the county has done so much for us, our management team talked it over and agreed to take the 5 days furlough. Our direct care staff in the residential and day programs was not able to participate due to the state guidelines for direct care services. She said some of the early intervention staff was not able to participate due to staff shortages in their program. All management, administration staff and service coordinators furloughed the five days. She said she feels that shows what kind of staff she has and she said she is very proud.

Ms. Wagner said we are in very good shape in terms of SCDDSN. There will be no additional cuts this year. She said every board in the state is awarded pots of money for family support services and non-waiver services and can only be used for those who do not have a waiver. Statewide, because of new income level requirements most of the money was used and allocated. She said this year we could take money from those pots of money to help fund summer camp services. This means we will use less of the foundation money for summer services that can be used next year. Ms. Wagner said we were given an extra \$2,000 from the state for respite and asked if we could get additional money if needed as some boards did not use all of their allotted money. She said that is a possibility.

Ms. Wagner said the building is moving along. The latest information is that it will be completed by the end of August. She thanked the committees that are working on the courtyard and dedication of the building. Mr. Campbell said we are working towards the completion of the building and will not entertain any more changes. The object is to get it completed as soon as possible, then address our concerns, and move on.

VII. COMMITTEE REPORTS

- Personnel Committee, Jonathan Brown, Chair
Mr. Brown said he was happy to report that these two fine gentlemen, Mr. David Green and Mr. Murray Weiner, have filled our vacancies. Both men gave a brief overview of their interest in board membership.
- Policy Committee, Gardenia Simmons-White, Chair
No Policies/Directives to review
- Public Relations Committee, Ann Wirz, Chair
Ms. Gruber told the new members that these committees are wonderful groups to work with and it is the only time that we have been asked to really plan a party, and we are planning a

party with no money. We welcome anyone who would like to be involved. She said we are talking about a thousand invitations and anticipating several hundred for the dedication services. We will offer bus service for those who require transportation to attend. The refreshment committee will move forth with their magic and obtain provisions. We are hoping to use the consumers as guides and provide information about their new facility. She said it is very important to us that they are part of this event. The formal dedication ceremony will have speakers, the Color Guard, invocation, music, etc. She said it would be very exciting. She said she and Mr. Brown will attend the county council meeting on June 28, 2011. She said it is important that we thank Beaufort County for their tremendous involvement with this project. It is a beautiful building, very functional and has a lot going for it. M. Wagner reminded board members that we do a tour of the new building on the last Friday of each month. The next tour will be on Friday, July 1, 2011 and if interested we can meet at the office at 3:00 p.m. and go to the site or can meet you there. Please call the office if interested so we can ensure there are enough hardhats.

Ms. Dennis said Mitzi's husband is a professional landscape architect and has contributed many hours planning the ABLE Courtyard and felt he should be recognized for all the time he has donated to this project. She asked that he present us with that cost, as it is an In-Kind donation and would show that we would have had to pay for these services.

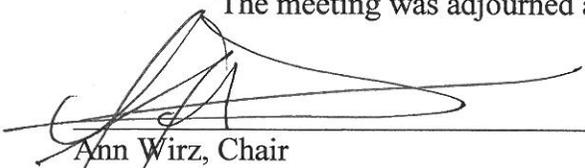
VIII. PUBLIC COMMENT

The July board meeting will be held on July 19, 2011 beginning at 4:00 p.m. at the following location:
Hilton Head Public Service District
Community Room
21 Oak Park Drive
Hilton Head Island, SC 29926

IX. ADJOURNMENT

MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY GARDENIA SIMMONS-WHITE TO ADJOURN THE JUNE 21, 2011 MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 5:15 p.m.


Ann Wirz, Chair

Date

7-19-11


Nancy Pinkerton, Secretary

Date

7-19-2011