

**DAUFUSKIE ISLAND FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
-- Virtual Meeting --
November 18th, 2020 1:00PM**

PRESENT:	GEOFF BRUNNING ANDY MASON DR. CAROLE RIZZO BAUM NANCY LUDTKE GEORGE RAFFERTY	CHAIRMAN VICE-CHAIRMAN COMMISSIONER COMMISSIONER COMMISSIONER
OTHERS:	RANDY LOPER ROBERT MILIE ERIN QUINN	CHIEF DEPUTY CHIEF OF OPERATIONS EXEC. ADMIN. ASSISTANT
GUEST:	LISA WECHSLER, CPA	CROWLEY WECHSLER & ASSOCIATES

- 1. Call to Order:** Brunning called the meeting to order at 1:08 PM.
- 2. Citizens' Comment Period:** No one from the community was present. No questions or statements were provided for review.
- 3. Review and Approval of the Agenda and Minutes:** With no changes requested, Brunning requested approval of the minutes of the October 21st, 2020 Commissioners' meeting. The motion was approved by Mason and seconded by Ludtke. All in favor.
- 4. FY'20 Audit:** Lisa Wechsler, CPA of Crowley Wechsler, presented the FY'20 audit. Lisa reported that the assets and deferred outflows of the DIFD exceeded its liabilities and deferred inflows at the close of the fiscal year by \$429,250 (net position). Of this amount, \$1,080 (restricted net position) represents cash held by Beaufort County for debt service, impact and 1% fees. Another \$1,072,287 represents the investment in capital assets less depreciation on those assets. (\$644,117) represents the deficit in unrestricted net position. The net position decreased \$194,474 for the year ended June 30, 2020. As of the close of the current fiscal year, the DIFD's governmental funds reported a combined ending fund balance of \$462,016, an increase of \$22,563. Brunning moved to approve the FY'20 Audit Report. Baum approved and Rafferty seconded. All in favor.
- 5. Staffing:** Loper and Milie reviewed a staffing plan to utilize part-time firefighters to off-set shifts that are not otherwise filled by overtime.
- 6. FY '21 Objectives Progress:** Update of progress on FY'21 Objectives.
- 7. Daufuskie Island Community Foundation:** donation awarded towards capital expense.

8. Community Involvement:

- A. Flu Vaccine Clinic: Tuesday, December 1st 11-1 at the DIFD station.
- B. STAR Reader Challenge Drive-Up Lunch: all went well and look forward to next year.
- C. AAR- Litter Patrol: DIFD are joining the adopt-a-road project on DI.
- D. Santa's Mailbox & Santa Stop Friday Nov 27th 1-3pm.

9. Other:

- Awards Banquet scheduled for 12/12/2020; watching COVID numbers to determine if it will be rescheduled.
- State Health Plan for Employees is being reviewed.
- October Financial Report reviewed as a draft since final payroll numbers will be another week.

10. Next Meeting: Next meeting is scheduled for Saturday, December 12th, 2020 as the Annual Awards Banquet.

11. Adjournment: Brunning called the meeting to conclude. Ludtke approved and Rafferty seconded. All in favor. The meeting adjourned at 2:23 PM