

**DAUFUSKIE ISLAND FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
-- In Person Meeting --
November 17th, 2021 1:00PM**

PRESENT:	GEOFF BRUNNING ANDY MASON DR. CAROLE RIZZO BAUM NANCY LUDTKE GEORGE RAFFERTY	CHAIRMAN VICE-CHAIRMAN COMMISSIONER COMMISSIONER COMMISSIONER
OTHERS:	SHANE COMPARETTO ERIN QUINN	INTERIM CHIEF EXEC. ADMIN. ASSISTANT
GUEST:	LISA WECHSLER, CPA	CROWLEY WECHSLER & ASSOCIATES

- 1. Call to Order:** Brunning called the meeting to order at 1:00 PM.
- 2. Citizens' Comment Period:** No one from the community was present. No questions or statements were provided for review.
- 3. Review and Approval of the Agenda and Minutes:** With no changes requested, Brunning requested approval of the minutes of the October 20th, 2021 Commissioners' meeting. The motion was approved by Rafferty and seconded by Ludtke. All in favor.
- 4. FY'21 Audit:** Lisa Wechsler, CPA of Crowley Wechsler, presented the FY'21 audit. Lisa reported that the assets and deferred outflows of the DIFD exceeded its liabilities and deferred inflows at the close of the fiscal year by \$391,664 (net position). Of this amount, \$9,413 (restricted net position) represents cash held by Beaufort County for debt service, impact and 1% fees. Another \$981,721 represents the investment in capital assets less depreciation on those assets. (\$599,470) represents the deficit in unrestricted net position. The net position decreased \$37,586 for the year ended June 30, 2021. As of the close of the current fiscal year, the DIFD's governmental funds reported a combined ending fund balance of \$576,702, an increase of \$114,686. Brunning moved to approve the FY'21 Audit Report. Rafferty approved and Baum seconded. All in favor.
- 5. Review and Approval of the October '21 Financial Report:** With no changes requested, Brunning requested approval of the October '21 Financial Report. The motion was approved by Mason and seconded by Rafferty. All in favor.
- 6. Operational Update:** Update of progress on FY'21 Objectives.

- **Insurances:** Commissioners reviewed insurance policy options and are open to exploring the state system. They resolved to participate in the State Insurance Benefits Program upon department eligibility. Brunning moved to approve, Baum made a motion to approve, Mason seconded and all in favor.
- **Vehicles:** Commissioners reviewed specifications of a New Ultra High-Pressure Pump for Squad52 and the increased capability of serving the island needs. Brunning moved to approve a maximum purchase not to exceed \$25,000.00. Mason made a motion to approve, Baum seconded and all in favor.
- **Staffing:** Looking to return staffing to full levels for shifts.

7. Other:

- **Residential & Roads:** Accessibility & need for community education reviewed.
- **Community Involvement:**
 - Booster Clinic: Tuesday, November 30th 2-6pm at the DIFD station.
 - Community Info Booth @ Mary Fields Holiday Market, Saturday, Nov 27th 12-5pm.
 - Baum Desires to have CPR & AED classes available for islanders & employees.
 - A DIFD Captain is going for instructor training.

8. Next Meeting: Next meeting is scheduled for Saturday, December 11th, 2021 as the Annual Banquet.

9. Adjournment: Brunning called the meeting to conclude. Mason approved and Baum seconded. All in favor. The meeting adjourned at 3:50 PM