



AGENDA
BEAUFORT COUNTY DISABILITIES AND
SPECIAL NEEDS BOARD
Tuesday, May 20, 2014
4:00 P.M.
100 Clear Water Way – Beaufort
843.255.6300



- 4:00 P.M. 1. CALL TO ORDER
2. WELCOMING GUESTS
3. APPROVAL OF THE MINUTES – APRIL 15, 2014 BOARD MEETING
4. ADOPTION OF THE MAY AGENDA
- 4:10 P.M. 5. CHAIRMAN’S REPORT – Jonathan Brown, Chairman
- A. For Information
- February Employee of the Month (Lillie Alston – Day Program)
 - March Employee of the Month (Bobby Scott – Day Program)
 - April Employee of the Month (Carly Manbeck – Early Intervention)
 - Thanks to Board Members
- 4:20 P.M. 6. EXECUTIVE DIRECTOR’S REPORT – Mitzi Wagner
- A. For Information
- Dr. Buscemi’s Telecast- what we should plan for
 - 2015 Budget
 - Residential Vacancies
 - Agency vacancies
- 4:30 P.M. 7. DEPUTY DIRECTOR’S REPORT –Bill Love
- A. For Information
- 4:35 PM 8. POLICY/DIRECTIVES COMMITTEE –Grace Dennis, CHAIR
- A. For Approval
- 635-08-DD Concerns of People Who Receive Services: Reporting and Resolution (Revised)
 - 567-04-DD Preventing and Responding to Disruptive Behavior and Crisis Situations (Revised)
 - 368-01-DD Individual Service Delivery Records Management (Revised)
 - 100-05 DD Endorsement of Solicitation Proposals and Projects (Revised)
 - 700-05 DD State Funded Case Management (New)
 - 700-04 DD Levels of Service Coordination (Obsolete)
 - 275-04 DD Procedures for Implementation of DDSN Provider Audit Policy (Revised)
- 4:40 pm 9. COMMITTEE REPORTS
- Hospitality Committee, Jill Striebinger, Chair
 - Personnel Committee, Jonathan Brown, Chair
 - Public Relations/Legislative Committee, David Green, Chair
 - 2014 Goals Committee Report
 - ~Informing Parents, Communication with transitions, Bobby Collar, Chair



4:50 P.M. 10. PUBLIC COMMENT

4:55 P.M.

11. **REMINDER:** The June 17, 2014 Board Meeting will be held at 4:00 p.m.
at the following location:
Disabilities and Special Needs Department
100 Clear Water Way, Beaufort, SC 29906

5:00 P.M. 12. ADJOURNMENT